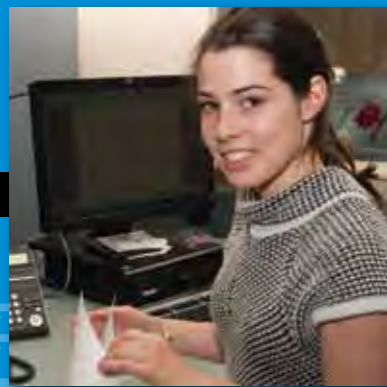
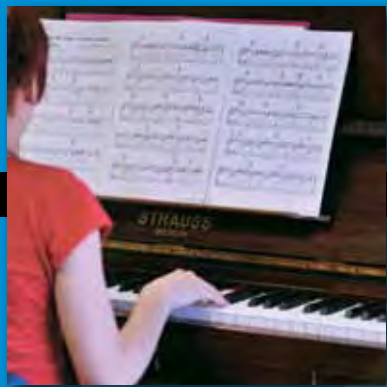


# Annual Review 2010-11

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CITY OF Port Adelaide Enfield

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## Mayor's foreword



The Council elections in November 2010 brought new faces and new talent to Port Adelaide Enfield Council, which through the year has settled down to collectively and constructively meet the many challenges facing local government.

These remain considerable. We had the threat to the continued existence of The Parks Community Centre, for example, which still has not been fully resolved.

We have continued to lobby the State Government for the retention of ovals at the six schools due to close under its Super School program, and we continue to push for the extension of the light rail system to Port Adelaide and beyond, because that will help underpin new residential development and new jobs in the region.

As a Council we continue to look for ways to kick-start Port Adelaide now that development has slowed in the wake of the global financial crisis. This is an important issue for the whole city, both economically and socially.

At the same time we have seen more urban regeneration projects across the city, major transport infrastructure initiatives and new job opportunities that will help all of Port Adelaide Enfield to prosper.

We can't afford to sit back and wait for State or Federal initiatives or money. These are challenges that, as a city, we have to confront and overcome.

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## City Manager's foreword



One of the roles of the City of Port Adelaide Enfield's Annual Review is to demonstrate some of the ways your Council sets out to meet the many complex challenges facing local government today.

Supporting the City's growth and development, creating jobs and prosperity, is a major focus of Council activity and, as in past years, we again seek to show how Council, the community and the business sector work together to create a vibrant and enjoyable city.

We have five key goals that reflect the community's priorities: a strong and diverse economy; a vibrant and resilient community; a unique, healthy and sustainable environment; a great place to live, work and play; and committed and accountable governance.

These are the goals we address in this Annual Review, and they cover a broad range of activities that range from job creation and training to environmental projects such as encouraging household waste recycling in our pursuit of a sustainable environment.

We highlight the work of our community centres and the way we can use them to support the great work being done by organisations such as the Hampstead Rehabilitation Centre, and we look at ways Council can encourage local business by creating safe, attractive streets.

Finally, we show how developing strategic plans help provide a vision for the city as a whole and, in particular, meet the challenges of maintaining the community assets under Council's control.





## A Strong & Diverse Economy



### Helping to create the jobs of the future

When you next enjoy a Coopers Ale, one of the people you can thank for it is young apprentice fitter and turner Luke Heinjus.

Eighteen year old Luke, who started at Coopers Brewery at Regency Park in March this year, joined third year mechanical apprentice Jason Wright as part of the brewery's 16-person maintenance team, responsible for making sure the beer keeps flowing.

"We consider ourselves the heart and soul of the brewery," says their boss, Maintenance Manager David Tanner. "Without us, there's no beer." That would be a tragedy not just for Port Adelaide Enfield but for the nation.

Since moving to its \$100 million, state of the art brewery at Regency Park 10 years ago Coopers, which will celebrate its 150th year in 2012, has become the largest remaining Australian-owned brewer.

In August this year the brewery installed a new plant – no doubt with Luke and Jason's assistance – which boosted brewing capacity by up to 50 per cent. It is currently producing more than 60 million litres of beer each year, worth around \$180 million.

Like every good employer, it takes its training responsibilities seriously: "Even in our small team we make sure we turn out a fully trained fitter and turner every two years," adds David Tanner.

With its much larger workforce, Port Adelaide Enfield Council constantly has around 10 trainees and apprentices on its staff – including people like 18-year-old arts administration trainee Georgia Humphreys.

"It's been a really diverse experience, doing lots of different things, but it's been really great to see the community side of art and how much it means to people," says Georgia, who in her spare time loves performing as a hip hop singer.

With fresh experience of working with school children on a school art project, helping with a community workshop for the 2011 Christmas Parade, collating event information for Council's website and helping with the Cultural Calendar, Georgia is already gaining valuable experience.

"I think it's really important to have a vision for public art and to know how it can help regenerate an area," she adds.

Given the wide range of activities now undertaken by local government, Port Adelaide Enfield Council can provide traineeship opportunities across many Council areas including horticulture, libraries and administrative support roles.



“These roles provide young people with an opportunity to mix ongoing training with paid employment and a real insight into the nature of the job they have selected, possibly a long term career,” said recently appointed Port Adelaide Enfield Director Corporate Services, Kate Kroon.

Council is a large employer and we take our responsibility for providing opportunities for young people very seriously. Both parties gain from the experience.

“More experienced staff in the Council have the opportunity to pass on their skills and knowledge of their professional areas and enjoy seeing those new skills being used by the younger employees in a real work situation.

Younger staff also provide benefits to the workplace including willingness to learn and listen, new skills acquired during their learning program and an air of ‘can do’, enjoyment and anticipation regarding their work,” Ms Kroon added.

Council’s job creation activities also extend further into the community. For example, recognising the need to address the region’s unemployment rate, it has entered into a partnership arrangement with Northern and Western Futures to provide free career advice in Kilburn and Port Adelaide.

In another partnership, this time with DFEEST, Housing SA, TAFE and Infuse Training, it has helped create the Kilburn Blokes on the Block project, an employability skills program at Kilburn Community Centre targeting unemployed men who live in the Kilburn/Blair Athol region.



Council trainees Georgia Humphreys and Kahlia Dixon





## A Vibrant & Resilient Community



### Council partnership hits the right note

Helping people to re-learn language skills after suffering a stroke or other brain injury might seem an unusual area for local government intervention, but it's hitting all the right notes at Hampstead Rehabilitation Centre.

The City of Port Adelaide Enfield has partnered with the centre and the Talkback Association for Aphasia to start a new choir, called 'Retune', at the Kilburn Community Centre. It's part of an exciting new project focussed on improving community-based services for people with aphasia, which causes difficulties in understanding, reading, talking, writing and using numbers.

"We use language in nearly everything that we do," said Brain Injury Rehabilitation Therapist at Hampstead, Bev Dodd. "Recent research has shown that people living with severe aphasia experience a significantly worse quality of life compared to the remainder of the population."

Ms Dodd said an initiative by Port Adelaide Enfield Council led to a small delegation investigating a Victorian choir formed for people with aphasia which, in turn, has led to establishment of a similar choir here. Formed in April this year under the guidance of a choir master and music therapist, Retune has since held two public performances.

"It's already been very useful," Bev said, "with some of its members showing significant improvements. Singing is often used for people with aphasia in the early stages of speech therapy treatment, because people who are unable to talk are sometimes able to produce words when singing.

"It is thought that singing may provide a framework where melody, stress and rhythm help the individual access the words."

Ms Dodd said that, because of their difficulties, aphasia sufferers were often isolated from family and friends, which meant the choir also provided an important social opportunity.

"As well as having positive effects on general mobility, social interaction, mood and emotional stability, participation in musical activities such as singing in a choir provides an opportunity to meet others with aphasia and work on producing a meaningful performance."

The creation of the choir not only helps underpin the importance of the innovative work being carried out by the Hampstead Rehabilitation Centre, it also demonstrates the important role played by Port Adelaide Enfield's community centres.





The 150-bed Hampstead Rehabilitation Centre, located at Northfield, is a campus of the Royal Adelaide Hospital which provides clinical rehabilitation services for people suffering from traumatic brain injury, stroke, other neurological and medical disorders, spinal cord injury, orthopaedic conditions and amputations.

It specialises in helping people to re-learn lost abilities or find new ways of doing everyday activities to maximise lifestyle through rehabilitation programs based on an integrated team approach.

Community centres such as Kilburn Community Centre (one of four Council-funded community centres in Port Adelaide Enfield and located in the heart of Kilburn) can on occasions, find themselves part of that team.

Kilburn Community Centre provides a focus for local community groups and community gatherings. It has developed strong support from multicultural community organisations with many groups holding regular activities, ranging from the African Community Organisation of SA to Disability SA, Domiciliary Care SA, the Baha'i Junior Youth Empowerment Program and the Housing Plus Co-op.

"Community centres are the backbone of strong and empowered communities," said Port Adelaide Enfield Director of Community Development, Louise Miller Frost. "They act as a focal point around which programs, opportunities and partnerships can grow and volunteers and participants can learn and develop."

"Given Port Adelaide Enfield's population growth with new residential developments such as Westwood & Lightsview, our community centres will face changing community needs and expectations in the future."

Brain Injury Rehabilitation Therapist  
Bev Dodd with the Retune choir



## A Unique, Healthy & Sustainable Environment



## Sustainable living is 'in the bag'

Northgate mother of two Fiona Hardie-Wade loves her BioBasket household waste bin, which Port Adelaide Enfield Council has made available to all the city's residents.

"With two little children we generate a lot of household waste, but the BioBasket is so easy to use" Fiona said. "It's small and convenient, and the bags go straight into our green lidded wheelie bin for collection by the Council, meaning that there's no smelly waste building up inside the kitchen."

"And it's great to know we're also doing the right thing by the environment – even my husband has started using it now," she added.

Food scraps make up around 40 per cent, by weight, in the average household waste bin that is sent to landfill. That's why every household in Port Adelaide Enfield has been given a kitchen organics BioBasket to divert food scraps from landfill and turn them into compost that can be used to make gardens more water efficient and to add rich nutrients to the soil.

The impact made by the service had been immediately apparent, with around 10,000 more green organics bins per month being presented at the kerbside than normal, and some 170 tonnes per month of additional valuable material being diverted from landfill.

Jeffries Environmental, which manages the waste, said the service had been very well received and was operating smoothly, with many residents enthusiastic about the introduction of the kitchen organics basket saying that it had allowed them to feel like they were contributing to all aspects of household recycling.

The BioBasket scheme is just one of the many ways Council goes about helping residents to create a healthy, sustainable life. Another is the OPAL program, aimed at helping mums, dads and families to eat well and be active.

Port Adelaide Enfield Council is among the first of 20 councils to be included in a state-wide move to improve the health of young South Australians.

The major focus for OPAL in 2010-11 was consulting with community stakeholders and gathering information about the community in order to identify issues, needs, gaps and opportunities for action.

These will include family activities in local parks, informal sport and recreation programs for youth, gardening, cooking and label reading workshops, 'have a go sports' days, bike safety and maintenance for kids and support for community and school gardens.





Port Adelaide Enfield Council also has the opportunity to be a community leader when it comes to sustainable development in its public buildings, such as the new Lefevre Community Stadium.

This demonstrates many sustainability initiatives including passive cross ventilation using mechanical louvres to control internal stadium temperatures, minimal glazing, roof and wall insulation, energy efficient lighting and sensors to switch off lighting and toilet exhaust fans automatically.

There's a rainwater harvesting and treatment system with three 23,000 litre rainwater tanks – and although solar panels could not be fitted to the stadium roof, they have been added to Council's adjacent building, the Osborne Over 50s Club, providing power to this building with surplus power being directed back into the electrical grid.



"The Council recognises it has a significant role to play in ensuring our City is a healthy place to live and raise a family, and we're committed to doing all we can to fulfil this role," says Port Adelaide Enfield Mayor Gary Johanson.

"Our commitment to health and well being can be seen in activities such as maintaining parks and playgrounds, the ongoing upgrade and expansion of cycling and walking networks across the City, conducting immunisation clinics, and in maintaining the natural environment."

Fiona with her children William and Lilli





A Great  
Place To  
Live, Work  
And Play



## Street upgrades help keep business & residents on the right track

Prospect Road could become another cosmopolitan street in Adelaide, with areas such as Kilburn and surrounding suburbs now a magnet for a new wave of migrants.

They come from Middle Eastern countries that include Iraq, Iran and Afghanistan, and Africa ranging from Sudan to South Africa – and you can see their impact through the cafes, food stores and businesses that provide anything from a haircut at the hands of an Iraqi barber to Uyghur dishes cooked by Islamic Chinese migrants from north-west China.

It's hard not to be impressed by the industry and determination of these new arrivals, often young, relatively inexperienced and capital poor – but passionate and determined.

Typical are the three young Afghani refugees – Hamid Rezafe, Husin Qasimi and John Jaffrey, all in their 30s – who established the Vatan Supermarket, which stocks foods imported from about 15 countries to meet demand from customers from countries ranging from Iran to Bosnia, northern China and Russia. There's also a tandoor oven where the baker produces crisp, utterly delicious sheets of naan bread.

Barely 100m away, the Afghan Supermarket was started by Ali Mashoof and Akbar Hazara – both of them young boat people refugees from Afghanistan who arrived here in 2000 and spent time in detention. They opened the supermarket in 2005 with virtually no money and all the shelves and equipment bought secondhand. Now the packed shelves reach to the ceiling.

For all of them this part of Adelaide has provided a safe, affordable and increasingly cosmopolitan environment in which to life and do business.

Recognising this, Port Adelaide Enfield Council has made the area even more attractive with a major upgrade of Prospect Road that included undergrounded power lines, new footpaths, improved on-street car parking, new street trees, new street furniture and public art as part of the first stage of improvements.

Helping to create safe, attractive streets is a high priority for Port Adelaide Enfield Council, with the redevelopment of Semaphore Road another prominent example.





Semaphore Road is unique in terms of its built heritage and coastal setting. Council has been committed to preserving the area's heritage, while recognising that Semaphore Road and its surrounding area has changed in recent years.

It was apparent there was significant opportunity to develop Semaphore Road's streetscape appearance by reinforcing the different 'character' precincts along its length and by building on its many unique features.

The redevelopment involved upgrading the underground stormwater network to mitigate flooding, undergrounding overhead electricity cables, removing the old Stobie poles and installing feature footpath lighting, extensive roadworks and footpath paving, new street furniture and public artworks.

"The overall impact of the project has been to greatly enhance Semaphore Road as a destination for renewed commercial investment and as a source of community pride and enjoyment," says Port Adelaide Enfield Mayor Gary Johanson.

Mayor Johanson also points to the new \$4.3 million Lefevre Community Stadium as enhancing Lefevre Peninsula as a great place to live, work and play.

"The Lefevre Peninsula is now home to more than 27,500 people and is continuing to grow," Mayor Johanson said. "This stadium is a wonderful asset for new and established residents attracted by industry development in the region. It brings the Lefevre Community Centre in line with Council's three other community centres - at Kilburn, Enfield and Hillcrest, all of which have sports stadiums for community use.





## Committed & Accountable Governance



## Future planning is key to managing the city's assets

Local government is not just about roads, rates and rubbish – the traditional three "Rs", but these days when it does get involved in road maintenance it uses high technology to do so.

To help keep track of its 675km local road network and pinpoint the potholes, Port Adelaide Enfield Council used a special camera inspection vehicle capable of taking rapid, high resolution photographs at the front, rear, and side of the vehicle as it drove down the road.

On some of the city's busiest roads it also used laser beams to record the shape of the road pavement.

All of the captured road information has been recorded on Council's Asset Management database, and used to rate the condition of every section of road within the Port Adelaide Enfield Council area.

"By understanding the current condition of all Port Adelaide Enfield's roads, and combining this knowledge with information such as construction date, construction material, soil type and the amount of road use, we can develop the most cost effective programs to manage this crucial Council asset," said Port Adelaide Enfield Works maintenance Engineer Gary Baker.

Mr Baker said Council's Asset Management Section planned to repeat the inspection process every 4-5 years. In the meantime, all road restoration and reconstruction work undertaken would be recorded and updated annually to enable accurate valuation of Council's road infrastructure.

Council's Technical Services Department is also responsible for the care and maintenance of 1050km of footpath and kerbing, including arterial road footpaths, as well as 40 ovals, 78 tennis and netball courts, three golf courses, more than 170ha of reserves and 5.8km of the Torrens Linear Park. Then there's a total of more than 118 playgrounds and the city's 6.2km of foreshore to look after.

Each year the department oversees construction of around 5km of roads and 4km of footpaths, mainly on main roads, plus another 5km of new footpaths in new residential developments, at an average annual cost of around \$20 million. Another \$10 million or so is spent each year maintaining recreational facilities.





In addition, each year some 2500 trees are planted into the Council street and reserve network which are watered for a two year period– Port Adelaide Enfield has around 64,000 street trees and 36,000 reserve trees across the city, which are pruned every 2 years. Street care alone, including verge grass cutting and street sweeping, costs Council nearly \$5 million a year.

Added to this already massive workload are everyday tasks such as stormwater construction and maintenance – that’s approximately another \$10 million a year, traffic signs and traffic signal maintenance, implementing parking controls, even constructing bus shelters.

Ensuring that they have the appropriate tools of trade, plant and equipment to effectively develop and maintain these community assets and infrastructure requires a detailed asset management plan that includes a replacement schedule. This outlines what expenditure is required to operate, maintain and ultimately replace the asset, and in what year that money will be required.

“Some years require significantly more money than other years, but the asset management plans advise Council of these peak years and allow it to plan its financial position to manage any large fluctuations in expenses without resorting to large fluctuations in rates,” said Port Adelaide Enfield Director Technical Services Wally Iasiello.

“The value of Council’s assets, from its recreation areas to its plant and machinery, runs into many millions of dollars. Maintaining those many assets in top condition, so they can safely be enjoyed by the community, underpins the sustainable development of the city.

“But it’s not just asset sustainability at stake, it’s also Council’s financial sustainability, which is why Port Adelaide Enfield Council’s long term planning enables it to monitor its ability to deliver services to the community without significant rate increases being imposed.”



Gary Baker and Simon Davis

## Financial Statements

Program Budget Function	Expenditure	Income
Community Development	3,062,569	291,639
Corporate Development	10,996,834	108,221,519
Customer Services	842,436	0
Economic Development	3,549,460	2,461,893
Engineering Services	48,049,164	12,347,379
Environmental Management	26,080,163	2,909,598
Governance	1,256,239	309
Health and Community Services	12,065,666	2,707,242
Recreation Services	24,686,503	5,439,981
Movement in Working Capital	3,790,526	0
	<b>134,379,560</b>	<b>134,379,560</b>

(figures include operating & non-operating transactions)

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## Component Functions & Activities

The functions and activities relating to the unicity's Program Budget Functions are as follows:

### **Community Development**

Youth Development, Community Grants, Community Volunteers, Community Development, Aboriginal Support, Crime Prevention.

### **Corporate Development**

Organisation Development, Property Management, Risk Management, Human Resource Management, Computing Services, Records Management, Geographical Information Services, Finance Management, Cash Management, Rates, Strategic and Corporate Planning, Publicity Services.

### **Economic Development**

Commercial Activities, Private Works, Urban Development, Regional Strategy, Tourism and Special Events.

### **Engineering Services**

Roadways – Construction, Roadways – Maintenance (Pavement), Roadways Maintenance (Kerb and Water Table), Footways – Construction, Footways – Maintenance, Storm Water Drainage – Construction, Storm Water Drainage – Maintenance, Plant and Machinery – Capital, Plant and Machinery – Operating, Infrastructure Support – Capital, Infrastructure Support – Operating, Traffic Management – Capital, Traffic Management – Maintenance.

### **Environmental Management**

Waste Management Services, Environmental Management and Sustainability, Street Care – Tree Planting, Street Care – Tree Maintenance, Street Care – Grass Control, Street Care – Street Cleaning, Dog and Cat Management, Parking – Inspectorial, Parking – Facilities, Infrastructure – Power and Lighting, By-laws and Local Government Act – Inspectorial, Development – Planning Assessment and Monitoring, Development – Building Assessment and Monitoring.

### **Governance**

Governance - Elected members, Audit Committee & Governance Review expenses.

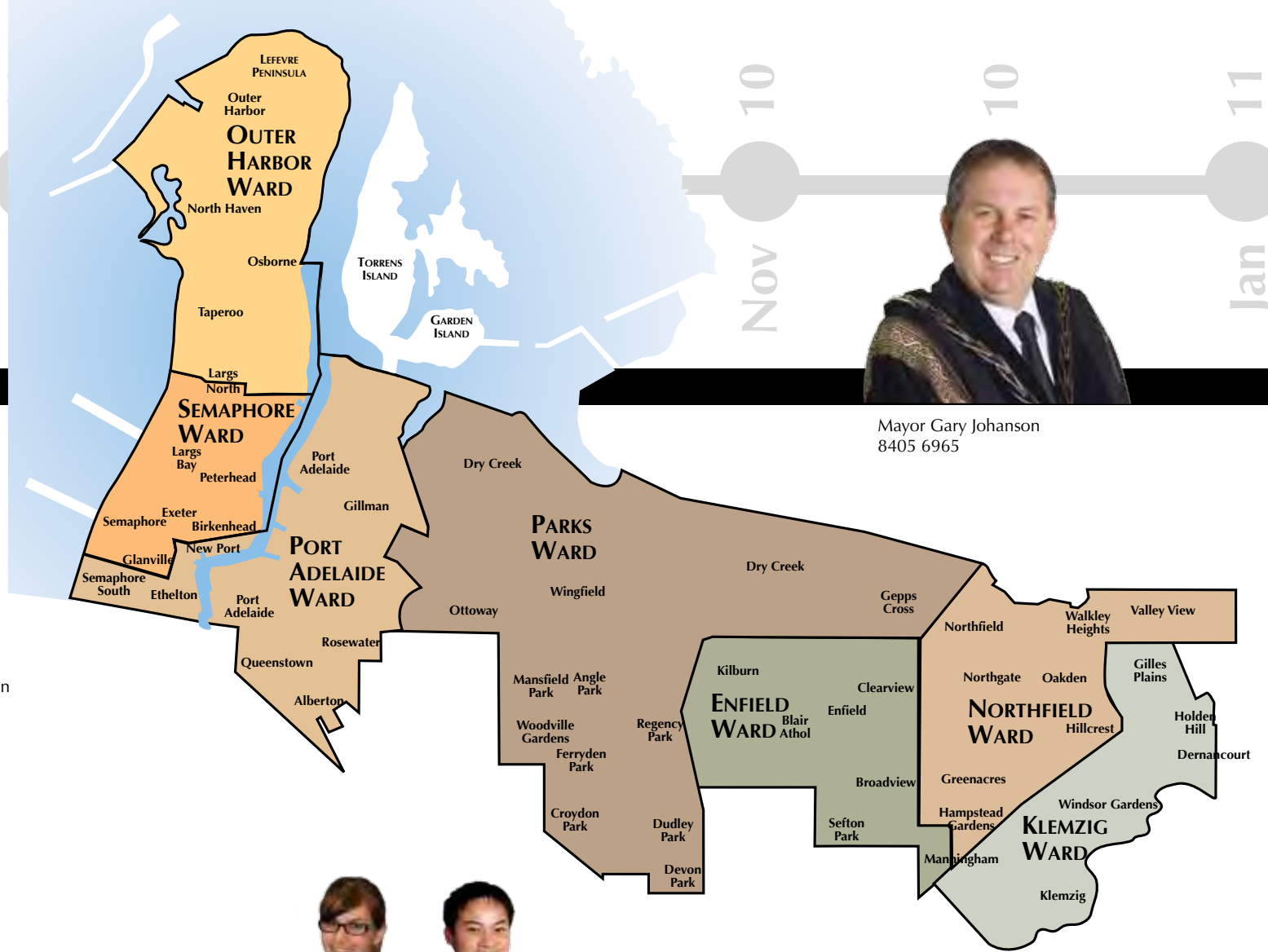
### **Health & Community Services**

Community Bus, Health Services – Communicable and Infectious Disease Control, Health Services – Food Safety and Nutrition Services, Health Services – Health Care and Welfare Services, Community Services, Public Conveniences, Libraries - Greenacres, Enfield, Parks, Port Adelaide, Semaphore, Community and Visitor Information.

### **Recreation Service**

Sport and Recreation (Active) – Capital, Sport and Recreation (Active) – Maintenance, Sport and Recreation (Passive) – Capital, Sport and Recreation (Passive) – Maintenance, Sport and Recreation – Recreation Development, Community Centres and Halls, Foreshore – Capital, Foreshore – Maintenance, Parks Community Centre Management.





Mayor Gary Johanson  
8405 6965

**Outer Harbor**



Cr Peter Jamieson 8248 3133  
Cr Bruce Johansen 0417 815 792

**Semaphore**



Cr Helen Wright 0439 485 737  
Cr Aaron Ware 0422 906 694

**Parks**



Cr Claire Boan 0408 730 309  
Cr Tung Ngo JP 8269 7407  
Cr JM Jensen Vale 25 July 2011

**Port Adelaide**



Cr Ray Guscott 8449 5618  
Cr Ian Bell 0400 010 754

**Enfield**



Cr Carol Martin JP 8359 4369  
Cr Peter McKay JP 8262 3387  
Cr Michael Immarone 0421329153

**Your  
Councillors  
& Ward  
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**Northfield**



Cr Kevin McCarthy  
0419 842 757

Cr Mark Basham JP  
0418 809 364

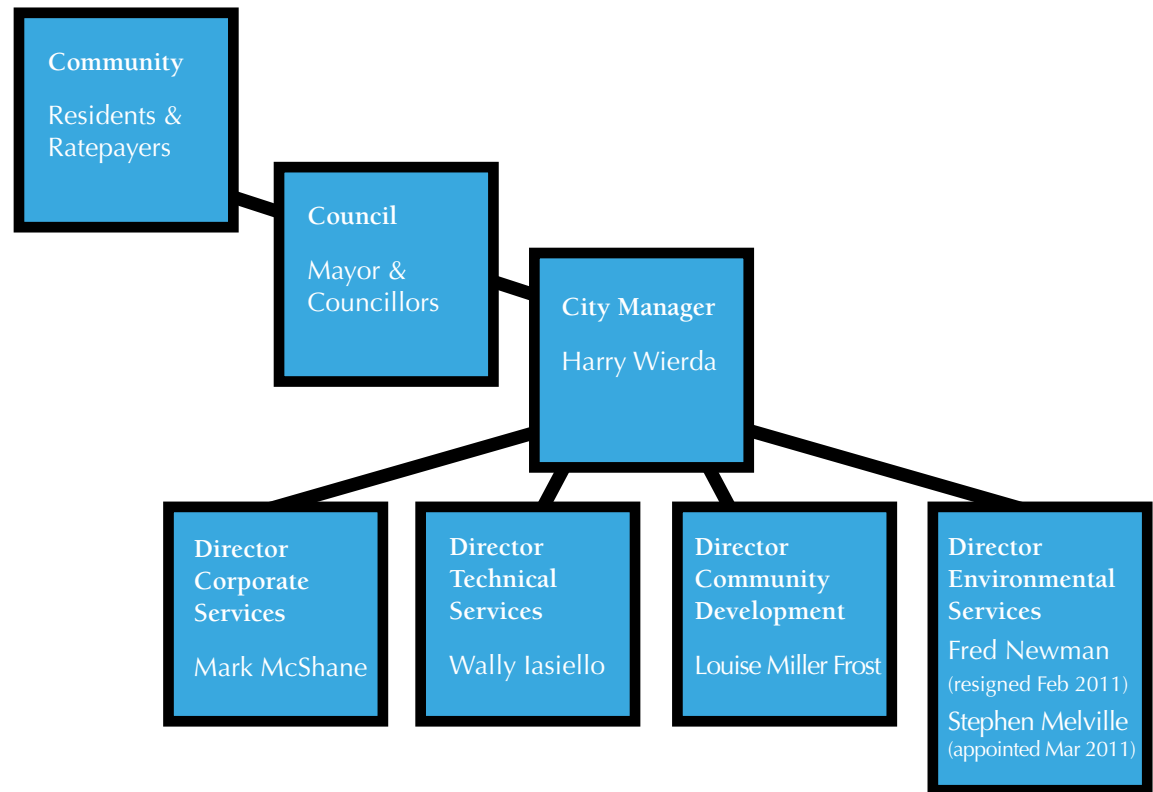
Cr Anne-Marie Hubycz  
8261 9403

**Klemzig**



Cr Tony Barca  
0418 891 321

Cr Jenny Bradbrook  
0414 979 434



**Civic Centre**  
163 St Vincent St Port Adelaide  
Tel: 8405 6600  
[www.portenf.sa.gov.au](http://www.portenf.sa.gov.au)  
[customer.service@portenf.sa.gov.au](mailto:customer.service@portenf.sa.gov.au)

**Library - Council Offices**

**Enfield Library - Council Office**  
1 Kensington Cres Enfield  
Tel: 8405 6530

**Greenacres Library - Council Office**  
2 Fosters Rd Greenacres  
Tel: 8405 6540

**Parks Library - Council Office**  
2-46 Cowan St Angle Park  
Tel: 8243 5691

**Port Adelaide Library**  
2 Church St Port Adelaide  
Tel: 8405 6580

**Semaphore Library**  
14 Semaphore Rd Semaphore  
Tel: 8405 6570

**Community Centres**

**Enfield Community Centre**  
540 Regency Rd Enfield  
Tel: 8342 9168

**Hillcrest Community Centre**  
27-31 Queensborough Ave Hillcrest  
Tel: 8266 7267

**Kilburn Community Centre**  
59 Gladstone Ave Kilburn  
Tel: 8349 8363

**Lefevre Community Centre**  
541 Victoria Rd Osborne  
Tel: 8248 1828

**Parks Community Centre**  
2-46 Cowan St Angle Park  
Tel: 8243 5532

**Visitor Information Centre**  
66 Commercial Rd Port Adelaide  
Tel: 8405 6560

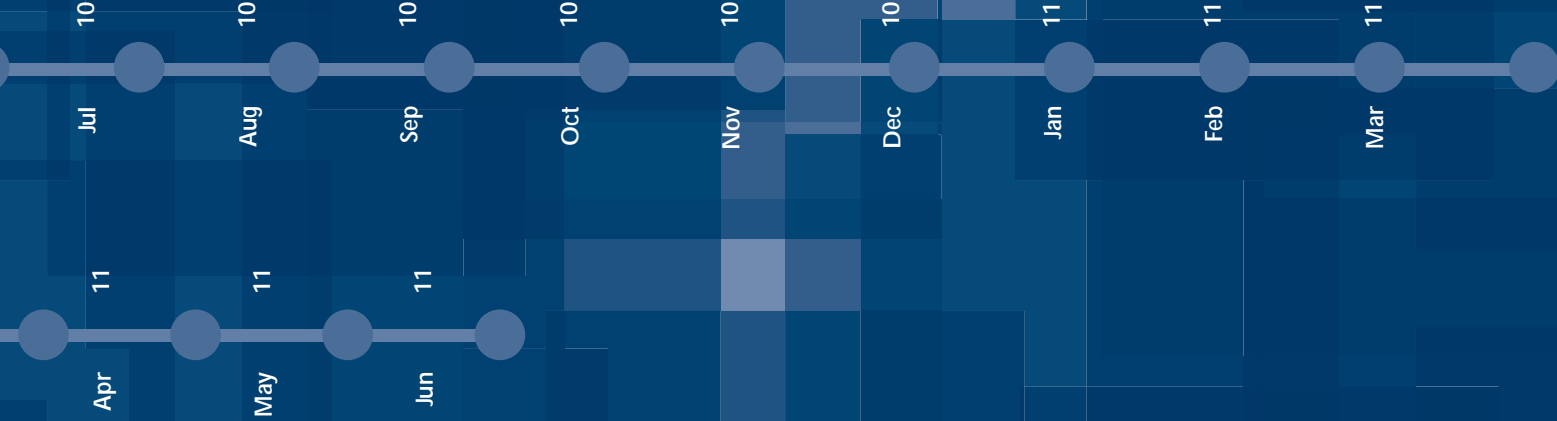






# Annual Report

# 2010-11



## *Mayor's Foreword*



Mayor  
Gary Johanson

The Council elections in November 2010 brought new faces and new talent to Port Adelaide Enfield Council, which through the year has settled down to collectively and constructively meet the many challenges facing local government. These remain considerable. We had the threat to the continued existence of The Parks Community Centre, for example, which still has not been fully resolved. We have continued to lobby the State Government for the retention of ovals at the six schools due to close under its Super School

program, and we continue to push for the extension of the light rail system to Port Adelaide and beyond, because that will help underpin new residential development and new jobs in the region.

As a Council we continue to look for ways to kick-start Port Adelaide now that development has slowed in the wake of the global financial crisis. This is an important issue for the whole city, both economically and socially.

At the same time we have seen more urban regeneration projects across the city, major transport

## *City Manager's Foreword*



City Manager  
Harry Wierda

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We have five key goals that reflect the community's priorities: a strong and diverse economy; a vibrant and resilient community; a unique, healthy and sustainable environment; a great place to live, work and play; and committed and accountable governance. These are the goals we address in this Annual Review, and they cover a broad range of activities that range from job creation and training to environmental projects such as encouraging household waste recycling in our pursuit of a sustainable environment.

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infrastructure initiatives and new job opportunities that will help all of Port Adelaide Enfield to prosper. We can't afford to sit back and wait for State or Federal initiatives or money. These are challenges that, as a city, we have to confront and overcome.

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## Council Policy Documents List

### 1. Corporate & City Development

- 1.1 Council Policy - Privacy
- 1.2 Council Policy - Collection of Sundry Debts
- 1.3 Council Policy - Streets – Numbering
- 1.4 Council Policy - Streets – Naming
- 1.5 Council Policy - Rebates of Council Rates
- 1.7 Council Policy - Port Adelaide Centre Car Parking Fund
- 1.8 Council Policy - Treasury Management
- 1.9 Council Policy - Port Adelaide Centre Car Parking Fund Contribution Grant

### 2. Environmental Services

- 2.1 Council Policy - Building Fees Reduction
- 2.3 Council Policy - Monitoring and Enforcement Planning
- 2.5 Council Policy - Public Notification of Planning Material
- 2.6 Council Policy - Keeping More Than the Prescribed Number of Dogs
- 2.7 Council Policy - Mobile Food Vendors
- 2.8 Council Policy - Building Inspection
- 2.9 Council Policy - Licensing Applications
- 2.10 Council Policy - Heritage Incentive Grants Scheme
- 2.14 Council Policy - Order Making
- 2.15 Council Policy - Food Business Inspection Fee – Food Act 2001
- 2.16 Council Policy - Heritage Awards Program

### 3. Technical Services

- 3.1 Council Policy - Street Trees & Reserve Plantings
- 3.2 Council Policy - Crossover Contribution
- 3.3 Council Policy - A-Double Vehicles
- 3.4 Council Policy - B-Double Vehicles
- 3.5 Council Policy - Sale of Goods on Council Land
- 3.6 Council Policy - Outdoor Dining
- 3.11 Council Policy - Heavy Vehicle Access
- 3.12 Council Policy - Fencing Cost Reimbursements
- 3.13 Council Policy - Sustainable Environment – Discharge to Wetlands
- 3.14 Council Policy - Installation of Memorial Plaques on Seats  
(For Policies formerly 3.7 to 3.10, see Policies 6.5 to 6.8 under Council)

### 4. Economic Development

No policy documents currently exist.

### 5. Community Development

- 5.1 Council Policy - Grants – Requests for Financial Assistance
- 5.2 Council Policy - Grants – Community Development Program
- 5.3 Council Policy - Grants – Community Arts Program

- 5.4 Council Policy - Grants – Sponsorship and Donations Fund
- 5.5 Council Policy - Grants – Junior Sports Program
- 5.6 Council Policy - Grants – Facilities Rental Program
- 5.8 Council Policy - Sponsorship – General/ Major Events
- 5.10 Council Policy - Awards – Aboriginal & Torres Strait Islander Achievements & Contributions
- 5.11 Council Policy - Public Art and Placemaking
- 5.13 Council Policy - Community Safety – Graffiti Removal / Minimisation
- 5.14 Council Policy - Naming - Parks & Reserves
- 5.15 Council Policy - Public Access to the Internet
- 5.16 Council Policy - Awards – Community Recognition
- 5.17 Council Policy - Awards – Volunteer Recognition of Services
- 5.18 Council Policy - Active Reserves Shared Use of Council Facilities
- 5.19 Council Policy - Garden Practice Awareness Program
- 5.20 Council Policy - Dry Area Exemption
- 5.21 Council Policy - Events – In-Kind Support

### 6. Council

- 6.1 Council Policy - Public Consultation
- 6.2 Council Policy - Elected Members' Private Use of Council Facilities and Services
- 6.3 Council Policy - Elected Members' Allowances And Support
- 6.5 Council Policy - Contracts and Tendering
- 6.6 Council Policy - Competitive Tendering
- 6.7 Council Policy - Use of Local Goods and Services
- 6.8 Council Policy - Sale and Disposal of Land or Other Assets
- 6.9 Council Policy - Social Development
- 6.10 Council Policy - Appointments to External Bodies
- 6.11 Council Policy - Civic Entertainment Facilities – Alberton (and Adelaide) Oval
- 6.12 Council Policy - Elected Members; Conferences, Seminars, Training And Development
- 6.13 Council Policy - Caretaker Policy

### Codes

- Code of Practice - Confidentiality Provisions within the Local Government Act 1999
- Elected Members' Code of Conduct
- Employee Code of Conduct



## Council Policy Review Process & availability

### Policy Review Process

Council's Management Executive Team endorsed a Policy Framework for Council in October 2006. The framework provides guidance for writing and reviewing policy documents. This framework was reviewed in October 2007, with the principal amendment being the enhancement of the Administration Policy requirements. Administration Policies are internal documents that, unlike Council Policies, do not require endorsement by Council.

In accordance with Council's Policy Framework, Council conducts a full policy review annually, and policies are reviewed in accordance with the framework and against the following criteria:

- The need for, and role of each policy in terms of the City and Corporate Plan strategies and Council's strategic management planning framework;
- The policy content and its ongoing relevance;
- The need to update the policy to correspond with resolutions of Council or decisions of the Management Executive Team;
- Legislation changes that should result in policy amendment and legislative criteria which must be considered during a policy review; and
- Whether there have been customer complaints in relation to the policy content and whether these concerns should be considered when reviewing the policy.

Directorates review relevant policies and amendments are confirmed by the Management Executive Team prior to being forwarded to Council for endorsement.

### Annual Policy Review 2010/2011

Council's Annual Policy Review was conducted between December 2010 and April 2011 using the above process.

### Policy Availability

Council policies are available to the general public via:

- Council's internet site <http://www.portenfsa.gov.au> (using tabs 'About Council / Publications, By-Laws & Policies / Policies & Codes')
- Council's Customer Service Centre either by using the quick links section on Council's internet site, phoning 8405 6600, or visiting a Council office:

Port Adelaide Enfield Civic Centre  
163 St Vincent Street, Port Adelaide  
Tel. 8405 6600 • Fax 8405 6666  
TTY 8405 6999 (Telephone Typewriter, hearing impaired)

Greenacres Library - Council Office  
2 Fosters Road, Greenacres  
Tel. 8405 6540 • Fax 8369 2188

Enfield Library - Council Office  
1 Kensington Crescent, Enfield  
Tel. 8405 6530 • Fax 8349 5373

Parks Library - Council Office  
2-46 Cowan Street, Angle Park  
Tel. 8243 5691 • Fax 8243 5639

## Staffing Profile & Other Matters

### Workforce Profile

Permanent Full Time Staff	383
Permanent Part-Time Staff	51
Fixed Term Contract	40
<b>Total</b>	<b>474</b>
Male	284
Female	153
Vacant	37
<b>Total</b>	<b>474</b>

### Remuneration Profile

#### Remuneration Profile

The Council currently has eight Senior Executive Officers (including the City Manager) with an annual total salary package of \$150,000 or more. These officers are employed as permanent full-time officers with the following allowances and benefits:

- provision of a fully maintained vehicle;
- the ability to salary package;
- statutory superannuation.

No bonuses are payable.

In terms of remuneration the profile of the workforce is as follows:

Package Range \$	Number of Employees	% of Employees
0-30k	11	2.52%
30001-50k	35	8.01%
50001-70k	277	63.39%
70001-100k	90	20.59%
100001-130k	9	2.06%
130001-160k	9	2.06%
160001-200k	1	0.23%
200001-250k	4	0.92%
250001-300k	1	0.23%
Sub-total		100%
Vacant	37	
<b>Total</b>	<b>474</b>	

### Enterprise Bargaining

The Workplace Agreements outline the working conditions for all staff. Both agreements are based on flexibility within the workplace, with a strong commitment to a high standard of customer service.

The two current Workplace Agreements are currently under renegotiations. These provide a high degree of security for staff while providing industrial stability for Council.

### Occupational Health and Safety

The OH&S Action Plan has been developed in consultation with the Occupational Health & Safety Committee. This plan, which has been endorsed by the Management Executive Team, outlines the programs, objectives and strategies for the ensuing twelve months.

The linking of OH&S targets to bonus payments, regular internal/external audits and the City Manager's Safety Awards are examples of strategies contained within the Action Plan.

Council participated in the industry wide Healthy Lifestyle program. This involved employee skin screening, fitness assessments and seminars on health and nutrition. Training for all staff has been provided on a wide range of occupational health and safety issues including:

- Confined Spaces
- Hazardous Management and Identification
- Emergency Evacuations (Fire Wardens)
- First Aid
- Workzone Traffic Management
- Hazardous Substances
- Safe lifting practices

### Equal Employment Opportunity

The Equal Opportunity (EO) Committee has a 3 year EO Plan to ensure EO is at the forefront of the organisation. The EO Muffin Day was held again this year with great success to remind staff of the importance of Equal Opportunity. The committee intends to undertake other events annually.

## Staffing Profile & Other Matters

### Staff Training and Development

Council continues to provide training opportunities for staff at all levels to participate in a wide range of learning and career development programs. The Workplace Agreements make provision for Council supported study leave with 20 staff availing themselves of this option which provides paid time off work or financial assistance. In house training programs have been conducted based on training needs identified during individual's performance reviews. This training has included computer based training, corporate system training, and OH&S training. Council provides opportunities for young people residing within or attending school within the Council area to participate in Work Experience programs. All new staff participate in an extensive on line Induction Program.

### Elected Member Training and Development

The Elected Members' Conferences, Seminars and Training and Development Policy was endorsed on 30 November 2010.

The following training programs have been completed in the 2010/2011 financial year.

Date	Description & Number of Elected Members in attendance (noted in brackets)
17/3/11	State Executive Committee Meeting - Pt Lincoln (1)
4/5/11	WEA - Windows 7 (1)
28-29/4/11	2011 LGA Conference and General Meeting Information (2)
25/11/10 27/11/10	ALGWA National Conference - Sydney (1)
22/5/11 25/5/11	2011 LGMA National Congress and Business Expo - Cairns, Queensland (7)
19/6/11 22/6/11	ALGA National General Assembly - Canberra (2)

## Freedom of Information

### Freedom of Information Statistics

Nineteen applications under the Freedom of Information Act were received by Council for the twelve months to 30 June 2011.

No applications were brought forward from the previous year.

Nineteen applications were completed.

No applications were refused, ten applications had partial release, as follows:- Clause 6 (Documents affecting personal affairs) & Clause 7 (Documents affecting business affairs) of Schedule 1 of the Act.

### Freedom of Information Information Statement

This Information Statement is published by the City of Port Adelaide Enfield in accordance with the requirements of the Freedom of Information Act 1991. The City of Port Adelaide Enfield is pleased to comply with the legislation and publishes an updated Information Statement every twelve months.

#### 1. Structure and Functions of the Council

##### 1.1 Full Council

The City of Port Adelaide Enfield is made up of Elected Members and paid staff who make decisions and undertake works on behalf of the community. The Council, consisting of the Mayor and seventeen Ward Councillors, is the decision-making body on all policy matters. The Mayor and Councillors represent the interests of the community and ultimately are responsible for the workings of the Council. Elected Members vote on what action will be taken with regard to issues brought before the Council. Ordinary meetings of Council are held once a month on the second Tuesday of every month commencing at 7.00pm. Members of the public are welcome to attend. While Elected Members receive an allowance for expenses, they are volunteers who want to be involved in making the City a better place in which to live. Elected Members often make difficult decisions about complex and important matters. Elected Members are assisted by paid staff who work under the direction of the City Manager. Staff implement decisions made by Council, give advice and perform the daily works necessary to keep the Council operating. The City Manager is responsible for all staffing matters.

##### 1.2 Development Assessment Panel

The Development Assessment Panel meetings are held every three weeks on a Wednesday at 7.00pm. The Development Assessment Panel makes decisions on development applications. Members of the public are welcome to attend.

## Freedom of Information

### 1.3 Committees

Four Committees formed by Council to assist in streamlining the Council's business are as follows:

- **Chief Executive Officer Performance Development Review Committee:**  
Advises Council on the performance of the Chief Executive Officer and meets as and when required.
- **Enterprise Bargaining Committee:**  
The Enterprise Bargaining Committee meets as and when required to negotiate the Enterprise Agreement with staff.
- **Audit Committee:**  
The Audit Committee monitors and makes recommendations to Council on a range of financial and related matters set out in the Audit Committee's "Terms of Reference". The Audit Committee generally meets quarterly on the third Tuesday of February, May, August and November.
- **Strategic Planning and Development Policy Committee**  
The Strategic Planning and Development Policy Committee has been established pursuant to Section 101A of the Development Act 1993. The Committee has been established to provide advice to the Council in relation to the extent to which the Council's strategic planning and development policies accord with the State Government's Planning Strategy and to assist Council to undertake strategic planning and monitoring to achieve orderly and efficient development within the area. The Committee generally meets following the conclusion of the Council meeting on the second Tuesday of each month where agenda items require that a meeting take place.

### 1.4 Agendas and Minutes

Council, Committee and Development Assessment Panel Agendas are placed on public display not less than three days prior to meetings. Minutes of the meetings are on display within five days of that meeting having been held at the principal office and at all Council libraries.

Meeting agendas and minutes also appear on Council's web site [www.portenf.sa.gov.au](http://www.portenf.sa.gov.au)

### 1.5 Workshops

From time to time Elected Members may request, by resolution of Council, for further detailed information to be provided on a specific issue prior to making a decision, in a less formal atmosphere than a Council or Committee Meeting. On other occasions the Administration in consultation with Elected Members may arrange for the conduct of workshops as required. In these instances a workshop or information briefing may be held, where Elected Members and Administration staff are able to discuss matters in a more open environment. Workshops and/or information briefings are open to the public, however, members of the public are not able to participate in the discussions.

### 1.6 Working Parties and Groups

A number of Council Working Parties, Management and Staff Working Parties and groups comprising Elected Members, staff and members of the community have been established to examine and investigate specific issues.

These include:

- Aboriginal Advisory Panel
- Australia Day Awards Selection Panel
- Building Fire Safety Panel
- Information Technology Strategic and Policy Group
- Local Heritage Incentive Fund Grants Scheme Panel
- Management Executive Team
- Administration Staff Occupational Health, Safety and Welfare Committee
- Field Staff Occupational Health, Safety and Welfare Committee
- Parks Community Centre Occupational Health, Safety and Welfare Committee
- Open Space Group
- Parks Community Centre Liaison Committee
- Special Projects Group
- Urban Projects Coordinating Group
- Various Grants Selection Panels
- Youth Advisory Group

### 1.7 Delegations and Policy Manual

The City Manager has been conferred with delegated authority from Council to make decisions in relation to those matters which fall within the scope of the delegations. In many of those instances the City Manager has sub delegated his powers and functions to other relevant Council staff. The Council has also delegated authority to the Development Assessment Panel to make decisions regarding Development Applications received for various forms of development.

The delegations from the Council and in turn, the sub delegations from the City Manager are listed in the City of Port Adelaide Enfield Delegations and Sub-Delegations Manual and Policy Manual. The delegations are reviewed annually by Council in keeping with the legislative requirement of the Local Government Act 1999 to review delegations under that Act at least once in every financial year.



# Freedom of Information

## 2. Services for the Community

Council makes decisions on policy issues relating to the services that are provided for members of the public. These services currently include:

### City Manager's Office

- Governance
- Human Resource Management
- Risk Management
- Internal Audit
- OHS&W

### Corporate Services

- Administrative Services
- Annual Business Plan and Budgeting
- Financial Management
- Statutory Accounting
- Assessment Records & Rating
- Geographic Information System
- Information Technology
- Land & Property Asset Management
- Records Management
- Strategic Planning, Environmental, Social and Economic
- Special and Strategic Projects
- City Development
- City/Urban Planning
- Corporate Planning
- Publications
- Customer Services
- Call Centre
- Freedom of Information

### Technical Services

- Depot Operations
- Engineering and Works Design
- Fleet Management
- Forward Works Program
- Machinery Operations
- Parks and Gardens
- Stormwater Drainage and Management
- Street Lighting
- Street Trees and Nature Strips
- Streets and Footpaths
- Traffic and Parking Management

### Environmental Services

- Development Assessment
- Dog and Cat Management
- Environmental Health
- Food Inspection/Safety
- Heritage Advice
- On-Street Parking
- Sanitation
- Waste Management

### Community Development

- Aboriginal Development
- Alcohol Free Zones
- Arts and Cultural Development
- Awards
- Community Centres
- Community Development
- Community Grants
- Community Halls
- Community Information

- Community Services
- Community Transport
- Graffiti Management
- Home and Community Care
- Libraries and Council Offices (inc. Local History)
- Parks Community Centre
- Property Management
- Public Conveniences
- Public Relations
- Recreation and Sport
- Special Events
- Supported Residential Facilities Program
- Visitor Information Centre
- Volunteers
- Youth Development

## 3. Public Consultation

### 3.1 Council Meetings

Members of the public have a number of opportunities to put forward their views on particular issues before Council. These are:

- Deputations - with the permission of the Mayor and/or Committee Presiding Member, a member of the public can address the Council/Committee personally or on behalf of a group of residents.
- Petitions - written petitions can be addressed to the Council on any issue within the Council's jurisdiction.
- Written Requests - a member of the public can write to the Council on any Council policy, activity or service.
- Elected Members - members of the public can contact Elected Members of Council to discuss any issue relevant to Council.
- World Wide Web – Council has a web presence [www.portenf.sa.gov.au](http://www.portenf.sa.gov.au) which provides an opportunity for comment and feedback.

### 3.2 Public Consultation

The City of Port Adelaide Enfield consults with the community on particular issues that affect their neighbourhood and has adopted a Public Consultation Policy to assist this process. Consultation with residents can take a variety of forms including:

- Hand delivered or posted circular letters
- Letters personally addressed to individuals, including questionnaires
- Street Resident Advisory Committees are formed to consider traffic management in local areas. Public meetings may also be called to advise residents and provide opportunity for feedback.
- Information via Council's newspaper "Pen2Paper"
- Advertising in local newspapers
- Various pamphlets or publications
- Telephone sample surveys
- Door to door market research sampling
- Public Meetings
- Focus Groups
- Publication of information on Council Website
- Exit Surveys
- Public Displays
- Call for Submissions to Council
- Presentations to Special Interest Groups

# Freedom of Information

## 4. Access to Council Documents

### 4.1 Documents Available for Inspection

The following documents are available for public inspection from Customer Service Officers at the principal Council Office, 163 St Vincent Street, Port Adelaide, during office hours. Members of the public may purchase copies of these documents by payment of the fees set out in the Fees and Charges Register (subject to review by Council in July each year). Many of these documents are free of charge to the public and many are available on Council's web site. Documents are listed under Departmental heading. *Those documents with an asterisk (\*) are available for a small charge.*

#### City Manager's Office

- Agendas and Minutes - Council
- Agendas and Minutes - Development Assessment Panel
- Annual Report
- City Plan 2010-2016
- Code of Practice - Confidentiality Provisions - Local Govt Act 1999
- Council By-Laws
- Council Policies
- Elected Members Code of Conduct
- Emergency Response Procedures
- Employee Code of Conduct
- Information Handbook
- Occupational Health and Safety Policy and Procedures
- Register of Elected Members' Interests
- Salary Register and Award Conditions

#### Corporate Services Directorate

- Annual Business Plan
- Assessment Record\*
- Audited Financial Statements\*
- Budget Documents\*
- Program Performance Budget
- Line Item Budget
- Corporate Plan 2011-2016
- Development Plan Amendments\*
- Environment Strategy for a Sustainable City 2009-2014
- Extracts from Delegations and Sub-Delegations Manual
- Schedule of Fees and Charges
- Freedom of Information Statement
- Voters Roll\*
- Whole Area
- Ward
- Social Development Strategy 2008-2012
- Long Term Financial Plan 2008-09 to 2017-18

#### Community Development Directorate

- Community Information Directory
- Community Services Information
- Cultural Plan and Cultural Issues Paper
- Disability Discrimination Act Action Plan
- Healthy Ageing Plan
- Library Management Plan
- Recreation Plan 2006-2010
- Sport and Recreation Directory

- Tourism Plan 2006-2010
- Visitor Information Centre Business Plan and Marketing Plan
- Visitor Information Guide
- Youth Strategic Plan and Issues Paper

#### Environmental Services Directorate

- Development Guides (numbers 1 to 15)
- Development Plan (available for viewing only)
- Dog and Cat Management Plan
- Dog Register
- Environmental Health Management Plan
- Guide to Recycling and Waste
- Planning Register
- Waste Management Plan

#### Technical Services Directorate

- Asset Management Plan
- Footpath Construction Program
- Local Area Bike Plan
- Open Space Plan 2006-2010
- Parks and Gardens Construction Program
- Parking Controls Register
- Public Roads Register
- Public Works Specifications
- Roadworks Construction Program
- Stormwater Drainage Location and Construction Program
- Traffic Control Construction Program
- Underground Connections - Requirements and Application Forms

### 4.2 Policy Documents

The Council has adopted the policies listed on pages 2 & 3. Policies are reviewed on an annual basis. Enquiries regarding procedures for inspecting and purchasing Council's policy documents should be made during normal office hours and addressed to:

- Clerical Officer  
Strategic & Corporate Policy Section  
163 St Vincent Street Port Adelaide SA 5015  
Ph 8405 6957 raelene.mackellar@portenf.sa.gov.au

### 4.3 Other Information Requests

Information not included in Clause 4.1 will be provided, if possible, without referral to the provisions of the Freedom of Information Act 1991. The City of Port Adelaide Enfield is pleased to provide information to residents/ratepayers wherever possible. Some information is available for viewing at no charge or for a nominal reproduction charge if copyright does not exist. In some cases, where extraordinary staff time is required to comply with the information request, charges may be imposed to recover costs. Requests for other information will be considered in accordance with the Freedom of Information Act 1991. Under this legislation, an application fee must be forwarded with the request unless the applicant is granted an exemption.

## Freedom of Information

Should the applicant require copies of any documents requested pursuant to a Freedom of Information request, charges as set out in the Request for Access to Information form may apply. Freedom of Information Request forms are available from:

- Council's Website [www.portenf.sa.gov.au](http://www.portenf.sa.gov.au)
- Customer Service Centre by phoning 8405 6600 during business hours, 8.30am-5.00pm.

*Council Offices located at:*

- Civic Centre, 163 St Vincent St, Port Adelaide.  
8.30am-5.00pm Mon-Fri

*During Library hours at:*

- Greenacres Library - Council Office,  
2 Fosters Rd, Greenacres
- Enfield Library - Council Office,  
1 Kensington Cres, Enfield
- Parks Library - Council Office,  
2-46 Cowan St, Angle Park

*Forms and enquiries should be directed to:*

- Mark McShane  
Freedom of Information Officer  
City of Port Adelaide Enfield  
PO Box 110 Port Adelaide SA 5015  
Ph. 8405 6600
- Kerry Hennigan  
Freedom of Information Administration Officer  
City of Port Adelaide Enfield  
PO Box 110 Port Adelaide SA 5015  
Ph. 8405 6819 [kerry.hennigan@portenf.sa.gov.au](mailto:kerry.hennigan@portenf.sa.gov.au)

Applications will be responded to as soon as possible within the statutory thirty days of Council receiving the Freedom of Information Request together with the application fee or proof of exemption.

### 5. Amendment of Council Records

A member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the Freedom of Information Act 1991. A member of the public may then request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date.

To gain access to these Council records, a member of the public must complete a Freedom of Information Request for Access form as indicated above, outlining the records that he/she wishes to inspect, and forward to the Freedom of Information Officer.

## National Competition Policies, Local Purchasing and Competitive Tendering

### National Competition Policy

Council does not operate any significant business activities within either Category 1 or Category 2. Council has received no complaints about the application of competitive neutrality during the 2009/2010 financial year.

Prior to gazettal on 21 August 2008, Council By-laws were subjected to the requirements of Section 247 of the Local Government Act 1999 in relation to avoiding restricting competition to any significant degree. The By-laws have been in force since 21 December 2008 and have not been amended since that time.

### Use of Local Goods and Services

Council has adopted the Council Policy - Use of Local Goods and Services in accordance with Section 49(1)(a) of the Local Government Act 1999. Subject to the competition principles applicable to Local Government and Trade Practices legislation, Council wherever possible pursues its policy of using local goods and services.

The location of manufacturers of goods and the supplier of services is a factor considered along with a range of others when purchasing goods and services. Local suppliers are given the opportunity to tender and quote for the supply of goods and services based on and within the parameters of the Council Policy - Use of Local Goods and Services.

### Competitive Tendering

Council has adopted the Council Policy - Competitive Tendering in accordance with Section 49(1)(a) of the Local Government Act 1999 which addresses competitive tendering and the use of other methods to ensure that services are delivered cost effectively. All contracts awarded by the Council were done so in accordance with this Policy and were subjected to competitive tendering to ensure services were delivered cost effectively.

The Policy specifies that Council staff will not be required to actively compete with external groups for retention of their work and potentially their ongoing position in Council.

In accordance with Council Policy - Contracts and Tendering tenders are called for goods and services over \$50,000. Tenders with a value of over \$500,000 are submitted to Council for approval.

The City of Port Adelaide Enfield is committed to continuous improvement through the measurement of performance against key performance indicators in Council's strategic management plans, principally the Corporate Plan and the Annual Program Performance Budget.



## Management Plans for Community Land

Council maintains its Community Land Register in accordance with the Local Government Act 1999 and the relevant Regulations.

Council has adopted Community Land Management Plans as follows:-

- Passive Recreation Reserves
- Active Recreation Reserves
- Leased, Licensed or Short-Term Hired Community Facilities
- Off Street Car Parks
- Commercial Property
- Stormwater/Drainage Reserves
- Operational Assets

All Community Land Management Plans prescribe Performance Targets and Strategies, Actions and Performance Measures in response to Management Plan Objectives.

During the 2010/11 year, the following community land transactions occurred or were in progress:

On 30 September 2010, pursuant to the Land Acquisition Act 1969, the Commissioner of Highways acquired the following land from Council for the South Road Superway development:

- Portion of Section 914, Days Road, Regency Park (Regency Park Golf Course) comprised in Certificate of Title Volume 5537, Folio 34.

The remainder of the land, now described as Allotment 70 in Deposited Plan 84431 is still held by Council as community land in Trust as a Recreation Reserve.

On 26 November 2010 the transfer to Port Adelaide Football Club of a portion of Lot 101 Brougham Place, Alberton (Alberton Oval) revoked of its community land classification during the 2009/10 year, was completed. The remainder of Lot 101, now described as Allotment 51 in Deposited Plan 82919 is still held by Council as community land.

On 3 May 2011 portions of Lot 58 (Ely & Gateshead Reserve) and 251 (Gladstone Crescent Reserve) and the whole of Closed Road A in RP 7504 (Gladstone Crescent), Mansfield Park revoked of community land classification by Council resolution dated 12 May 2009, were re-designated as Public Road. The remainder of Lots 58 and 251, now described as Allotments 551, 555, 565, 566, 573 & 571 in Deposited Plan 84661 are still held by Council as reserve/community land.

Construction of a reconfigured stormwater detention basin was underway as at 30 June 2010 upon drainage reserve (Allotment 25) located within the State Sports Park, Gepps Cross, which land was revoked of its classification as community land by Council resolution dated 8 December 2009 for the purpose of its partial amalgamation with the Gepps Cross Super School site. The boundary re-alignment are scheduled to occur during the 2011/12 year.

Construction of Mersey Road extension was completed as at 30 June 2010 upon portion of Nelcebee Street Reserve, Osborne (Allotment 802), which land was revoked of its classification as community land by Council resolution dated 11 May 2010 for the purpose of its re-designation as public road associated with the TechPort Development. The boundary re-alignment and road designation are scheduled to occur during the 2011/12 year.

Council received land dedicated as reserves and classified as community land as a result of land divisions as follows:-

- Waterford Circuit, Northgate (Allotments 9001 & 9002 in DP 85520 & Allotments 9003 & 9004 in DP 85521) - totalling 16,880 square metres
- Nixon St, Northgate (Allotment 9005 in DP 85521) - comprising 192 square metres
- East Parkway, Northgate (Allotments 3002 & 3003 in DP 84104 & Allotment 3004 in DP 84197) - totalling 3,109 square metres
- Proclamation Drive, Northgate (Allotment 3001 in DP 84104 & Allotment 3005 in DP 84197) - totalling 458 square metres
- Haddington Crescent, Mansfield Park (Allotment 162 in DP 84661 - Closed Road) - comprising 457 square metres
- Ocean Steamers Road, Port Adelaide (Allotments 37 & 44 in DP 85052) as drainage reserve
- Elder Road, Birkenhead (Allotment 32 DP 84216) - comprising 1,259 square metres

# Council Profile, Representation Quota, Allowances & Decision Making Structures, Codes, Registers

## Council Profile

The City of Port Adelaide Enfield has 18 Elected Members including the Mayor.

Number of Electors: 73,253

Number of rateable assessments: 58,688

Number of residents: 111,455

Number of Wards: 7

## Average Representation Quota

The City of Port Adelaide Enfield is divided into seven wards and is represented by the Mayor and 17 Councillors. The area currently has 73,253 electors which equates to one elected member per 4,309 electors. Councils of a similar size and type have an average representation quota ranging from 4,010 to 5,397 per elected member.

A review pursuant to Chapter 3 Part 1 Division 2 of the Local Government Act 1999 has been completed. The changes became effective at the Periodical Election held in November 2010.

The Act also allows 'eligible electors' to make their own submissions on altering the boundaries of the council or on the composition of the council, rather than waiting for the statutory period of six years to pass.

These provisions are found in Section 28 of the Local Government Act 1999.

A copy of this section of the Act is available at the Council's Civic Centre - see back cover for details.

## Code of Conduct

A list of the codes of conduct or practice required under the Local Government Act 1999 or Local Government (Elections) Act 1999

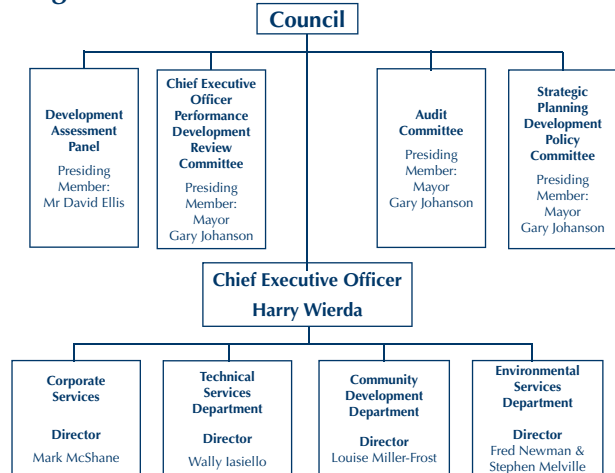
- Elected Members' Code of Conduct – Section 63
- Employees' Code of Conduct – Section 110
- Code of Practice for use of Confidentiality provision under the Local Government Act – Section 92

## Registers

A list of the registers that are required to be kept under this Act or Local Government (Elections) Act 1999

- Register of Interest (Members) – Section 68
- Register of Allowance and Benefits – Section 79
- Register of Remuneration, Salaries and Benefits – Section 105
- Register of Interests (Officers) – Section 116
- Register of Community Land – Section 207
- Register of Public Roads – Section 231
- Register of By-Laws – Section 251

## City of Port Adelaide Enfield Organisational Chart



## Council and Committee Meetings

Council and Committee Meetings of the Port Adelaide Enfield Council are held in the Council Chamber at 62 Commercial Road, Port Adelaide. Council Meetings are conducted on the second Tuesday of each month.

Council currently has the following committees:-

- Audit Committee
- CEO PDR Committee
- Elected members Workplace Negotiation Committee
- Strategic Planning and Development Policy Committee

All Council, Committee and Development Assessment Panel meetings are open to the public. The Agenda, Report and Minutes for each meeting are public documents and are available at the Council Offices and libraries or at [www.portenf.sa.gov.au](http://www.portenf.sa.gov.au)

## Development Assessment Panel

The Development Assessment Panel meetings are held every three weeks on a Wednesday at 7.00pm. The Development Assessment Panel is an independent panel comprising 3 Elected Members and 4 independent members with specialist qualifications and experience who make decisions on development applications.

## Information on allowances paid to Elected Members

Information on allowances paid to members of the Council or a Council Committee

- Mayor - \$60,000 allowance increased from first ordinary meeting after 2010 Election to \$67,200
- Deputy Mayor \$18,750 allowance increased from first ordinary meeting after 2010 Election to \$21,000
- Councillors \$15,000 allowance increased from first ordinary meeting after 2010 Election to \$16,800

Members of the Development Assessment Panel receive a sitting fee of \$546 per meeting and the Presiding Member \$654 per meeting.

Independent Members of the Audit Committee receive a sitting fee of \$561 per meeting.

## Decision making structure of the Council

The Council's principal power to make decisions is the Local Government Act 1999. A number of other Commonwealth and State Acts also provide Council with the power to make decisions. Council delegates some of its powers to the City Manager, pursuant primarily to Section 44 of the Local Government Act 1999. Delegations are set out in Council's Delegations and Subdelegations Manual; the Manual is available on Council's website [www.portenf.sa.gov.au](http://www.portenf.sa.gov.au) or from Council's Offices and is reviewed annually.

Name of Committee/Panel	Roles & functions	Regulatory/ Advisory	Meetings	Delegation
Council	Meets on a regular basis to consider reports and recommendations from the Chief Executive Officer and Administration, set budgets, meet statutory requirements, consider committee reports and to make decisions on strategies and policies for the future of the area.	Regulatory	Meets on 2nd Tuesday of every month	
Development Assessment Panel (DAP)	Membership - three Elected Members & four Independent Members The role of the DAP is: <ul style="list-style-type: none"> <li>to consider all development applications referred by Council Officers for decision;</li> <li>to act as a delegate of the Council in accordance with the requirements of the Development Act; and</li> <li>to provide advice and reports to the Council on trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications under this Act.</li> </ul>	Regulatory	Held every three weeks on Wednesday	Delegated authority from Council under Section 20 of Development Act 1993
Audit Committee Sect 126 Local Government Act	Membership - three Elected Members & two Independent Members The Audit Committee is responsible for: <ul style="list-style-type: none"> <li>Reviewing annual financial statements to ensure that they present fairly the state of affairs of the Council;</li> <li>Proposing, and providing information relevant to, a review of the Council's strategic management plans or annual business plan;</li> <li>Proposing, and reviewing, the exercise of powers under Section 130A;</li> <li>If the Council has exempted a subsidiary from the requirement to have an Audit Committee, the functions that would, apart from the exemption, have been performed by the subsidiary's Audit Committee;</li> <li>Liaising with the Council's auditor; and</li> <li>Review the adequacy of the accounting, internal control, reporting and other financial management system and practices of the Council on a regular basis.</li> </ul>	Advisory	Held quarterly on the 3rd Tuesday of the relevant month	Recommendations referred to Council
Chief Executive Officer Performance Development Review Committee (CEOPDR Committee)	Membership - All Elected Members The Committee is established for the purpose of determining in conjunction with the Chief Executive Officer, relevant Key Results Areas (KRAs) and Key Performance Indicators (KPIs) for the Chief Executive Officer and for undertaking the formal review process of the performance of the Chief Executive Officer against the agreed KRAs and KPIs in accordance with these Terms of Reference.	Advisory	Annually	Delegated authority from Council under Section 41 Local Government Act 1999
Building Fire Safety Panel	The role of Building Fire Safety Panel is to investigate and to ensure that owners are maintaining proper levels of fire safety in their buildings, and where deficiencies are identified, require that owners improve the fire safety standards to a minimum acceptable level. The BFSP aims to achieve this by undertaking proactive inspections, responding to public concerns, and action South Australian Metropolitan Fire Service reports that relate to deficiencies identified. Note: The Building Fire Safety Panel has no Elected Member representative.	Regulatory	At least every four weeks on Wednesday	Section 71 Development Act 1993 and Development Regulations 1993
Strategic Planning Development Policy Committee	Membership - All Elected Members The role of the Strategic Planning and Development Policy Committee is as follows:- <ul style="list-style-type: none"> <li>To provide advice to the Council in relation to the extent to which the Council's strategic planning and development policies accord with the Planning Strategy.</li> <li>To assist the Council in undertaking strategic planning and monitoring.</li> <li>To act as the Council's delegate in relation to strategic planning and development policy issues.</li> </ul>	Regulatory	As required on the second Tuesday of the month immediately following the conclusion of the ordinary Council meeting	Section 101 Development Act 1993 and Section 41 Local Government Act 1999



## Council and Committee Meetings - Confidential Items & Review of Council Decisions

### Confidential Items

The Local Government Act 1999 specifies that Council meetings be held in a public place, but on occasions this principle is outweighed by the need to keep the information or discussion confidential.

Instances where Council was satisfied that it was necessary to exclude the public and consider agenda items in confidence have been recorded. During 2010 – 2011 the issues considered in accordance with Section 90(2) and Section 90(3) of the Local Government Act 1999, are contained in the following table:

Date	Item	Title	Local Government Act 1999 Section
13 July 2010	Item 12.1.4	Hard Refuse Collection and Disposal Contracts: Proposed Amendments	Section 90(2) and 90(3)(d)
20 July 2010	Item 5.1 & 5.2	Chief Executive Officer Performance Development Review	Section 90(2) and 90(3)(a)
8 February 2011	Item 12.5.5	Independent Membership Selection for Development Assessment Panel	Section 90(3)(a)
8 February 2011	Item 12.5.6	Independent Membership Selection for the City Port Adelaide Enfield Audit Committee	Section 90(3)(a)

Confidentiality Orders pursuant to Section 91(7) of the Local Government Act 1999 require documents to remain confidential for a specified period of time. During 2010 – 2011 instances where documents were considered in accordance with Section 91(7), to be kept confidential are listed in the following table:-

13 July 2010 - Council Meeting	Item 12.1.5 CL-2145 Hard Refuse Collection & Disposal Contracts
20 July 2010 - CEO PDR	Item 6 CEO PDR-122
8 February 2011 - Council Meeting	Item 12.5.7 Independent Membership - Development Assessment Panel and Port Adelaide Enfield Audit Committee

The table below identifies the grounds on which the Council considered the matters and determined to exclude the public from the discussion and the related documentation.

Local Government Act 1999 Relevant Section	Description
90(2)	A council or council committee may order that the public be excluded from attendance at a meeting to the extent (and only to the extent) that the council or council committee considers it to be necessary and appropriate to act in a meeting closed to the public in order to receive, discuss or consider in confidence any information or matter listed in subsection (3) (after taking into account any relevant consideration under that subsection).
90(3)	The following information and matters are listed for the purposes of subsection (2):
90(3)(a)	Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);
90(3)(d)	Commercial information of a confidential nature (not being a trade secret) the disclosure of which - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest;
90(3)(h)	legal advice;
91(7)	However, subsections (4), (5) and (6) do not apply to a document or part of a document if – (a) The document or part relates to a matter dealt with by the council or council committee on a confidential basis under Part 3; and (b) The council or council committee orders that the document or part be kept confidential.

### Review of Council Decisions

This section deals with complaints that require formal review by Council. Nothing in this section prevents a person from making a complaint to the Ombudsman at any time under the Ombudsman Act 1972

The number of applications for review made under this section – One

The kinds of matters to which the applications relate – Solar Councils Project

The outcome of applications under this section – Resolved following internal investigation by the Complaints Officer and correspondence to the complainant

Such other matters as may be prescribed by the regulations - Nil

## *Strategic Management Plans*

### **City of Port Adelaide Enfield's Performance in Implementing Strategic Management Plans under Section 122 of the Local Government Act 1999**

During 2010-2011 Council has continued to comply with Section 122 of the Local Government Act 1999, developing and reviewing plans within its strategic management planning framework.

Council's strategic management planning framework is underpinned by its City and Corporate Plans.

- The City Plan, Council's outward looking strategic document that represents community expectations, was completed and adopted in February 2010.
- The Corporate Plan, an internally focussed document that establishes how Council will respond to and implement the goals and objectives within the City Plan, was completed and adopted in March 2008. Following the adoption of the City Plan 2010-2016, a new Corporate Plan was prepared and adopted by Council in February 2011. The KPIs in the new Corporate Plan represent Council's performance targets for 2011/2012.

During 2010-2011 further implementation of the strategies and performance indicators contained within the Council's Corporate Plan 2008-2012 occurred through Council's section planning process, where Departments take responsibility for ensuring a key performance indicator in the Corporate Plan is met through the work undertaken throughout the year.

The following strategic / management plans were completed during the reporting period:

- Corporate Plan 2011-2016
- Volunteer Management Plan

A corporate strategy performance and projection table follows. It details Council's performance during 2010-2011 with respect to key performance indicators and targets identified in the Corporate Plan 2008-2012.

# Strategic Management Plans 2010-2011

Strategy / Goal	Performance Indicator	2010-2011 Target
<b>City Manager</b>		
Identify key industry stakeholders, establish relationships and define roles and responsibilities, to enable a coordinated approach to Emergency Response.	Business Continuity Plan, Emergency Response Plan and OHS&W and Insurance Management effectively maintained  Relationships established with major stakeholders and roles and responsibilities defined	<b>Annual Review</b> The Business Continuity and the Emergency Response Plans have been reviewed and implemented and the latter has been updated on Council's website.
Promote a Governance framework which reflects high standards in Corporate Governance.	Registers administered to ensure legislative compliance  Notification of Council and Committee meetings provided as per Local Government Act 1999  Administrative support provided to the Mayor, Elected Members and Executive Staff  Civic Functions facilitated	<b>100%</b> Registers updated as required  <b>100%</b> Notification of Council and Committee meetings provided  <b>100%</b> Support provided to Elected Members  <b>To meet Schedule</b> No Civic Functions were held during the year
Provide effective risk mitigation system to comply with legislation.	OSH&W, Risk and Insurance Systems comply with legislation	<b>100%</b> OSH&W, Risk and Insurance Systems complied with legislation
	Injury Management is effective and meets Workcover Performance Standards	<b>100%</b> Results of Workcover Performance Standards as per audits are - 100% for September 2010; 72% for December 2010, March and June 2011.
	Effective OHS&W, Risk and Insurance Policies (including Agreements, Licences and Permits) provided and reviewed	<b>Annually</b> OSH&W, Risk and Insurance Policies (including Agreements, Licences and Permits) provided and reviewed
	Effective and efficient Claims Management service provided (Motor Vehicles, Asset Loss, Public Liability, Third Party Recoveries, Workers Compensation, Journey and Income Protection)	<b>Audited annually</b> Claims Management service provided (Motor Vehicles, Asset Loss, Public Liability, Third Party Recoveries, Workers Compensation, Journey and Income Protection)
	Awareness of risk factors associated with the work places and work practices increased	<b>Risk Treatments reviewed annually</b> Awareness of risk factors associated with the work places and work practices increased during the year via audits. Review of OH&SE systems and processes commenced and substantially progressed.
Provide an effective and efficient Human Resource service.	Analysis, review and reports are provided on Workforce data	<b>Monthly</b> Analysis, review and reports are provided on Workforce data through the year
	Employee Self-Service system (ESS) developed and implemented	Employee Self-Service system (ESS) has been implemented and is fully functional.
Provide up to date HR policies in line with legislation, performance standards and work place agreements.	Human Resource policies reviewed	<b>Annually</b> Human Resource policies review substantially progressed by June 2011.
Promote industrial harmony, applying probity to all negotiations and practices.	Council's opportunities within the new industrial relations environment optimised	<b>100% compliance with Workplace Relations Act</b> Council's opportunities within the industrial relations environment optimised
	Continuous, effective workplace negotiations and industrial relations stability promoted via direct management liaison with employee representatives on workplace practice and issues	<b>Bi-annual meetings</b> Monitoring of agreements occurred during the year Workplace negotiations with AWU in final stages, final draft currently being prepared. ASU negotiations currently on hold awaiting draft agreement
Implement training and development programs that emphasise people management objectives and corporate values.	Three year Corporate Training and Development Plan established	<b>Annually (April)</b> Due to changes in staff, pressing demands and technology changes the plan is still in establishment stage
	Staff individual training plans completed and implemented	<b>Annually (September)</b> Staff individual training plans completed via PDR process
	Four year Elected Members' Training and Development Plan established	<b>Annually (March)</b> Due to changes in staff, pressing demands and technology changes the plan is still in establishment stage.
Engage competent people with the relevant breadth and depth of competencies and skills.	Recruitment and Selection complies with legislative requirements	<b>100%</b> Recruitment and Selection delivered within legislative requirements
Remunerate staff in accordance with the industrial and legislative requirements.	Payroll staff ensure Council employees are paid in accordance with Workplace Agreements and Awards	<b>Fortnightly</b> Council employees are paid in accordance with Workplace Agreements
	Income Protection and Workers Compensation claims administration is provided effectively and in line with performance standards	<b>Audited annually</b> Income Protection and Workers Compensation claims administrated



## Strategic Management Plans 2010-2011

Strategy / Goal	Performance Indicator	2010-2011 Target
Provide a safe, discrimination free, work environment.	Equal Opportunity (EO) Management Plan reviewed	<b>Annually</b> Equal Opportunity (EO) Management Plan reviewed by committee
	EO Contact Officers Meetings	<b>Quarterly</b> Equal Opportunity committee met quarterly
	Awareness of EO promoted throughout organisation	<b>Annually</b> Awareness of EO promoted throughout organisation: - annual Muffin Day to raise awareness conducted - staff training across the organisation delivered and debrief from training provider tabled at Management Executive Team meeting.
Provide traineeships and work experience to enhance the City's work force skills.	Positions identified within all Directorates that provide traineeship / apprenticeship opportunities	<b>Annually (December)</b> Limited activity undertaken with respect to traineeship / apprenticeship opportunities
<b>Community Development</b>		
Provide community centres and spaces, halls, clubrooms and sporting facilities as a focal point for community development, recreation and physical activities.	Review of hall equipment	<b>Annual review</b> Hall equipment reviewed. Schedule of replacement developed and being implemented
	Information updated and available on Community Centres	<b>Annually</b> Information re Community Centre activities and hiring continually updated on Council website and through brochures
Provide socially inclusive programs, activities and services that are equitably distributed and accessible to those most in need. Integrate social and cultural considerations into Council's projects.	Library Housebound Service	<b>250 per month</b> 19,797 loans between 167 customers including 16 nursing homes. * Please note 250 per month is the maximum amount possible.
	Supported Residential Facilities visited to provide social opportunities to residents	<b>Weekly</b> SRF Team visits each SRF twice a week, amounting to approximately 800 visits in 12 months, with an additional 2410 hours of volunteer time. Volunteers and staff provide a range of social activities
Integrate social and cultural considerations into Council's projects.	Partner with other Sections of Council to establish social and cultural projects and plans	<b>Consideration for all new projects &amp; plans</b> Youth and Recreation Plan reviews completed. OPAL Project commenced after successful grant applicant to Department of Health.
	Develop community programs based on community engagement / consultation & demographic information	<b>Consideration for all new projects &amp; plans</b> Projects undertaken include, Nunga Week, It Starts With Me, One & All Sailing Program, Girls Zone, Footprints, Port Festival "Open Access" Program, SALA Festival, Twilight Christmas Parade Community Workshops, High School Art Career Forum, Cultural Calendar. Nunga Week, Reconciliation Week and NAIDOC Week celebrations included events across Council including in conjunction with libraries and community centres. Aboriginal Advisory Panel closely involved in planning for developments, open space planning and public artworks.
Provide an integrated approach to the arts that reflects artistic innovation, contributes to local distinctiveness, sense of place and regional cultural identity.	Actions of Arts Plan implemented	<b>2008-2012</b> New Arts Plan (2011-2015) drafted and in consultation. Public Art Commission for Northgate/Lightsview progressing. Come Out Festival – Play me I'm Yours Piano Project. Support for Fringe Festival, SALA Festival and Umbrella Fest.
Collaborate with the aged care sector to promote positive ageing.	Networks in aged care promoted / maintained through attendance at Western Linkage & East collaborative programs	<b>Monthly</b> Formal linkages through Northern Collaborative and Western Linkages multi-agency meetings, as well as informal contacts
Provide opportunities and encouragement for the community to express, explore and celebrate cultural heritage and diversity.	Event Schedule prepared	<b>Annually</b> Schedule of social and community development events implemented on annual basis through Community Services teams and Community Centres
	vents to celebrate community cultural diversity held at all Community Centres	<b>Annually</b> Lefevre Garage Sale - 80 site holders and approximately 1500 attendees. Kilburn Harmony Day – approximately 200 attendees. Lefevre Umbrella Fest – approximately 500 attendees. Hillcrest Community Fair - 49 stalls, approximately 2000 attendees.
Provide opportunities for the community to have input into the planning and evaluation of facilities, services and activities.	Aboriginal Advisory Panel	<b>Bi-monthly meetings</b> Aboriginal Advisory Panel has met regularly
	Youth Advisory Group	<b>Monthly meetings</b> Youth Advisory Group meets regularly and assists in the coordination of events and activities targeting young people in the local area.
Support and encourage the participation and self-determination of local Aboriginal and Torres Strait Islander communities.	Actions from Aboriginal Plan implemented	<b>100% within timelines</b> Plan for Working With and For Aboriginal and Torres Strait Islander Community 2010-2015 finalised and endorsed by Council.
	Aboriginal Plan reviewed	<b>2009-2011</b> Review of Plan will commence 12 months after implementation
Enhance the City's tourism potential and event opportunities.	Implement PAE Tourism Plan	<b>2006-2010</b> Implementation of volunteer model at Visitor Information Centre Implementation of new model for Port Festival, to be held October 2011

## Strategic Management Plans 2010-2011

Strategy / Goal	Performance Indicator	2010-2011 Target
Provide community facilities, opportunities and programs to address the social, recreational and cultural needs of the community.	Youth Plan prepared & implemented	<b>2008-2012</b> Consultation ongoing
	Recreation Plan implemented	<b>2005-2009</b> Collaboration with Tennis SA and clubs continuing regarding facilities. 2002 Soccer Study Review commenced. Taperoo school site has been acquired from State Government to establish a recreation and sports precinct. Recreation Plan 2006-2010 Review commenced
	Library Management Plan 2007 implemented	<b>2007-2012</b> On schedule
	Lefevre Community Centre Master Plan prepared	<b>2009/2010</b> Completed. Construction has begun.
	Public & Environmental Health Plan implemented.	<b>2008-2012</b> Plan is being implemented
	Home & Community Care Plan implemented	<b>2005-2010</b> Ongoing
	Home & Community Care Plan reviewed	<b>Annually</b> Consultation completed and recommendations brought forward to 2010/2011
	National Service Standards for Home & Community Care internally reviewed	<b>Annually</b> Review to be completed 2011
Provide accessible financial assistance to support community initiated projects, activities and programs.	Community Grants program implemented according to Council Grants policies and procedures	<b>85% of annual grants expended</b> In the 2010/11 financial year the Community Grants program expended 95% of the adopted grant funds providing essential support for over 100 community based projects, programmes and activities.
Provide an extensive collection of up-to-date, multi-lingual, paper and technology based library resources to assist the community in its participation of learning and leisure activities.	Library Management Plan 2007 implemented	<b>2007-2012</b> Almost 12,000 people participated in a library event during 2010/2011. These events included Baby bounce and rhyme, preschool programmes, author visits, kids club and events. 30,640 new items were added to the collection and 33,387 superseded items were removed from the collection. 929,905 items were borrowed from the collection. 129,723 PC sessions were booked by the community. The wireless internet was accessed 6,384 times during the year.
Provide convenient access to Council services and resources.	Monitor: - Library visitor door count - Resolution rate at regional offices	<b>Report annually</b> 1,032,166 people visited the library. 20,871 enquiries were processed with over 98% successfully resolved at first contact.
Provide a range of accurate and accessible community information including arts, culture and tourism.	Visitor satisfaction with information and services provided by the Visitor Information Centre	<b>Counter mystery shopping conducted once per annum</b> Mystery Shopping completed
Provide the range and quality of open space to collectively meet the needs of the community and environment.	Actions of Open Space Plan implemented	<b>2005-2009</b> Master Plan for Klemzig developed. Architects engaged for design & build of new Klemzig Community Hall. Architects engaged for the design & build of Rosewater Football Club - club rooms.
Provide opportunities for volunteering and acknowledge volunteer efforts.	Training package provided for all new volunteers	<b>100% new volunteers trained</b> Training Handbook and Orientation provided to all new volunteers
	Sport & Rec Clubs provided with support for business planning and committee training	<b>Five sporting club business plans prepared annually</b> Club Planning completed in 2010-2011 for ten clubs and club planning and training completed for six clubs.
	Review opportunities available for volunteers	<b>Annually</b> New volunteering opportunities provided at the Visitor Information Centre.
	Events held in Volunteer Week and at Christmas to recognise volunteer efforts	<b>Annually</b> A Morning Tea at The Palais was held on Wednesday 11th May 2011 with 85 volunteers in attendance. Volunteer Christmas Dinner was held on Wednesday 1st January. 265 people attended the Volunteer Christmas Dinner held on Wednesday 1 December 2010. Awards presented for years of service included 21 five-year awards, 9 ten-year awards, 4-fifteen year awards and 3-twenty year awards.
Promote and encourage community safety initiatives.	Factor Risk Management / Crime Prevention through Environmental Design (CPTED) principles into open space development, programs and event management	<b>Risk Management Plan completed for 100% relevant projects</b> CPTED principles factored into all designs to date Worked in conjunction with SAPOL to address CPTED issues at Regency Park Reserve.
	Staff Training in CPTED Principles	<b>2010/2011</b> No further training undertaken in this planning period
	Factor safety initiatives into partnership arrangements with key agencies	<b>Monthly Network Meetings</b> - Western Linkages - North East Collaboration Completed
Provide safe, efficient and sustainable community transport systems.	Community bus circuits reviewed	<b>Annually</b> Annual review of circuits has been conducted

## Strategic Management Plans 2010-2011

Strategy / Goal	Performance Indicator	2010-2011 Target
<b>Corporate Services</b>		
Provide community centres and spaces, halls, clubrooms and sporting facilities as a focal point for community development, recreation and physical activities.	Facilities are affordable, accessible and good quality	<b>Annual inspections of facilities</b> Annual inspections undertaken in accordance with schedule
Provide effective administration of Council's Community Land Register and maintenance of Community Land Management Plans.	Community Land Register reviewed for compliance and Community Land Management Plans additions reported / recommended to Council	<b>Quarterly 100%</b> Updates of Community Land Register for new and amended community land parcels commenced with review of register and community land management plans
	Community Land Register compliant with the Local Government Act 1999	<b>100% compliant</b> It is estimated that the Community Land Register is 90% compliant
	Community Land revocation process compliant and achieved Ministerial and Council endorsement	<b>100% compliant</b> Revocation process commenced for portion of Blair Athol Reserve for SA Water wastewater pump station. Process ceased following outcome of public consultation Ongoing process with each revocation taking up to 12 months. Process control is adequate
Evaluate local government land holdings to determine future management options.	Community Land Register reviewed with reference to the Open Space Plan and a list prepared of properties potentially surplus to Council requirements	<b>2010/2011</b> Potentially surplus land parcels being considered with review of Community Land Register and Management Plans
Provide effective administration of Council's commercial assets to maximise the commercial return.	Average commercial returns for Council properties (that are subject to either a new lease or market rent review)	<b>At least 90% of market rental (as assessed by a Licensed Valuer)</b> Average return received was 100%.
Provide effective Corporate and Strategic planning systems that meet legislative requirements.	Strategic Management Planning Framework reflects legislative requirements	<b>Annually</b> Strategic Management Planning Framework document reviewed and endorsed by Council in June 2011.
	Corporate Plan integrated with Long Term Financial Plan	<b>2010/2011</b> Project is substantially progressed and Corporate Plan KPIs align with the Budget Measurable Program Objectives.
Effectively manage the preparation of annual business plan, annual budgets, the assessment of capital values for rating purposes, the declaration of rates and financial statement within statutory timeframes.	Procedures and methods for the annual levy of Council rates accord with the requirements of Chapters 8 and 10 of the Local Government Act 1999	<b>100% compliant</b> Council's budget and rating requirements were compliant with the requirements of Chapters 8 and 10 of the Local Government Act 1999 for 2010/2011
Prepare Council's long term Financial Management Plan to monitor and report on Council's financial sustainability.	Long Term Financial Plan and targets reviewed	<b>Annually</b> Review completed as a key element of Annual Business Plan and Budget preparation
Provide a high performance service to effectively and efficiently manage Council's corporate records.	Training Plan developed and implemented	<b>Reviewed annually</b> 100% of Permanent staff have been trained during 10/11. Training manual has been updated to include new functionality in version 3.8
	Procedures reviewed	<b>Annually</b>
	Dataworks major releases implemented	<b>Within six months of production release</b> DataWorks upgraded to 3.8 live 28th Feb 2011
	Provide advice and guidance on Records Management issues as requested	<b>Meet with management annually to discuss issues</b> Corporate Information Policy and Procedure approved by the Management Executive Team in April 2011.  <b>Dataworks User Group - 11 meetings annually</b> 5 Internal DataWorks User Group meetings held. Records staff continue to provide guidance and implement procedures to ensure corporate records are being created and captured correctly
Monitor trends to enable Council to maximise the benefits for the community and environment.	Comparative Performance Measurement Survey completed	<b>Annually</b> Annual community survey of Port Adelaide Enfield residents was undertaken April 2011 as part of this LGA project. Council has made the results of the Comparative Performance Measurement Project publicly available via the LGA's Perform website, with a link from Council's internet page
	Progress of South Australia's Strategic Plan implementation monitored	<b>Annually</b> South Australian Strategic Plan Targets considered and incorporated into Council's City Plan 2010-2016 and reflected in the Strategic Directions Report 2011.
Establish future planning requirements for communities in new developments.	Post-occupancy survey of incoming residents of new developments conducted: - Port Waterfront - Northgate (Stage 3)	<b>For each 25% of new development populated</b> Not commenced



## Strategic Management Plans 2010-2011

Strategy / Goal	Performance Indicator	2010-2011 Target
Provide a high performance customer service centre that effectively responds to customer needs.	Customers experience a professional and efficient service that responds to enquiries and requests - Call Centre resolution	<b>85%</b> Call Centre resolution rate ranged between 95.7 and 97.8%
	- Counter resolution	<b>90%</b> Counter resolution rate ranged between 95.5% and 97.7%.
	- Counter mystery shopping	<b>Annually</b> Mystery shopping was completed in June 2011
	- Annual Customer Satisfaction Survey	<b>85% customers satisfied</b> 94% achieved in May 2011
	- Customer Call abandon rate 3%	<b>Monthly</b> A monthly customer call abandon rate was recorded and in the range of 2.23% to 4.46%.
Provide opportunities for the community to have input into the planning and evaluation of facilities, services and activities.	Crew in Action (Parks Community Centre Youth Advisory Group)	<b>Monthly meetings</b> Parks Crew in Action have disbanded as a result of funding cuts and the loss of the Youth Project Worker and High School commitment of the youth representatives.
	Parks Community Centre Vacation Care / Crèche	<b>Quarterly meetings</b> Numbers in the Vacation Care Program fluctuated between 30-50 children per day throughout 2010-2011 due mainly to the uncertainty of the future of the Centre. The Program received high rating in their Accreditation process which means they were very involving and respectful of parents and children alike.
	Friends of Parks Community Centre	<b>Monthly meetings</b> The Friends of the Parks continue to meet quarterly and assist with monthly Community Events and activities
Provide community facilities, opportunities and programs to address the social, recreational and cultural needs of the community.	Parks Management Agreement Schedule implemented	<b>2007-2010</b> Service Agreement extended for two years from September 2011 pending further decision by the State Government regarding the future of the Parks Community Centre.
Provide sustainable corporate governance functions that meet legislative requirements and Council's compliance expectations.	Delegations Review conducted	<b>Annually</b> The 2010/2011 Delegations Review Report was endorsed by Council on 10 May 2011
	Council and Administration Policies Review conducted	<b>Annually</b> All Council Policies were reviewed and endorsed by Council during 2010/2011
Investigate opportunities to take up improvements in software functionality available from software suppliers.	Hansen v8 implemented	<b>2010/2011</b> Implementation of Hansen 8 commenced. The initial activities are focussed on data conversion and interfaces.
	Direction for Library Management System decided prior to 2010/11 budget process	<b>2010/2011</b> The Public Library Service is currently undertaking the evaluation of tendered submissions for the One Library Card system.
	Business case prepared for online services improvements available to business partners	<b>100%</b> The Unity 6 system was successfully implemented on the 17th-18th June 2011. The end user experience has not changed however system administration (for content editors) has been simplified. Online Services Strategy completed and relevant endorsement received.
Support for intra-Council business improvement initiatives promoted and provided by Information Technology and Geographical Information Systems.	Regular reviews of work practices undertaken with Directors and Managers to identify opportunities and initiatives	<b>Bi-annually</b> System in place for use by Contractors to collect and report playground inspection data. This feeds into Hansen and reports identify high risk items in playgrounds.  A report integrating information from Hansen, DataWorks and the GIS Systems has been developed to streamline the work allocation process for the Tree work orders.  A system has been developed for the data capture and upload and subsequent invoice processing for Linemarking.  The HR Self Service system has been implemented. A 'leave calendar' has been developed displaying planned and approved leave on the Intranet.
		<b>98% of normal office hours (8am-6pm Monday – Friday)</b> The IT system was available for 99% of the required time
		<b>Annually</b> Information Technology policy review completed and minor change recommendations endorsed by senior executive in July 2010
		<b>2010/2011</b> A small number of VOIP Handsets have been deployed as additional phones are required or replaced
Provide cost effective and reliable Information and Communications Technology infrastructure.	Corporate systems available for staff access	<b>98% of normal office hours (8am-6pm Monday – Friday)</b> The IT system was available for 99% of the required time
	Information Communication Technology administration policies reviewed to ensure adequate controls are in place	<b>Annually</b> Information Technology policy review completed and minor change recommendations endorsed by senior executive in July 2010
	Migrated to voice over internet protocol (VOIP) where cost effective	<b>2010/2011</b> A small number of VOIP Handsets have been deployed as additional phones are required or replaced
	Shared service opportunities monitored and reported to Information Technology Strategic Planning And Policy Team	<b>Bi-annually</b> Attended Local Government IT meetings with other Councils

## Strategic Management Plans 2010-2011

Strategy / Goal	Performance Indicator	2010-2011 Target
Effectively manage the administration of payments to suppliers, revenue collection, the preparation of the annual financial records, and the recording of Council's assets.	Processing and recording of transactions and preparation of externally audited financial statements are compliant with Australian Accounting Standards, Local Government Act 1999 and its regulations	<b>100% compliant</b> Auditors signed an Independent Auditor's Report in October 2010
Enhance Council's corporate image in all mediums through the production of high quality electronic, print and media communications.	Publications completed in accordance with work schedules	<b>Section deadlines met for all publications</b> The Publications Team have completed all 2010/2011 work according to the agreed timeframes.
Facilitate and coordinate Council's involvement in development projects in a way that provides consistency and follow through.	Relevant state agencies / developers engaged in a timely, unreserved manner to provide information that supports Council's social, economic and environmental goals: - Urban Projects Coordination Group (UPCG)  - Special Projects Group (SPG)	<b>45 meetings annually</b> 48 UPCG meetings held and minuted during 12 month period July 2010-June 2011  <b>23 meetings annually</b> 24 SPG meetings held and minuted during 12 month period July 2010-June 2011
Promote business opportunity to attract and bring forward investment within the Port Adelaide Enfield area and to investigate opportunities for private investment in public realm infrastructure.	Participate in the Port Partnerships	<b>2008 – 2012</b> City of Port Adelaide Enfield represented at 100% of monthly meetings
	Identify 'place development' opportunities	<b>2010-2011</b> Initiated scoping study for Kilburn Blair Athol suburbs. Prepared the Port Adelaide River Study to ascertain recreational opportunities.
Collaborate with developers to maximise employment and training opportunities for the Port Adelaide Enfield community.	Commitments negotiated with developers of major/special projects to provide employment and training opportunities for the Port Adelaide Enfield community	<b>Considered for 100% of projects with major/special project status</b> Ongoing
Support local business organisations that deliver enterprise improvement initiatives aligning to Council's social, economic and environmental goals.	North West Business Development Centre, Exporters Club & Port Adelaide Enfield Chamber of Commerce supported	<b>2008-2012</b> Ongoing support for North West Business Development Centre
	On a competitive basis, PAE businesses promoted to 'Special Projects' developers as suppliers of labour, goods and services	<b>100% of projects with major/special project status</b> <b>Ongoing</b>
	Business Directory added, maintained and promoted on Council's website	<b>2008-2012</b> Ongoing
Incorporate sustainable environmental principles and practices in urban regeneration and major development projects in the City.	Urban Projects Coordination Group to address environmental aspects of major projects and development.	<b>45 meetings annually</b> UPCG has provided feedback on a number of environmental issues with major projects including Port Waterfront Precinct 5 (Dock One) site auditors report, Moorhouse Road (Gillman) land division by Defence SA and environmental issues relating to relocation of Sunnybrae Pony Club onto Council wetlands. Other Major projects included the South Road Superway, Lightsview and the Northern Lefevre Peninsula Open Space Masterplan.
Utilise land use planning and policy and remediation programs to sustainably manage soil quality.	Recommendations of Historic Land Use Project implemented	<b>2010/2011</b> Not commenced
Provide the range and quality of open space to collectively meet the needs of the community and environment.	Open Space developed in accordance with Open Space Plan matrix	<b>Annually</b> A preliminary review of the open space plan has commenced ahead of a more comprehensive review to be commenced in January 2011
	Open Space Plan reviewed and updated	<b>Annually</b> Not commenced
Reduce water and energy consumption and promote water re-use in the City of Port Adelaide Enfield.	Financial Record Keeping and Information Technology is utilised to enhance reporting on Greenhouse effect and Council's programs.	<b>2008 – 2011</b> Ongoing reports received from Planet Footprint to assist with monitoring Corporate Greenhouse Gas Emissions
	Reporting mechanisms that provide fuel efficiency indications are established	<b>2009/2010</b> 2010/2011 fuel reporting mechanisms have been established and currently recording fuel efficiency results
	Carbon Trading Policy is developed and implemented	<b>2009/2010</b> Not commenced
	Scheduled programme of maintenance continues to ensure efficient operation of Fleet.	<b>Annually</b> Maintenance undertaken in accordance with annual schedule
	Training and awareness programs are delivered to staff regarding energy, vehicle and water efficiency in the office and field environment.	<b>Annually (All Directorates)</b> Initiatives for training are being progressed and planned for 2011/2012.
Implement sustainable environmental and natural resource efficient practices during development and maintenance works for new and existing Council buildings.	Identify opportunities in Council's annual Capital works program to save water and energy in new & existing Council Buildings	<b>Annual program established and achieved</b> Sustainability initiatives implemented for Lefevre Stadium, including UV water treatment plant to treat and reuse harvested rainwater, and economy cycle for air conditioning. Solar PV installation projects planned across several sites including Osborne Hall, Council Depots.

## Strategic Management Plans 2010-2011

Strategy / Goal	Performance Indicator	2010-2011 Target
Develop and implement plans, policies and programs for the sustainable management of the City's catchments, waterbodies, and water-dependent ecosystems.	Stormwater Management Plan prepared for: - North Arm East catchment	<b>2010/2011</b> Draft document completed identifying a number of sites for stormwater detention/retention and diversion.
	- Torrens Road Drainage Authority catchment.	<b>2010/2011</b> No progress
Undertake strategic climate change mitigation and adaptation planning in response to local climate related risks and vulnerabilities.	Undertake flood mapping studies.	<b>2008-2012</b> Project ongoing
	Prepare Community Greenhouse Gas Abatement Plan	<b>2010/2011</b> Not commenced. Funding secured to prepare a Climate Change Adaptation Plan for the western region.
Collaborate with Housing SA and other State Government agencies and developers to achieve sustainable urban regeneration and new residential development projects that align with Council's social, economic and environmental goals.	Project proposal presentations for urban regeneration and residential projects accommodated by SPG & UPCG	<b>Presentations held within one month of request</b> Ongoing - all requests for attendance at UPCG/SPG granted and held within 1 month of request
	Timely, detailed and accurate information provided regarding social, economic and environmental goals	<b>95% requests responded to within Customer Service standards</b> Attended to within Customer Services Standards
	Iterative process to exchange detailed technical information with Agency / developer representatives as part of the approval process provided by UPCG	<b>100% responses comply with timeframe needs of Development Assessment Section</b> Ongoing, responses prepared and sent to Agency/ Developer representatives with input from UPCG/SPG and planning and technical staff
Engage with State agencies and developers to achieve innovative industrial and commercial development that aligns with Council's social, economic and environmental goals.	Presentation by proposers of innovative industrial and commercial developments accommodated by SPG & UPCG	<b>Presentations held within one month of request</b> Requests for attendance at UPCG/SPG granted and held within 1 month of request
	Timely, detailed and accurate information provided regarding social, economic and environmental goals	<b>95% requests responded to within Customer Service standards</b> Requests responded to within Customer Service Standards
	Iterative process to exchange detailed technical information with Agency / developer representatives as part of the approval process provided by UPCG	<b>100% responses comply with timeframe needs of Development Assessment Section</b> Ongoing, responses prepared and sent to Agency/ Developer representatives with input from UPCG/SPG and planning and technical staff
Review development control policy to guide the efficient use of Council infrastructure and urban resources, and create attractive and vibrant places.	City Wide Commercial Zones DPA completed.	<b>2009-2011</b> Draft Commercial Zones DPA submitted to the Minister for authorisation in March 2011.
	Better Development Plan Conversion DPA completed.	<b>2009-2011</b> Draft document submitted for statutory consultation
	Investigations for Residential Flat Buildings design policy provisions commenced.	<b>2010/2011</b> Statement of Intent submitted to the Minister for signature.
Identify opportunities and join with external partners to achieve development and revitalisation of centres and key public places.	SPG provided a forum for proponents to bring forward concepts and receive feedback	<b>23 meetings held annually</b> 24 meetings held and minuted during the 12 months July 2010 to June 2011
	Car Parking Strategy for Port Adelaide Centre completed	<b>2009/2010</b> Situational analysis document prepared and currently under review. Strategy to be prepared in conjunction with State Government planning for light rail service.
Review policies, planning and regulatory controls to address air, noise, water, soil and visual pollution.	Planning conditions internal review completed.	<b>2009/2010</b> Not commenced
	Participation in Natural Resources Management Board and Planning SA reviews.	<b>2008-2012</b> Ongoing



## Strategic Management Plans 2010-2011

Strategy / Goal	Performance Indicator	2010-2011 Target
<b>Environmental Services</b>		
Provide primary preventative health care within the community.	Food premises inspected according to National Food Standards	<b>100%</b> 100% food premises inspected in accordance with National Food Standards
	Effective immunisation of target communities	<b>90% of Year 8 students (with parent consent) complete the scheduled course of vaccinations</b>  87.61% achieved in the calendar year to date.
	Educational programs in place for identified chronic diseases in target communities	<b>One additional program commenced per annum</b>  Obesity Prevention and Lifestyle (OPAL) program commenced. (now managed by Community Development)
Monitor the level of assisted care for residents of supported residential facilities and boarding houses within the City in accordance with legislation.	Supported residential facilities and boarding houses are monitored to comply with legislation	<b>Annual licensing</b>  100% of Supported Residential Facilities licensed.  100% of Lodging Houses licensed.
Provide an efficient and effective general inspectorate service that ensures legal requirements and community standards are met.	Inspection services to ensure amenity of areas is not impaired by inappropriate activities and practices conducted to community satisfaction	<b>Community satisfaction with By-Laws and Animal Management</b>  Community satisfaction survey has not been completed for the year, no results available
	Council's inspectorial services are efficient and cost effective	<b>Increase % of dog registration and parking expiations completed online</b> 17,749 dog registrations were received, with 38% of dog registrations completed online, increased from 25% in 2009/10.
Provide a safe and pleasant public environment.	Respond to customer requests and administer legislation (animal ownership, parking, illegal dumping, outdoor advertising, flammable growth, non-compliant signs)	<b>95% requests responded to within Customer Service standards</b> Achieved average 95% overall year
	Education and promotion programs in place for safe parking around schools, etc	<b>One additional educational program commenced per annum</b> Inspectors liaise with Schools at the start of each term. Educational flyers in 7 languages are distributed to all schools
	Dog de-sexing and microchipping scheme in place and utilised	<b>Allocated vouchers distributed</b> Vouchers issued during annual dog registration (due 31 August) with promotional material included with registration information.
Minimise compensation claims by conducting Development Assessments reasonably and in good faith.	Development Assessment supports Council's Risk Management Policy	<b>Less than five Professional negligence claims annually</b> Successfully managed development assessments, processing of enquiries, provision of general advice and enforcement matters without any claims being lodged
Minimise risk of conditions in the built environment and within the City that create a potential risk to health.	Respond to customer requests with regard to communicable disease	<b>95% requests responded to within Customer Service standards</b> 97% of requests responded to within Customer Service standards
Monitor and enforce the quality and standard of development approvals.	Planning enforcements completed within the standard timeframe	<b>95% requests responded to within Customer Service standards</b> 100% of customer requests were responded to within the set service standard
	Building inspections met policy minimum	<b>20% of development approvals inspected</b> Policy Targets met for class 1's and 10's 23% overall year and swimming pools 90% and class 2-9 24% Enforcement Complaints 98% achieved within target, 246 matters over the year
	Programmed planning inspections of sensitive approvals	<b>Inspect DAP items; Inspect 2nd Storey Dwellings</b> Monitoring, programmed and complaints based inspections all completed within standard timeframes successfully resolving matters over all year
Provide an efficient and high performance kerbside household waste and recycling service.	Waste services delivered to customer satisfaction	<b>Customer Satisfaction Survey</b> Surveys conducted in September 2010 and March 2011 indicate high level of satisfaction regards the collection, contractor operations, hard refuse program and Waste Line services. LGA Comparative Performance Measures indicate satisfaction results above state average.
	Council's waste management system is efficient and cost effective	<b>Continuous improvement projects completed</b> On-line hard refuse service currently at 25% usage. Bin audit (samples of 100 each of waste, recycling and greens bins) undertaken in April 2011 as a part of current Cleanaway contract requirements.

## Strategic Management Plans 2010-2011

Strategy / Goal	Performance Indicator	2010-2011 Target
Educate the community to minimise waste and improve recycling levels.	Reduce waste to landfill	<b>By 25% by 2014</b> Based on tonnage statistics for 2010-11; we are averaging around 9.5% diversion of waste from landfill; when compared to same period in 2009-10. Some seasonal influences via increase in garden organic tonnages to processing has improved this diversion rate over 12 months.
Provide an efficient and effective development assessment service.	Applications are assessed according to the Development Plan and Act  Building Rules consents issued within statutory timeframe  Planning decisions issued within statutory timeframe	<b>Audit – 100%</b> Audit not yet conducted, however there have been no Judicial reviews lodged through the ERD Court for this period.  <b>100%</b> 98% completed within statutory timeframe overall year  <b>100%</b> 95% completed within statutory timeframe overall year
Provide heritage conservation measures.	Maintain annual heritage incentive grant program  Maintain heritage awards program  Heritage Advisor services	<b>Completed annually</b> Heritage grants program completed 8 February 2011. 27 Applications received, 22 approved for total funding of \$37,161  <b>2010/2011</b> Nominations were called for and considered in June 2011, 9 Awards were presented.  <b>Weekly service</b> Weekly on-site service provided throughout the year in accordance with agreements and funding arrangements.
<b>Technical Services</b>		
Develop and deliver a prioritised rolling three year infrastructure works program that is responsive to community needs and asset management principles.	Consultation with relevant staff  Three year program (aligned to Asset Management Plan) submitted to Council  Approved program completed  Customer requests for maintenance  Private works are undertaken compatible with Council's other operations.  Assets developed in accordance with Open Space Plan, Infrastructure Works Program and Council's Budget	<b>Annually (February)</b> All consultation regarding upgrading of 3 year capital works program has been completed.  <b>Annually (April)</b> Now incorporated as part of the Asset Management Plan and 10 year works program.  <b>Within annual budget</b> Approximately 90% of all projects have been completed. There were some delays with works at Lefevre Centre (Carpark and Skatepark) and Regency Park (Skatepark). Klemzig Reserve will carryover to 11/12 due to delay with construction of community hall.  <b>90% of requests carried out within set service standard</b> 93.50% of 12,732 customer requests were completed within the service standard.  <b>Cost recovery basis</b> Major component of this program is Garden Island and maintenance of the site is progressing well.  <b>2008-2011</b> Assets continue to be developed in accordance with 10 year works program, Open Space Plan and Council Budget
Provide representation for infrastructure projects to align activities, attract funding, and provide input into transport planning and policy, and the provision of services.	Representation provided: - Urban Design Framework St Vincent Street / Commercial Road	<b>2010/2011</b> Presentation provided on the following projects: South Road Superway Electranet Project Rail Line Electrification North South Pipeline Port Road Revitalisation
Prepare and review Asset Management Plans for major infrastructure assets.	One Asset Management Plan reviewed	<b>Annually</b> The annual capital works programs and improvement strategies for all plans were undertaken in July 2011. All plans to be reviewed for adoption by council in November 2012.

## Strategic Management Plans 2010-2011

Strategy / Goal	Performance Indicator	2010-2011 Target
Develop and deliver a prioritised 5 year major plant and 3 year minor plant and equipment replacement program to optimise the use of Council's plant and equipment assets.	<p>Maintenance scheduled for all plant and equipment</p> <p>Maintenance undertaken to meet manufacturers guidelines</p> <p>Plant &amp; equipment programs (aligned to Asset Management Plan) submitted to Council</p> <p>Approved program completed</p>	<p><b>100%</b> Maintenance updated per schedule</p> <p><b>90%</b> Periodic review of manufacturer requirements undertaken</p> <p><b>Annually (April)</b> Submitted following adoption of the annual budget</p> <p><b>Within annual budget</b> 100% of plant items have been delivered or are on order</p>
Evaluate and maintain depot facilities to deliver efficiency and service expanding community expectations and needs.	<p>Kilburn Depot wash bay facilities refurbished</p> <p>Depot issues resolved using Field Team Coordinator meeting schedule</p>	<p><b>2008-2010</b> Project completed 2011</p> <p><b>Six meetings per year</b> Six meetings for the year</p>
Provide, maintain and replace street lighting on Council roads and fund power supply.	Respond to customer requests for upgrades	<p><b>85% completed within the service standard</b> 93.6% of lighting requests completed within the service standard</p>
Improve the appearance of streets and open space through a maintenance program that meets community expectations and legislative requirements.	<p>Weed control and kerb weed maintenance</p> <p>Grass cutting program</p> <p>Street cleaning program</p> <p>Removal and disposal of illegally dumped rubbish and hazardous material on road reserve areas</p> <p>Six roundabouts modified / improved</p>	<p><b>Whole of Council once annually</b> Program completed</p> <p><b>Applicable areas cut an average of seven times annually</b> 7.6 cuts were achieved</p> <p><b>Applicable areas swept an average of seven times annually</b> An average of 7.6 sweeps across the Council have been achieved</p> <p><b>90% of requests carried out within set service standard</b> 2078 of 2082 requests were attended to with 2078 attended to within the set service standard - 99% achieved.</p> <p><b>Annually</b> 12 roundabouts improved</p>
Develop and deliver a prioritised rolling five year tree-planting program to improve the quality and quantity of local vegetation under Council's care and control.	<p>Five year program (aligned to Asset Management Plan) submitted to Council</p> <p>Approved program completed</p> <p>2500 trees planted</p>	<p><b>Annually</b> 10 year program completed in accordance with Asset Management Plans</p> <p><b>Within annual budget</b> Program completed in budget</p> <p><b>Annually</b> 2796 trees planted in total - 1833 native trees and 963 non-native.</p>
Develop and expand innovative rainwater and stormwater capture, storage, reuse and groundwater recharge schemes within the City.	<p>Water recycling implemented at Kilburn Depot</p> <p>Water catchment and storage meets 5% of Council depot needs</p> <p>Investigation with SA Water continued for implementation of ASR scheme at Barker Inlet Wetlands</p> <p>Investigation of ASR scheme for Northgate (Stage 3)</p>	<p><b>2009/2010</b> Project completed August 2010</p> <p><b>2009-2011</b> Redirection of waste water from bin bay in budget for 2011/2012 to improve water harvest quality.</p> <p><b>2008-2010</b> Project completed 2011</p> <p><b>2011/2012</b> Project ongoing</p>
Develop and implement an ongoing program to reduce water consumption across the City.	<p>Sustainable Water Use Plan prepared and endorsed by Council</p> <p>Existing area of passive open space under irrigation reduced</p>	<p><b>2009/2010</b> Plan completed</p> <p><b>5% by 2012</b> Reserves programmed for modifications have been attended to. Data compiled to date indicates a reduction in irrigated areas of 27.9%</p>
Investigate programs for diversion and reuse of waste related to operational activities.	<p>Tonnage established for:</p> <ul style="list-style-type: none"> <li>- Recycled Product</li> <li>- Raw Product</li> <li>- Diversion of construction waste from landfill</li> </ul>	<p><b>Baseline tonnages</b> 2008-2012 Not commenced</p>

## Strategic Management Plans 2010-2011

Strategy / Goal	Performance Indicator	2010-2011 Target
Minimise the risk of flooding and improve the environmental management of stormwater.	Stormwater plans prepared: - North Arm East  - Torrens Road  Catchment upgrade: - Gray Terrace  Litter removed from Gross Pollutant Trap trashracks  Pumping stations cleaned	<b>2008-2010</b> In progress  In progress in conjunction with the City of Charles Sturt  Stage 2 to commence in 2010/2011  <b>Annual Reduction (tonnage)</b> 74.1 tonnes of litter were removed in 2010/2011, a reduction from 104.6 in 2009/2010  <b>Three times annually</b> Pump stations cleaned as per schedule
Promote and provide sound engineering, recreational and horticultural planning and practices in the development of all land division development and infrastructure in new, existing and renewal urban projects.	Construction is undertaken in accordance with approved plans and specifications  Customer Survey for Developers	<b>100% compliance</b> All projects in accordance with approved plans and specifications  <b>Biennially</b> Survey not undertaken
Improve traffic management by installing controls at identified hazardous localities in accordance with approved priorities for Local Area Traffic Management Schemes.	Local Area Traffic Management Schemes prepared to meet Local Area Traffic Management schedule  Investigation of requests for improvement / modification conducted	<b>In accordance with three year works program</b> No LATM projects undertaken this year  <b>90% of requests carried out within set service standard</b> Investigations conducted within service standard
Implement parking controls and facilities to meet community needs.	Requests for investigation and report to Council conducted	<b>In accordance with Customer Service Standard</b> 54.7% completed within service standard
Maximise cycling (in accordance with Council's Local Area Bike Plan) and pedestrian movement throughout the City.	Local Area Bike Plan implemented	<b>In accordance with Approved Infrastructure Works program / 2008-2012</b> Bike Plan implementation ongoing
Undertake a Main Street amenity upgrade across the City in accordance with Concept Plans.	Works programs completed: - Semaphore Road (Stage 1)  Implement Hanson Road Urban Design Framework program of works in conjunction with City of Charles Sturt.  Completed design and documentation for St Vincent Street / Commercial Road	<b>2008-2010</b> Works completed except intersection reconstruction and public art installation  <b>2009/2010</b> Hanson Road Urban Design Framework completed.  Funding not received. Awaiting outcome of study for tram extension.

### Public Consultation

Council regularly conducts public consultation as a legitimate part of the planning and review process. This is linked to Council's aim 'to achieve a greater level of community input, understanding and ownership of decisions made' assuring 'that plans, actions and services reflect the aspirations of the community' (City of Port Adelaide Enfield's Public Consultation Policy, reviewed 12/04/2011). Consultation is in accordance with Council's Public Consultation Policy, using a broad range of methods, including but not limited to community advisory committees, public forums, focus groups, phone or point of interest surveys, door knock surveys, workshops, staffed displays, self-completion questionnaires and submissions to Council.



## Performance indicators and targets 2011-2012

Strategy / Goal	Performance Indicator	2011-2012 Target
<b>City Manager</b>		
Enable a clearly defined co-ordinated approach to emergency response	Relationships are maintained with internal and external stakeholders and contacts, roles and responsibilities are clarified. Relevant associated management plans are reviewed	Biennially Annually
Ensure development of strong and proactive leaders	Relationships with government and key stakeholders are developed and maintained. Our leaders are supported and equipped to deliver the city and corporate plan goals and objectives	Annually Professional development requirements are prioritised
Promote a Governance framework which reflects high standards in Corporate Governance	Registers administered to ensure legislative compliance Notification of Council and Committee meetings provided as per Local Government Act 1999 Support provided to Mayor and Elected Members to enable informed decision making Civic Functions are facilitated Independent legislative due diligence audit is facilitated Legislative requirements administered in relation to Local Government Elections Support provided to Executive staff to enable informed decision making	100% 100% 100% To meet schedule 4 yearly commencing 2011 4 yearly commencing 2010 100%
Employ and maintain effective risk management systems to ensure compliance with legislation that promotes robust business practices	OHS&W, Risk and Insurance System comply with legislation Injury Management is effective and meets WorkCover Performance Standards Effective OHS&W, Risk and Insurance Policies (including Agreements, Licences and Permits) provided and reviewed Effective and efficient Claims Management service provided (Motor Vehicle Asset Loss, Public Liability, Third Party Recoveries, Workers Compensation Journey and Income Protection) Risk is identified, assessed and controlled	100% 100% Annually Audited Annually Continuous
Provide a professional HR service	Workforce data is assessed to assist in the development and review of employment conditions, policies, procedures and programs Implementation of systems, interrogation and exception reporting A high level of service is established, maintained and delivered to internal and external customers including accurate and timely payment of salaries and wages A professional HR service and systems implemented and maintained in compliance with legislation	Weekly Fortnightly 100% on time payment 100% compliance with legislation
<b>Community Development</b>		
Advocate for and contribute to education, training and local employment initiatives	Partnerships are maintained with key organisations A range of activities, programs and events are initiated and delivered at the libraries to support life-long learning for skill-development	Participation in education, training and employment enterprises The number of programs meets annual projections
Enhance the City's tourism potential and event opportunities	Council's role in tourism is defined and strategically planned Councils supports a range of event opportunities across the region	Tourism Plan reviewed General/Major Event Sponsorships programs are delivered
Provide opportunities for the community to express, explore and celebrate cultural heritage and diversity	Support is provided for community involvement in cultural festivals Community harmony is promoted	Participation in local festivals Footprints Project; Cultural Calendar; Programs for new arrivals; Community Murals
Provide an integrated approach to the arts that reflects artistic innovation, contributes to local distinctiveness, sense of place and regional cultural identity	Placemaking and public art is incorporated into planning and development of the urban realm Council delivers a range of cultural and arts-based community development programs	Significant Public Art initiatives Arts and Cultural Plan implemented in accordance with plan timeframes
Provide quality socially inclusive programs, activities and services that are accessible to those most in need	Programs are benchmarked or accredited as appropriate to ensure quality practice	HACC accreditation maintained through effective delivery of services to HACC eligible clients
Provide opportunities and programs to address the social, recreational and cultural needs of the community	Council advocates, partners and provides a range of social recreational and cultural programs The needs of the community are reflected in strategic and operational planning for services, programs and resources	Recreation Plan implemented Community Development Plan implemented in accordance with plan timeframes
Facilitate access to Council services and resources	Facilities and Services are provided as close to home as possible and across the Council area	Services and facilities remain accessible through Community Centres and through the Community Bus programs and other transport

## Performance indicators and targets 2011-2012

Strategy / Goal	Performance Indicator	2011-2012 Target
Provide a range of accurate and accessible community information	Accurate and current community information is available The Visitor Information Centre is recognised as best practice	Information is provided to meet a range of community needs The Visitor Information Centre's tourism accreditation is maintained
Provide accessible financial assistance to support community initiated projects, activities and programs	Community Grants program is implemented according to Council Grants policies and procedures	85% of annual grants budget is expended
Provide places and spaces as a focal point for community development, recreation and physical activities	Council provides facilities that seek to meet the needs of a diverse community	Income from use of council provided facilities meets annual projections
Provide the range and quality of open space to collectively meet the needs of the community and the environment	Planning, provision and design of open space in accordance with the Open Space Plan and the principles of the Urban Landscape Guidelines	Participation in internal and external open space networks
Support and encourage the participation and development of young people	The voice of youth is facilitated and integrated into Council decision making Council partners with schools and other relevant community organisations to identify and address the needs of youth	Youth Advisory Group represents youth interests Youth Plan implemented, ensuring programs are delivered to meet youth needs, including the Reconnect Program, and ensuring participation in key youth networks
Programs, activities and services are available to support decision making about positive lifestyle choices	A range of activities, programs and events are initiated and delivered at the libraries to support life-long learning for health and wellbeing	The number of programs meets annual projections
Support and encourage the participation and self-determination of local Aboriginal and Torres Strait Islander communities	The objectives of the Aboriginal and Torres Strait Islander Plan are implemented The Aboriginal Advisory Panel represents Aboriginal and Torres Strait Islander community interests	Aboriginal Community Plan implemented in accordance with plan timeframes 4 meetings held per annum
Promote and encourage community safety initiatives	Community safety is supported	Graffiti management and alcohol free zone programs and activities
Council facilities provide safe and welcoming environs for the whole community	The community values and benefits from the Library Service Customers are able to access Council services and facilities in a variety of ways	Library visitor and borrower figures are reported 90% inquiry resolution rate at Council Offices
Provide a quality volunteer program that increases the capacity of the organisation and acknowledges volunteer contributions	Compliance with national best-practice standards for volunteers	Annual audit undertaken
Collaboration with relevant community agencies to provide a comprehensive range of services to meet the needs of the community	Council actively networks with key stakeholders and engages in formal partnerships with community agencies to benefit the community	Community Centre usage by agencies increased
<b>Corporate Services</b>		
Pursue opportunities to join with external parties in economic, tourism and place making initiatives that will result in development and revitalisation of the Port Adelaide Regional Centre	Contributions to key master planning activities for the Port Adelaide Regional Centre Representation on Port Partnership and support for economic initiatives	Council and community interests are represented Attendance at Port Partnerships meetings and in-kind support provided for the duration of the Commitment Agreement
Support Port Adelaide Enfield businesses to advance their economic activities in alignment with Council's economic objectives	North West Business Development Centre (NWBCD) supported	Attendance at NWBCD quarterly board meetings and other meetings as scheduled, business networking activities and additional in-kind support
Identify and develop Council policies and programs to support economic development and diversity	A current understanding of the strengths and trends of the economy is maintained	New and emerging businesses in the Council area are profiled in the Annual Review and Pen2Paper
Facilitate and coordinate Council's involvement in major urban, industrial and economic development projects to support the achievement of Council's social, economic and environmental goals	Urban Projects Coordination Group (UPCG) and Special Projects Group (SPG) facilitated Major issues and projects affecting economic development are evaluated and Council informed Evaluation Guidelines developed to assess outcomes of major developments	Meetings held regularly and actions addressed. 45 Meetings (UPCG); 23 Meetings (SPG). As required, by Workshop or Council Report In use by 2011/2012
Provide facilities that are financially and socially accessible and services that encourage participation and a sense of belonging	Fees and charges at the Parks Centre remain accessible Statistics regarding facility use and activity attendance maintained	Fees increase in line with Consumer Price Index (CPI) Use of facilities and attendance figures meet annual projections

## Performance indicators and targets 2011-2012

Strategy / Goal	Performance Indicator	2011-2012 Target
Provide educational and social activities that encourage skill development, integration and growth, and events that celebrate culture and offer opportunities for the community to come together in harmony	Programs meet the needs of a diverse community, including: for newly arrived migrants; for preschool children; for employment and life skills Events and gatherings address a diverse range of community interests	Attendance figures meet annual projections Events attract a diverse range of community members
Plan for and facilitate the provision of a range of community assets including quality open spaces	Strategic review of the quality, function and distribution of open space undertaken Advocacy for appropriate provision of open space, particularly in areas of higher densities, and apply to Development Plan policies and provisions	Open Space Plan reviewed 2011/2012 Open Space Development Plan Amendment (DPA) completed 2012/2013** (subject to Ministerial agreement)
Provide research and support for Council plans and programs that lead to improved health outcomes	Recreational activities planned to provide access to positive health related outcomes	Recreation Plan updated 2011/2012
Provide a broad range of activities to ensure all members of the community can be included	Feedback indicates participants have a positive experience at the Parks Community Centre	85% satisfaction in the Truscott Satisfaction Survey
Develop and review plans, policies and programs for the sustainable management of the City's catchments, waterbodies and water dependent ecosystems	Principles of Water Sensitive Urban Design (WSUD) included in all development and relevant Council plans, strategies and projects Facilitation of the preparation of Council's Stormwater Management Plans	2 Bio-retention projects implemented by 2014 2 Rainwater harvesting projects implemented by 2016 For: North Arm East 2011/2012
Undertake strategic climate change mitigation and adaptation planning in response to local climate related risks and vulnerabilities	A collaborative and timely approach to climate change adaptation planning	Western Region Climate Change Adaptation Plan prepared June 2012
Through sustainable Council practices promote water re-use and the reduction of water and energy consumption and carbon emissions in the City of Port Adelaide Enfield	Council building assets provided and maintained utilising environmentally sustainable practices	90% of annual programmed building work achieved by 30 June each year
Facilitate and advocate for sustainable environmental principles and practices in the City's industrial and commercial sector	Advocacy for the continued protection and enhancement of the natural environment in all Council's dealings with developers, industry, and the relevant State agencies Best practise land use policy incorporated for environmental sustainability in industrial and commercial development into the Development Plan	Staff advocate at key opportunities for industrial management that maximises environmental protection Environmental provisions included in Better Development Plan conversion Development Plan Amendment (DPA) 2011/12** (subject to Ministerial agreement)
Establish strategic directions and policies to ensure appropriate planning for future developments	Development Plan Amendments (DPAs) achieve City Plan Goals and meet statutory requirements	DPAs that are responsive to community and Ministerial requirements
Collaborate effectively with State Government on key strategic land use projects to ensure outcomes achieved are in accordance with the City's vision	Contributions to key strategic projects in the Council area	Council and community interests represented
Seek to improve the impacts of pollution from industrial, commercial and transport related development on the environment and community through enhanced planning controls and advocating the State Government for a collaborative approach	Development Plan policy regulating the nature and extent of residential development in close proximity to significant industrial areas appropriately reflects environmental and hazard impacts	Interface provisions included in Better Development Plan conversion Development Plan Amendment (DPA) 2011/2012 Interface Development Plan Amendment (DPA) prepared by 2014/2015** (subject to Ministerial agreement)
Ensure a strategic approach to identifying key projects that will benefit the community over the short, medium and longer term	Consultation with key stakeholders in accordance with Council Policy - Public Consultation and through Council's established mechanisms	Council and community interests represented
Implement Council's long term Financial Plan to monitor and report on Council's financial sustainability	Long Term Financial Plan reviewed in accordance with Section 122 of the Local Government Act 1999	Annually
Manage the preparation of the annual business plan, annual budgets, assessment of capital values for rating purposes, declaration of rates and financial statements	Business plans and budgets prepared and Council rates levied in accordance with legislative requirements	100% compliant with Chapters 8 and 10 of the Local Government Act 1999
Manage the administration of payments to suppliers, revenue collection, preparation of annual financial records, and recording of Council's assets	Transactions processed and recorded and financial statements prepared for external audit in accordance with legislative requirements	100% compliant with Australian Accounting Standards and Local Government Act 1999
Provide effective corporate and strategic planning systems and corporate governance functions to meet legislative requirements	Delegations Review conducted Council Policy Review conducted	Annually Annually
Ensure Council's Community Land Register is compliant with legislation	Community Land Register is maintained	In accordance with legislation
Provide effective administration of Council's commercial assets to maximise commercial return	Average commercial returns for council properties subject to new lease or market rent review are comparable to market rates	At least 90% of market value (assessed by licensed valuer)
Provide high performance customer services across Council that effectively respond to the needs of the community and external stakeholders	Annual Customer Satisfaction Survey	85% Customers Satisfied
Facilitate communication between Council and the community through high quality corporate publications and online services	Community satisfaction with information provision Opportunities provided for community feedback on publications and online services	Monitored through annual survey Feedback received via Council's website and Pen2Paper newsletter

## Performance indicators and targets 2011-2012

Strategy / Goal	Performance Indicator	2011-2012 Target
Monitor social, environmental and economic trends to enable Council to forward plan and respond effectively on behalf of the PAE community	State of Society, Environment and Economy Reports reviewed and updated Comparative Performance Measurement Survey conducted Community Survey conducted	Biennially Annually Biennially
Provide a high performance service to effectively and efficiently manage Council's corporate records in accordance with legislative requirements	The adequate Records Management Framework is met in accordance with the State Records Act  Business/system improvements implemented  Quality internal customer service provided	Meet and maintain adequate levels as identified in each outcome of the Adequate Records Management Framework Implement cost effective software enhancements to Records Management systems in agreed project timeframes 90% of leadership group satisfied with Records Management service, surveyed biennially
Investigate opportunities to improve business efficiency through innovative Information and Communications Technology solutions	Opportunities assessed against the Efficiency Framework, and implemented at the recommendation of key stakeholders	Efficiency outcomes are reported to the Information Technology Strategy and Policy Group biennially
Provide cost effective and reliable Information and Communications Technology infrastructure	Corporate systems are available for staff access	98% of normal office hours (8am-6pm Monday-Friday)
<b>Environmental Services</b>		
Provide primary preventative health care within the community	Food premises inspected according to National Food Standards Effective immunisation of target communities  Educational programs in place for identified chronic diseases in target communities	100% 90% of Year 8 students (with parent consent) complete the scheduled course of vaccinations 1 additional program commenced
Monitor the level of assisted care for residents of supported residential facilities and boarding houses within the City in accordance with legislation	Supported residential facilities and boarding houses are monitored to comply with legislation	Annual licensing
Provide an efficient and effective general inspectorate service that ensures legal requirements and community standards are met	Council's inspectorial services are efficient and cost effective Dog de-sexing and microchipping scheme in place and utilised	Increase % of expiation notices paid online Allocated vouchers distributed
Provide a safe and pleasant public environment	Respond to customer requests and administer legislation (animal ownership, parking, illegal dumping, outdoor advertising, flammable growth, non-compliant signs)  Education and promotion programs in place for key services	95% requests responded to within Customer Service standards Community satisfaction with By-Laws and Animal Management  Targeted education for safe parking around schools measured by the number of: Visits; Expiations; Cautions Responsible animal management obedience training classes achieved
Minimise risk of conditions in the built environment and within the City that create a potential risk to health	Respond to customer requests with regard to communicable disease	95% requests responded to within Customer Service standards
Provide an efficient and high performance kerbside household waste and recycling service	Waste services delivered to customer satisfaction  Council's waste management system is efficient and cost effective	Customer Satisfaction Survey conducted six-monthly Continuous improvement projects completed
Educate the community to minimise waste and improve recycling levels	Reduce waste to landfill  Customer satisfaction with education activities	By 25% of 2002/2003 levels by 2014 (75% of all household kerbside waste recycled by 2016) Customer Satisfaction Survey conducted six-monthly
Monitor and enforce the quality and standard of development approvals	Planning and building enforcements completed within the standard timeframe Building inspections met policy minimum  Programmed planning inspections of sensitive approvals Building Fire Safety Panel (BFSP) operations conducted to meet legislative requirements and improve safety	95% requests responded to within Customer Service standards 20% of development approvals and 90% of swimming pools inspected Inspect DAP items 100%



## Performance indicators and targets 2011-2012

Strategy / Goal	Performance Indicator	2011-2012 Target
Provide an efficient and effective development assessment service	Documentation required for development applications is clearly and consistently communicated to proponents Applications are assessed according to the Development Plan and Act Planning decisions issued within statutory timeframe Building Rules consents issued within statutory timeframe Development Assessment Panel (DAP) operations conducted to meet legislative requirements Increase in range and quality of online services associated with development assessment	Customer satisfaction survey Audit – 100% 100% 100% 100% Increase in on-line DAs lodged Increase in use of on-line DA tracking Increase in use of on-line DA enquiries
Minimise compensation claims by conducting Development Assessments reasonably and in good faith	Development Assessment supports Council's Risk Management Policy	Less than five Professional negligence claims annually
Provide heritage conservation measures	Maintain annual heritage incentive grant program Heritage Advisor services	Completed annually Weekly service
<b>Technical Services</b>		
Maintain a high level of amenity through prioritised infrastructure, development and maintenance programs	Improved amenity of the Port Adelaide Regional Centre through a prioritised works program Projects in annual infrastructure upgrade program for the Port Centre completed Port Centre Signage Strategy implemented Port Centre Feature Lighting Project implemented Hack Street drainage project completed	70% satisfaction in biennial community perception survey 90% of projects completed and 95% of budget expended 2011/2012 2011/2012 2011/2012
Develop and expand innovative rainwater and stormwater capture, storage, reuse and groundwater recharge schemes within the City	Water catchment and storage increased at Council depots	Baseline data on water capture established by 2011/2012
Minimise the risk of flooding and improve the environmental management of stormwater	Stormwater Management Plans for: North Arm East Customer requests for maintenance carried out within set service standard Litter removed from Gross Pollutant trash racks Stormwater pumping stations maintained	Completed: 2011/2012 85% Record tonnage collected Cleaned twice per annum dependent on rainfall patterns
Identify climate change risks to council infrastructure and corresponding risk treatments, and collaborate with the state government to ensure their implementation	Flood Risk Study completed Participation in the Western and Northern Zone Emergency Management Committees	2011/2012 Bi-monthly
Review and implement the Sustainable Public Lighting Action Plan	Greenhouse gas emissions from public lighting are reduced through collaboration with ETSA	Energy efficient lights installed for new and replacement public lighting
Review and implement the Water Management Plan	Water consumption in council's open spaces is in accordance with Irrigation of Public Open Space (IPOS) Guidelines	In accordance with SA Water targets
Develop and deliver a prioritised tree-planting and maintenance program to improve the quality and quantity of local vegetation under Council's care and control	Program (aligned to Infrastructure and Asset Management Plans) reviewed and submitted to Corporate Services Trees planted on streets and reserves	Annually (September) 2500 per annum
Maximise the diversion and reuse of waste related to operational activities	Tonnage is established for: Recycled Quarry Products Diversion of green waste from landfill	Baseline tonnages established through recording: Quarry product deposited at recycling facilities Recycled quarry product purchased from recycling facilities Green waste deposited at recycling facilities
Improve traffic management by installing controls at identified hazardous localities	Customer requests for traffic modifications are acknowledged within set service standard	85%
Implement parking controls and facilities to meet community needs	Customer requests for parking control modifications are acknowledged within set service standard Council approved parking control modifications are installed within set service standard	85% 85%
Provide infrastructure to support cycling and pedestrian movement throughout the City	Local Area Bike Plan Projects implemented New footpath construction and upgrades undertaken Pedestrian ramps upgraded to meet Disability Discrimination Act requirements	50% of high priority projects by 2016 15,000m <sup>2</sup> per annum 150 per annum

## Performance indicators and targets 2011-2012

Strategy / Goal	Performance Indicator	2011-2012 Target
Improve the appearance of streets and open space through a maintenance program that meets community expectations and legislative requirements, and reduces reliance on mains water through sustainable landscaping	Weeds controlled and kerb weeds maintained Grass cut Streets swept Removal and disposal of illegally dumped rubbish and hazardous material on road reserve areas within set service standard Roundabouts upgraded	All kerbed roads treated twice per annum Average 7 times per annum Average 7 times per annum 85% 12 per annum
Develop and deliver a prioritised rolling ten year infrastructure capital works program that is responsive to community needs and asset management principles	10 year program (aligned to Infrastructure and Asset Management Plans) reviewed and submitted to Corporate Services Projects in approved annual program completed	Annually (September) 90% of projects completed and 95% of budget expended
Deliver a prioritised infrastructure maintenance program that is responsive to community needs and asset management principles	Customer requests for maintenance carried out within set service standard Program of proactive footpath maintenance undertaken	85% 1000m <sup>2</sup> of footpath repaired per annum
Develop and deliver a prioritised ten year major plant and minor plant and equipment replacement program to optimise the use of Council's plant and equipment assets	10 year program (aligned to Infrastructure and Asset Management Plans) reviewed and submitted to Corporate Services Projects in approved annual program completed	Annually (September) 90% of projects completed and 95% of budget expended
Maintain depot facilities, plant and equipment to deliver efficiency and service to meet expanding community expectations and needs	Maintenance for plant and equipment undertaken in accordance with schedule Depot facilities upgraded and maintained to meet council needs	85% Upgrades and maintenance undertaken within allocated time and budget
Provide, maintain and replace public lighting and fund power supply for roads, car parks and open space	Respond to customer requests for upgrades within set service standard Respond to customer requests for maintenance within set service standard	85% 85%
Promote sound, sustainable engineering, recreational and horticultural planning and practices in all developments	Development Applications referred to Technical Services assessed in accordance with service standard	85%
Provide the range and quality of open space to collectively meet the needs of the community and environment	Program developed in accordance with the Open Space Matrix and Infrastructure and Asset Management Plans Community satisfaction with open space amenity	90% 70% satisfaction in LGA Comparative Performance Measurement Project
Undertake a Main Street amenity upgrade across the City in accordance with Concept Plans	Works program: Semaphore Road Design and documentation: St Vincent Street / Commercial Road - in collaboration with State Government	Completed: 2011/2012 Completed: 2011-2016
Provide representation for infrastructure projects to align activities and provide input into transport planning and policy and the provision of services	Representation provided: South Road Superway Port Adelaide and Semaphore Tramline Extension Electranet Project Rail Line Electrification North - South Pipeline Port Road revitalisation	2011-2014 2011-2018 2010/2011 2011-2015 2011-2013 2011-2014
Attract funding to support the sustainable provision of Council infrastructure	Funding applications submitted for applicable projects	In accordance with Infrastructure and Asset Management Plans

## Performance against Annual Business Plan 2010/2011

In accordance with The Local Government Act 1999, Section 131, and Schedule 4, clause 2 (ab) Council must report in its Annual Report a report on performance against its Annual Business Plan.

### Program Performance Budget Classified By City Plan Goals

Performance Against 2010-2011 Annual Business Plan		
	2010-2011	2010-2011
	Budget	Actual
<b>Operating Statement Summary</b>		
Operating Expenditure		
Community Development	15,242,400	15,522,248
Corporate Development	13,416,200	13,145,109
City Managers	3,013,200	2,824,518
Environmental Services	19,074,700	18,594,424
Technical Services	45,702,800	45,993,164
<b>Total Operating Expenditure</b>	<b>96,449,300</b>	<b>96,079,463</b>
<b>Operating Income</b>		
Community Development	(2,939,000)	(3,388,794)
Corporate Development	(86,752,500)	(89,763,482)
City Managers	(489,800)	(711,964)
Environmental Services	(2,366,200)	(2,899,135)
Technical Services	(4,264,500)	(12,164,554)
<b>Total Operating Income</b>	<b>(96,812,000)</b>	<b>(108,927,929)</b>
<b>Net Operating (Surplus)/Deficit</b>	<b>(362,700)</b>	<b>(12,848,466)</b>
<b>Non-Operating Statement Summary</b>		
Non Operating Expenditure		
Community Development	5,058,000	4,968,295
Corporate Development	3,518,700	3,262,878
City Managers	235,700	206,562
Environmental Services	908,500	556,384
Technical Services	19,063,200	25,515,452
<b>Total Non Operating Expenditure</b>	<b>28,784,100</b>	<b>34,509,571</b>
<b>Non Operating Income</b>		
Community Development	(136,500)	(81,532)
Corporate Development	(21,192,300)	(23,387,279)
City Managers	(122,000)	(126,549)
Environmental Services	(221,500)	(219,030)
Technical Services	(735,600)	(1,637,241)
<b>Total Non Operating Income</b>	<b>(22,407,900)</b>	<b>(25,451,631)</b>
<b>Total Non Operating (Surplus)/Deficit</b>	<b>6,376,200</b>	<b>9,057,940</b>
<b>Net (Surplus)/Deficit for the Year</b>	<b>6,013,500</b>	<b>(3,790,526)</b>

## Performance against Annual Business Plan 2010/2011

Council continued to undertake its responsibilities under the Local Government Act and other legislation during 2010-2011 by providing services such as dog and cat management, development planning and control, building safety assessment, health services, garbage collection, green waste and recycling processing, and maintenance of infrastructure including roads, footpaths, parks, public open space, street lighting and drainage.

In response to community needs, the Council also provided services and programs including, library facilities located at Port Adelaide, Semaphore, Greenacres, Enfield and the Parks, community events including the Australia Day celebrations, citizenship ceremonies, youth services through Youth Week and the Early Intervention projects and a comprehensive community sponsorship and donation program.

Council also operated a number of facilities on a fee for service basis. These facilities provided community benefits while generating revenue to maintain the assets associated with the service. They included golf courses located at Valley View, Glanville and Regency Park, community centres and halls across the municipality, the community bus service, the Home and Community Care (HACC) program, various ovals, courts, parks and reserves across the municipality.

For the financial year ended 30 June 2011 the Council achieved an operating surplus of \$4.6m before capital items, and a net surplus of \$12.8m after allowing \$1.5m in grant revenue for new or upgraded assets, and \$7.7m in assets received free of charge. Revenue for assets received free of charge is not budgeted due to the uncertain and unpredictable nature of the transactions.

Council achieved an operating surplus ratio (i.e. the operating result as a percentage of general and rate revenue) for the period of 6.0%. This is an improvement over the adopted budget target of 0% (or break even) and can be attributed to better than anticipated revenue through additional statutory and user charges \$0.4m, investment income \$0.9m and reimbursements \$1.8m, and savings in anticipated employee expenses, \$2.1m, and savings in materials contractors and other expenditure of \$1.5m.

During the financial year Council constructed infrastructure and acquired other assets totalling \$31.7m. This included replacement of plant and machinery \$3.2m, building improvements \$7.1m, construction of roads, drains and footway infrastructure \$20.3m.

As at 30 June 2011 Council's asset sustainability ratio (i.e. net asset renewals expenditure to depreciation expense) equalled 76%. This is higher than the budgeted ratio of 63% and is primarily due to an increased asset renewal expenditure program that

included works carried forward from the previous financial year. Notwithstanding this, approximately \$6.0m of incomplete works as at 30 June 2011 have been placed in Council's Committed Project Reserve in order to fund project completion during 2011-2012.

Net financial liabilities (i.e. total liabilities less financial assets) as at 30 June 2011 totalled \$2.4m. Council's net financial liabilities ratio (i.e. net financial assets as a percentage of total operating revenue) equalled 2.5%. This is an improvement over the adopted budget net financial liabilities ratio of 21%. This can be attributed to Council's improved cash and cash equivalents position and reduced total liabilities during the reporting period.

Council's Treasury Management Policy directs that Council manages its finances holistically in accordance with overall financial sustainability strategies. For this reason Council has continued to utilise its available cash to fund all activities for the reporting period rather than borrow funds.

In line with the 2010-2011 Budget, Council repaid loan principal totalling \$2.5m during the reporting period. Council's borrowings as at 30 June 2011 totalled \$23.3m.

For further information regarding Council's financial performance and financial position a copy of Council's audited Financial Statements are provided later in the Annual Report.

Council's financial management is guided by its Long Term Financial Plan which forms part of Council's suite of strategic management plans. The ten year Long Term Financial Plan includes an estimated Statement of Comprehensive Income, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, proposed operating and capital investment estimates, and key financial indicators. A copy of the plan can be found on Council's website.



# Annual Financial Statements for year ended 30 June 2011

## Statement of Comprehensive Income

### for the year ended 30 June 2011

		2011		2010
	Notes	\$		\$
<b>Income</b>				
Rates	2	77,271,107		74,468,354
Statutory Charges	3	2,598,121		2,551,145
User Charges	4	2,950,834		2,966,934
Grants, Subsidies & Contributions	5	8,836,987		8,656,466
Investment Income	6	1,872,796		1,210,659
Reimbursements	7	4,131,246		2,847,458
<b>Total Income</b>		<b>97,661,091</b>		<b>92,701,016</b>
<b>Expenses</b>				
Employee Costs	8	30,573,906		30,392,974
Materials, Contracts & Other Expenses	9	37,482,383		36,326,182
Finance Expenses	10	1,680,497		1,846,572
Depreciation	11	23,258,014		20,188,769
<b>Total Expenses</b>		<b>92,994,800</b>		<b>88,754,497</b>
<b>Operating Surplus / (Deficit)</b>		<b>4,666,291</b>		<b>3,946,519</b>
Asset Disposal & Fair Value Adjustments		(977,145)		(88,009)
Grants Specifically For New Or Upgraded Assets	5	1,498,260		2,209,977
Physical Resources Received Free Of Charge	12	7,661,060		1,712,922
<b>Net Surplus / (Deficit)</b>		<b>12,848,466</b>		<b>7,781,409</b>
Transferred to Equity Statement				
<b>Other Comprehensive Income</b>				
Changes In Revaluation Surplus - Infrastructure, Property, Plant & Equipment		(5,723,914)		30,028,981
<b>Total Other Comprehensive Income</b>		<b>(5,723,914)</b>		<b>30,028,981</b>
<b>Total Comprehensive Income</b>		<b>7,124,552</b>		<b>37,810,390</b>

This Statement is to be read in conjunction with the attached Notes from pages 38 to 59.

# Annual Financial Statements for year ended 30 June 2011

## Statement of Financial Position

### As at 30 June 2011

		2011	2010
	Notes	\$	\$
<b>Assets</b>			
Current Assets			
Cash & Cash Equivalents	13	32,103,819	29,460,786
Trade & Other Receivables	14	3,946,028	3,698,617
Inventories	15	394,439	434,075
<b>Total Current Assets</b>		<b>36,444,286</b>	<b>33,593,478</b>
<b>Non Current Assets</b>			
Financial Assets	16	5,376	3,381
Infrastructure, Property, Plant & Equipment	17	1,050,447,824	1,049,172,825
Other Non Current Assets	18	6,633,190	7,413,982
<b>Total Non Current Assets</b>		<b>1,057,086,390</b>	<b>1,056,590,188</b>
<b>Total Assets</b>		<b>1,093,530,676</b>	<b>1,090,183,666</b>
<b>Liabilities</b>			
Current Liabilities			
Trade & Other Payables	19	7,629,917	9,044,703
Borrowings	20	2,777,527	2,492,753
Short Term Provisions	21	6,982,594	6,792,301
<b>Total Current Liabilities</b>		<b>17,390,038</b>	<b>18,329,757</b>
<b>Non Current Liabilities</b>			
Long Term Borrowings	22	20,565,976	23,343,503
Long Term Provisions	23	526,877	587,173
Total Non Current Liabilities		21,092,853	23,930,676
Total Liabilities		38,482,891	42,260,433
<b>Net Assets</b>		<b>1,055,047,785</b>	<b>1,047,923,233</b>
<b>Equity</b>			
Accumulated Surplus		715,362,449	713,903,845
Asset Revaluation Reserve	24	321,234,436	326,958,350
Other Reserves	24	18,450,900	7,061,038
<b>Total Equity</b>		<b>1,055,047,785</b>	<b>1,047,923,233</b>

This Statement is to be read in conjunction with the attached Notes from pages 38 to 59.

# Annual Financial Statements for year ended 30 June 2011

## Statement of Changes in Equity

### For the year ended 30 June 2011

		Accumulated	Asset	Other	Total
		Surplus	Revaluation	Reserves	Equity
			Reserve		
2011	Notes	\$	\$	\$	\$
Balance At End of Previous Reporting Period		713,903,845	326,958,350	7,061,038	1,047,923,233
Adjustment Due to Compliance With Revised Accounting Standards					
<b>Restated Opening Balance</b>		<b>713,903,845</b>	<b>326,958,350</b>	<b>7,061,038</b>	<b>1,047,923,233</b>
<b>Net Surplus / (Deficit) for Year</b>		<b>12,848,466</b>			<b>12,848,466</b>
<b>Other Comprehensive Income</b>					
Gain on Revaluation of Infrastructure, Property, Plant & Equipment	17,24		(5,723,914)		(5,723,914)
Transfers between reserves	24	(11,389,862)		11,389,862	0
<b>Balance At End of Period</b>		<b>715,362,449</b>	<b>321,234,436</b>	<b>18,450,900</b>	<b>1,055,047,785</b>
2010	Notes	Accumulated Surplus \$	Asset Revaluation Reserve \$	Other Reserves \$	Total Equity \$
Balance At End of Previous Reporting Period		705,354,889	296,929,369	7,828,585	1,010,112,843
Adjustment Due to Compliance With Revised Accounting Standards					
<b>Restated Opening Balance</b>		<b>705,354,889</b>	<b>296,929,369</b>	<b>7,828,585</b>	<b>1,010,112,843</b>
<b>Net Surplus / (Deficit) for Year</b>		<b>7,781,409</b>			<b>7,781,409</b>
<b>Other Comprehensive Income</b>					
Gain on Revaluation of Infrastructure, Property, Plant & Equipment	17,24		30,028,981		30,028,981
Transfers between reserves	24	767,547		(767,547)	0
<b>Balance At End of Period</b>		<b>713,903,845</b>	<b>326,958,350</b>	<b>7,061,038</b>	<b>1,047,923,233</b>

This Statement is to be read in conjunction with the attached Notes from pages 38 to 59.

# Annual Financial Statements for year ended 30 June 2011

## Statement of Cash Flows

### For the year ended 30 June 2011

		2011	2010
	Notes	\$	\$
<b>Cash Flows From Operating Activities</b>			
<b>Receipts</b>			
Operating Receipts		100,301,537	94,786,580
Investment Receipts		1,609,783	1,029,558
<b>Payments</b>			
Operating Payments to Suppliers & Employees		(73,777,909)	(70,412,152)
Finance Payments		(1,701,667)	(1,866,061)
<b>Net Cash Provided by Operating Activities</b>	27 (b)	<b>26,431,744</b>	<b>23,537,925</b>
<b>Cash Flows From Investing Activities</b>			
<b>Receipts</b>			
Grants Specifically for New or Upgraded Assets	5	1,498,260	2,209,977
Sale of Replaced Assets		1,276,766	2,074,872
Sale of Surplus Assets		0	0
Repayment of Loans by Community Groups		0	0
Deferred Rates		(1,995)	(1,190)
Net Disposal of Investment Securities			
<b>Payments</b>			
<b>Expenditure on Renewal/Replacement Assets</b>		<b>(19,056,816)</b>	<b>(16,340,694)</b>
<b>Expenditure on New/Upgraded Assets</b>		<b>(5,012,173)</b>	<b>(4,061,196)</b>
<b>Net Cash Used in Investing Activities</b>		<b>(21,295,958)</b>	<b>(16,118,231)</b>
<b>Cash Flows From Financing Activities</b>			
<b>Receipts</b>			
Proceeds From Borrowings		0	0
<b>Payments</b>			
Repayments of Borrowings		(2,492,753)	(2,441,890)
<b>Net Cash Used in Financing Activities</b>		<b>(2,492,753)</b>	<b>(2,441,890)</b>
<b>Net Increase in Cash Held</b>		<b>2,643,033</b>	<b>4,977,804</b>
<b>Cash &amp; Cash Equivalents at Beginning of Period</b>		<b>29,460,786</b>	<b>24,482,982</b>
<b>Cash &amp; Cash Equivalents at End of Period</b>	27 (a)	<b>32,103,819</b>	<b>29,460,786</b>

This Statement is to be read in conjunction with the attached Notes from pages 38 to 59.



# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 1. Significant Accounting Policies.

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### 1 Basis of Preparation

##### 1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under clause 11 of the *Local Government (Financial Management) Regulations 1999*, dated 11 October 2011.

##### 1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

##### 1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

##### 1.4 Financial Assets

Investments are recognised and derecognised on trade date where the purchase or sale of an investment is under a contract whose terms require delivery of the investment within the timeframe established by the market concerned, and are initially measured at fair value, net of transaction costs except for those financial assets classified as fair value through profit or loss which are initially measured at fair value. Financial assets are classified into the following specified categories: financial assets as 'at fair value through profit or loss', 'held-to-maturity investments', 'available-for-sale financial assets', and 'loans and receivables'.

##### Effective Interest Method

The effective interest method is where the amortised cost of a financial asset and of allocating interest income, is calculated over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset.

##### Held-to-Maturity Investments

Bills of exchange and debentures with fixed or determinable payments and fixed maturity dates that Council has the positive intent and ability to hold to maturity are classified as held-to-maturity investments. Held-to-maturity investments are recorded at amortised cost using the effective interest rate less impairment, with revenue recognised on an effective yield basis.

##### Loans and Receivables

Trade receivables, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest rate method less impairment. Interest is recognised by applying the effective interest rate.

### Impairment of Financial Assets

Financial assets, other than those at fair value through the income statement, are assessed for indicators of impairment at each balance sheet date. Financial assets are impaired where there is objective evidence that as a result of one or more events since recognition, the estimated future cash flows of the investment have decreased. In the case of financial assets held at amortised cost, the amount of impairment is the difference between the carrying value and the present value of estimated future cash flows discounted at the original effective interest rate.

The carrying amount of the financial asset is reduced by the impairment loss directly for all financial assets with the exception of trade receivables through the use of doubtful debt provision account. When a trade receivable is considered uncollectable, it is written off against the doubtful debt provision. Subsequent recoveries of written off amounts are credited to the doubtful debt provision. Any changes in the carrying amount of the doubtful debt provision are recognised through the statement of comprehensive income.

### 1.5 Financial Liabilities

Financial liabilities are classified either 'at fair value through profit and loss, or as 'other financial liabilities'.

#### Financial Liabilities at Fair Value through the Income Statement

Financial liabilities at fair value are stated at fair value with any resultant gain or loss recognised through profit and loss. The net gain or loss incorporates any interest paid on the financial liability. Fair value is determined in the manner described in AASB 7 paragraph 10.

#### Other Financial Liabilities

Other financial liabilities, including borrowings, are initially measured at fair value, net of transaction costs.

Other financial liabilities are subsequently measured at amortised cost using the effective interest rate method, with the interest expense recognised in the income statement on an effective yield basis.

The effective interest rate method calculates the amortised cost of a financial liability and of allocating interest expense over the relevant period. The effective interest rate exactly discounts estimated future cash payments through the expected life of the financial liability.

## 2 The Local Government Reporting Entity

The City of Port Adelaide Enfield is incorporated under the SA Local Government Act 1999 and has its principal place of business at 163 St Vincent Street, Port Adelaide. These financial statements include all material funds through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

## 3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the *Local Government Act 1999*. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. Presentation and disclosure of financial instruments can be found in Note 32.

### 5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential.

### 6 Infrastructure, Property, Plant & Equipment

#### 6.1 Initial Recognition

All assets are initially recognised at cost.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use".

Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at reporting date are recognised as other non-current assets and transferred to infrastructure, property, plant and equipment when ready for use.

For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

#### 6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality. In determining materiality, regard is had to the nature of the asset and its estimated service life.

#### 6.3 Subsequent Recognition

Certain asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and values are provided in Note 17.

### 6.4 Depreciation of Non-Current Assets

Other than land, which is not a depreciable asset, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Plant & equipment are depreciated using the diminishing balance method. All other classes of assets are depreciated using the straight line method. Depreciation is not charged on non current contributed assets or non current assets constructed by Council during the reporting period in which they are acquired.

Major depreciation periods, which are reviewed annually, are shown below.

- Buildings & Building Improvements 20 – 100 years
- Infrastructure – Roadways 25 – 80 years
- Infrastructure – Footways 20 – 85 years
- Infrastructure – Drainage 63 years
- Equipment 2 – 24 years
- Furniture & Fittings 3 – 20 years
- Other (Library Book Stock) 3 – 7 years
- Other (Waste Bins) 9 – 15 years

### 6.5 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the *value in use* is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such an amount as stands to the credit of that class of assets in the Asset Revaluation Reserve, any excess being recognised as an expense.

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 7 Payables

#### 7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid at the end of the month of invoice. No interest is payable on these amounts.

#### 7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

### 8 Borrowings

Loans are carried at their amortised cost which represents the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

### 9 Employee Benefits

#### 9.1 Salaries, Wages & Employee Entitlements

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of estimated future cash out flows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government Guaranteed securities rates with similar maturity terms.

#### 9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 26.

### 10 Joint Ventures and Associated Entities

Council participates in cooperative arrangements with other levels of government and other Councils for the provision of services and facilities. Further detail is outlined in Note 28.

### 11 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed as assets under lease, and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease. The Council had no finance leases during the 2009-10 or 2010-11 reporting periods.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

### 12 GST Implications

In accordance with Interpretation 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

### 13 Comparative Information

In accordance with Local Government (Financial Management) Regulations 1999, this financial report has been prepared using the Model Financial Statements. Comparative information has been reclassified to be consistent with the current year disclosure of information.

### 14 New Accounting Standards

The following new and revised Standards and Interpretations have been adopted in the current period and have not materially affected the amounts reported in these financial statements.

- Amendments to AASB 101 'Presentation of Financial Statements' (adopted in advance of effective date 1 January 2011) – The amendments (part of AASB 2010-4 'Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project') clarify that an entity may choose to present the required analysis of items of other comprehensive income either in the statement of changes in equity or in the notes to the financial statements;
- Amendments to AASB 107 'Statement of Cash Flows' – The amendments (part of AASB 2009-5 'Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project') specify that only expenditures that result in a recognised asset in the statement of financial position can be classified as investing activities in the statement of cash flows.

#### 14.2 New Accounting Standards Not Adopted in the Current Period

Certain new accounting standards and interpretations have been published that are not mandatory for the 30 June 2011 reporting period.

At the date of authorisation of the financial report, the Standards and Interpretations listed below were in issue but not yet effective.

The Council has considered the impact of new accounting standards that are not yet applicable and do not believe they will have a material impact on the financial performance or state of affairs of the Council.

Initial application of the following Standards will not affect any of the amounts recognised in the financial report, but may change the disclosures presently made in Council's report:

#### AASB 1004 Contributions

The Australian Accounting Standards Board is currently reviewing this standard and it is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions received by Council. The financial consequences can not be estimated until a revised accounting standard is issued.

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 2. Rates

Charge	2010-2011	2009-2010
	\$	\$
General Rates		
<b>Differential general levy<sup>(1)</sup></b>	77,330,947	74,807,293
less Remissions and rebates	(2,003,211)	(1,978,187)
<b>Net Levy</b>	<b>75,237,736</b>	<b>72,829,106</b>
Differential general fines/interest	294,355	224,353
less Remissions	(7,897)	(7,131)
<b>Net Fines and interest</b>	<b>286,457</b>	<b>217,222</b>
<b>Net Differential general rates</b>	<b>75,614,194</b>	<b>73,046,328</b>
<sup>(1)</sup> Includes ex gratia	14,796	15,655
<b>Other Rates</b>		
<b>Environment Catchment Levy</b>		
<b>(Natural Resources Management)</b>		
<b>Levy<sup>(2)</sup></b>	1,663,582	1,426,984
less Remissions and rebates	(32,888)	(29,261)
<b>Net Levy</b>	<b>1,630,994</b>	<b>1,397,724</b>
<b>Fines and interest</b>	27	41
less Remissions	0	(18)
<b>Net Fines and interest</b>	<b>27</b>	<b>23</b>
<b>Net Environment Catchment levy</b>	<b>1,630,721</b>	<b>1,397,747</b>
<sup>(2)</sup> Includes ex gratia	0	0
<b>Other Rates Levy</b>		
<b>(New Haven Village Water Management)</b>		
<b>Levy<sup>(3)</sup></b>	28,228	26,020
less Remissions and rebates	(2,051)	(1,766)
<b>Net Levy</b>	<b>26,175</b>	<b>24,254</b>
Fines and interest	15	25
less Remissions	0	0
<b>Net Fines and interest</b>	<b>15</b>	<b>25</b>
<b>Net New Haven water levy</b>	<b>26,192</b>	<b>24,279</b>
<sup>(3)</sup> Includes ex gratia	0	0
<b>Total Other Rates</b>	<b>1,656,913</b>	<b>1,422,026</b>
<b>Total All Rates</b>	<b>77,271,107</b>	<b>74,468,354</b>

### 3. Statutory Charges (Other than Rates)

Statutory Charge	2010-2011	2009-2010
	\$	\$
Credit control fees and charges	328,019	278,902
Development Act fees (Building)	369,745	413,467
Development Act fees (Planning)	800,520	832,883
Dog control registration	514,936	464,797
Fire protection fees	7,269	8,736
Health	49,787	50,501
Licences – Supported facilities	8,012	6,678
Parking fines and expiation fees	388,535	331,926
Property search fees	124,491	133,714
Road café licences	624	2,550
Other fines and licences	6,184	26,991
<b>Total</b>	<b>2,598,122</b>	<b>2,551,145</b>



# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 4. User Charges

User Charge	2010-2011 \$	2009-2010 \$
Community centre program fees	32,587	34,425
Course fees	372,043	404,025
Golf course fees	509,118	508,140
Hall, equip & facilities hire fees	1,802,512	1,717,455
Health food & safety fees	18,240	34,017
Immunisation fees	131,476	176,500
Library fines	4,962	6,085
Photocopying/printing fees	51,355	49,875
Sanitary & garbage fees	255	6,031
Sundry Sales	20,749	17,070
Sundry user charges	7,537	13,311
<b>Total</b>	<b>2,950,834</b>	<b>2,966,934</b>

### 5. Grants, Subsidies and Contributions

Grant and Subsidy	2010-2011 \$	2009-2010 \$
<b>Operating Grants, Subsidies &amp; Contributions</b>		
Community Development	253,182	233,500
Corporate Development	2,346,485	2,068,617
Economic Development	3,000	42,000
Engineering Services	1,734,803	2,526,031
Environmental Management	0	9,474
Health & Community Services	2,715,717	2,053,989
Recreation Services	1,783,800	1,722,855
<b>Total Operating</b>	<b>8,836,987</b>	<b>8,656,466</b>
<b>Grants for New or Upgraded Assets</b>		
Community Development	0	1,000,000
Engineering Services	1,498,260	1,195,333
Health & Community Services	0	14,644
<b>Total Capital</b>	<b>1,498,260</b>	<b>2,209,977</b>
<b>Total</b>	<b>10,335,247</b>	<b>10,866,443</b>

Individually Significant Item – On June 2010, Council received payment of the first instalment of the 2010/11 Grant Commission (FAG) grant. Similarly on 28 June 2011 Council received payment of the first instalment of the 2011/12 grant. It is not known when the timing of these grant payments will be restored to normal schedule, but this will adversely affect Council's operating results as these amounts are recognised as income upon receipt.

### 6. Investment Income

Investment Provider	2010-2011 \$	2009-2010 \$
<b>Interest from Investments:</b>		
Local Govt. Finance Authority	1,146,553	1,147,761
Banks	726,243	62,898
<b>Total</b>	<b>1,872,796</b>	<b>1,210,659</b>

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 7. Reimbursements

Function	2010-2011	2009-2010
	\$	\$
Commercial Activities	150,000	0
Drainage & footway maintenance	338,956	382,638
Environmental management	76,876	70,279
Footway construction	28,662	0
General administration	193,370	50,725
Fuel Tax Rebate	77,821	77,479
Halls & community centres	9,169	5,358
Home & community care program	75,342	62,054
Human resources	10,808	25,509
Insurance recoveries	761,352	813,325
Kerb & water table maintenance	15,888	15,496
Lease recoveries	25,080	17,294
LGFA bonus	128,776	95,531
Library activities	16,316	32,264
Parks Community Centre	608,869	603,755
Contribution to Port Partnerships	120,427	0
Private works	41,873	54,748
Recreation services	279,813	159,514
Road closure recoveries	881,000	0
Street care	149,187	142,974
Tourism activities	33,971	133,863
Traffic Control	0	2,391
Other reimbursements	107,690	101,847
<b>Total</b>	<b>4,131,246</b>	<b>2,847,458</b>

### 8. Employee Costs

Employee Cost	2010-2011	2009-2010
	\$	\$
Salaries & Wages	25,167,285	23,995,128
Superannuation	2,517,932	3,289,484
Annual Leave Expenses	2,465,058	2,454,809
Long Service Leave Expenses	754,895	892,761
Workers Compensation Insurance	1,363,777	1,270,887
Less Capitalised Salaries & Wages	(1,695,041)	(1,510,095)
<b>Total Employee Costs</b>	<b>30,573,906</b>	<b>30,392,974</b>

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 9. Materials, Contracts & Other Expenses

Expense Type	2010-2011 \$	2009-2010 \$
<b>Prescribed Expenses</b>		
Auditor's Remuneration	57,344	64,170
Bad & Doubtful Debts	4,102	3,621
Elected Members Expenses	368,739	372,348
Election Expenses	226,204	21,445
Operating Lease Rentals	590,153	673,547
<b>Total Prescribed Expenses</b>	<b>1,246,542</b>	<b>1,135,131</b>
<b>Levies Paid To Government</b>		
Central Dog Committee	84,456	77,058
Catchment Water Mgmt Board	1,628,127	1,398,141
Emergency Services	64,187	58,799
Other	42,733	66,829
<b>Total Levies Paid To Government</b>	<b>1,819,502</b>	<b>1,600,827</b>
<b>Contributions &amp; Donations</b>		
Economic Affairs & Tourism	460,323	479,833
Recreation & Culture	800,482	726,517
Other	18,644	15,751
<b>Total Contributions &amp; Donations</b>	<b>1,279,449</b>	<b>1,222,101</b>
<b>Other Materials, Contracts &amp; Expenses</b>		
Contractors	19,113,535	18,720,136
Professional services	536,635	621,281
Contract labour	2,823,383	2,645,739
Fringe Benefits Tax	189,953	282,377
Electricity	2,065,334	1,991,908
Water & sewerage rates	1,631,721	1,706,851
Fuel, gas & lubricants	872,792	824,506
Parts, accessories & consumables	4,001,745	3,828,115
Advertising	169,049	346,535
Bank charges	199,085	178,207
Insurance (excl workers comp'n)	1,198,987	1,195,184
Insurance claims	1,375	1,830
Legal expenses	775,409	769,705
Local Govt. Assoc. subscription	82,008	82,219
Licence fees – Data processing	469,717	119,657
Postage	159,631	161,862
Telephone expenses	316,168	303,813
Training expenses	237,167	261,795
Vehicle registration & Insurance	188,518	169,208
Overhead expenses capitalised	(2,746,566)	(2,455,091)
Internal plant hire capitalised	(592,657)	(626,284)
Other	1,443,898	1,238,570
<b>Total Other Materials, Contracts &amp; Expenses</b>	<b>33,136,887</b>	<b>32,368,123</b>
<b>Total</b>	<b>37,482,383</b>	<b>36,326,182</b>

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 10. Finance Expenses

Lender	2010-2011 \$	2009-2010 \$
<b>Interest On Loans:</b>		
Australian Government	0	0
SA Government Finance Authority	11,100	19,671
Local Govt. Finance Authority	1,669,397	1,826,901
<b>Total Finance Costs</b>	<b>1,680,497</b>	<b>1,846,572</b>

### 11. Depreciation Expenses

Expense Item	2010-2011 \$	2009-2010 \$
Buildings	3,912,896	2,329,818
Plant and equipment	1,510,514	1,429,029
Furniture and fittings	583,883	589,449
Infrastructure	15,695,792	14,896,891
Other assets – Library book stock	1,213,273	609,913
Other assets – Waste bins	341,656	333,669
<b>Total Depreciation</b>	<b>23,258,014</b>	<b>20,188,769</b>

### 12. Physical Resources Received Free of Charge

Resource	2010-2011 \$	2009-2010 \$
Land	0	0
Traffic control	87,182	80,228
Roadways	2,732,533	428,832
Footways	898,982	169,653
Stormwater drainage	3,017,840	857,073
Kerb & water table	924,523	177,136
<b>Total</b>	<b>7,661,060</b>	<b>1,712,922</b>

### 13. Current Assets – Cash & Cash Equivalents

Nature Of Account	2010-2011 \$	2009-2010 \$
Cash on hand	15,410	15,410
Cash at bank	1,742,301	725,075
Deposits with banks	19,981,208	1,000,000
Deposits with Local Govt. Fin. Auth	10,364,900	27,720,301
<b>Total</b>	<b>32,103,819</b>	<b>29,460,786</b>



# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 14. Current Assets – Trade & Other Receivables

Nature Of Debtor	2010-2011 \$	2009-2010 \$
Rates receivable	2,085,637	1,509,574
GST recoupment	544,784	490,137
Fuel Tax claimable	8,826	7,026
Prepayments	15,530	15,250
Other debtors	1,419,075	1,800,352
Less: provision for doubtful debts (see below)	(127,824)	(123,722)
<b>Total</b>	<b>3,946,028</b>	<b>3,698,617</b>

Trade and other receivables are considered impaired where there is significant doubt that the carrying amount is recoverable. The debts are considered doubtful as the present value of expected future proceeds are zero.

Provision For Doubtful Debts	2010-2011 \$	2009-2010 \$
Opening provision	123,722	120,101
Add: Increase/(decrease) in provision	4,102	3,621
<b>Closing Provision for Doubtful Debts.</b>	<b>127,824</b>	<b>123,722</b>

Nature Of Impaired Trade Receivables 90 Days & Over	2010-2011 \$	2009-2010 \$
Rates receivable	8,177	8,200
Sundry Debtors	119,647	115,522
<b>Closing Provision for Doubtful Debts.</b>	<b>127,824</b>	<b>123,722</b>

Rates are secured over the subject land and the balance outstanding represents 2.7% of gross rate income for the period. Rates were able to be paid in full on or before the due date, 8<sup>th</sup> September 2010, or over four instalments payable on or before the 8<sup>th</sup> day of September 2010, 8<sup>th</sup> December 2010, 9<sup>th</sup> March 2011 and 8<sup>th</sup> June 2011. Amounts unpaid after these dates were considered overdue. Fines and interest have been charged monthly at a rate of 2% and 0.75% respectively on any overdue amount excluding legal fees.

Sundry debtors have been charged in accordance with Council's Schedule of Fees & Charges. They are unsecured and do not bear interest. The balance outstanding represents 18% of fee income for the period (2009-2010: 21%). Collection is achieved on average in 65 days. (2009-2010: 76 days)

### 15. Current Assets - Inventories

Nature Of Inventory	2010-2011 \$	2009-2010 \$
Stores	394,439	434,075
<b>Total</b>	<b>394,439</b>	<b>434,075</b>

### 16. Non-current Assets – Financial Assets

Nature Of Debtor	2010-2011 \$	2009-2010 \$
Rates receivable	5,376	3,381
<b>Total</b>	<b>5,376</b>	<b>3,381</b>

### 17. Non-current Assets – Infrastructure, Property, Plant & Equipment

The following amounts are reconciled to infrastructure, property, plant & equipment at the end of the period. Land, buildings, and infrastructure have been revalued in compliance with Australian Accounting Standard AASB 116 and the Local Government (Financial Management) Regulations 2011.

#### Land

Land Assets	2010-2011 \$	2009-2010 \$
Land at valuation (a)	345,349,648	345,349,648
<b>Book value June 30</b>	<b>345,349,648</b>	<b>345,349,648</b>

Land – Change in book value	2010-2011 \$	2009-2010 \$
Opening written down balance July 1	345,349,648	414,426,593
Acquisitions for the year (Note 13)	0	662,483
Disposal for the year at revalued amount	0	(1,379,000)
Revaluations (a)	0	(68,360,428)
<b>Closing balance June 30</b>	<b>345,349,648</b>	<b>345,349,648</b>

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

In respect to land under the care and control of the City of Port Adelaide Enfield, revaluation was undertaken by Martin Oldfield, B Bus Property (Valuation), AAPI, Certified Practising Valuer. Valuations were made on the basis of written down replacement cost as at 30 June 2011.

### Buildings

Building Assets	2010-2011 \$	2009-2010 \$
Buildings at valuation (a)	236,895,767	227,781,536
Accumulated depreciation	(79,401,385)	(79,231,757)
<b>Book value June 30</b>	<b>157,494,382</b>	<b>148,549,779</b>

Buildings - Change in book value	2010-2011 \$	2009-2010 \$
Opening written down balance July 1	148,549,779	109,814,972
Acquisitions for the year	7,135,290	4,361,578
Disposals for the year at cost	(1,025,653)	0
Depreciation for the year	(3,912,896)	(2,329,818)
Revaluations (a)	6,747,862	36,703,047
<b>Closing Balance June 30</b>	<b>157,494,382</b>	<b>148,549,779</b>

(a) In respect to buildings under the care and control of the City of Port Adelaide Enfield, revaluation was undertaken by Martin Oldfield, B Bus Property (Valuation), AAPI, Certified Practising Valuer. Valuations were made on the basis of written down replacement cost as at 30 June 2011.

### Infrastructure

Infrastructure Assets	2010-2011 \$	2009-2010 \$
Infrastructure at valuation (a) (b)	1,054,203,116	962,979,446
Accumulated depreciation	(517,708,622)	(418,569,067)
<b>Book value June 30</b>	<b>536,494,494</b>	<b>544,410,379</b>

Infrastructure - change in book value	2010-2011 \$	2009-2010 \$
Opening written down balance July 1	544,410,379	486,374,504
Acquisitions for the year	20,251,684	13,666,209
Depreciation for the year	(15,695,792)	(14,896,891)
Revaluations (a)	(12,471,777)	59,266,557
<b>Closing balance June 30</b>	<b>536,494,494</b>	<b>544,410,379</b>

(a) In respect to infrastructure under the care and control of the City of Port Adelaide Enfield, revaluation was undertaken by Martin Oldfield, B Bus Property (Valuation), AAPI, Certified Practising Valuer. Valuations were made on the basis of written down replacement cost as at 30 June 2011.

(b) In respect to infrastructure under the care and control of the City of Port Adelaide Enfield, infrastructure assets received free of charge totalling \$7,661,060 (2009-2010 : \$1,722,922) were brought to account as at 30 June 2011 at a valuation consistent with other infrastructure valuations as determined by the Director Technical Services.

### Equipment

Equipment Assets	2010-2011 \$	2009-2010 \$
Equipment at cost	17,019,590	16,444,370
Accumulated depreciation	(7,297,109)	(7,186,343)
<b>Book value June 30</b>	<b>9,722,481</b>	<b>9,258,027</b>

Equipment - Change in Book Value	2010-2011 \$	2009-2010 \$
Opening written down balance July 1	9,258,027	9,064,912
Acquisitions for the year	3,203,227	2,406,025
Disposals at book value for the year	(1,228,259)	(783,881)
Depreciation for the year	(1,510,514)	(1,429,029)
<b>Closing balance June 30</b>	<b>9,722,481</b>	<b>9,258,027</b>

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### Furniture & Fittings

Furniture & Fittings Assets	2010-2011 \$	2009-2010 \$
Furniture & fittings at cost	8,515,195	8,164,971
Accumulated depreciation	(7,128,377)	(6,559,979)
<b>Book value June 30</b>	<b>1,386,818</b>	<b>1,604,992</b>

Furniture & Fittings Change in Book Value	2010-2011 \$	2009-2010 \$
Opening written down balance July 1	1,604,991	1,921,229
Acquisitions for the year	365,710	273,212
Disposals for the year at book value	0	0
Depreciation for the year	(583,883)	(589,449)
<b>Closing balance June 30</b>	<b>1,386,818</b>	<b>1,604,992</b>

### Total Infrastructure, Property, Plant & Equipment

Total Infrastructure, Property, Plant & Equipment	2010-2011 \$	2009-2010 \$
Infrastructure, Property, Plant & Equipment at cost	52,921,760	43,299,611
Infrastructure, Property, Plant & Equipment at valuation	1,609,061,557	1,517,420,361
Accumulated depreciation	(611,535,493)	(511,547,148)
<b>Book value June 30</b>	<b>1,050,447,824</b>	<b>1,049,172,825</b>

Infrastructure, Property, Plant & Equipment – Change in Book Value	2010-2011 \$	2009-2010 \$
Opening written down balance July 1	1,049,172,825	1,021,602,210
Acquisitions for the year	30,955,911	21,369,507
Disposals at book value	(1,228,259)	(783,881)
Disposals at revalued amount	(1,025,653)	(1,379,000)
Depreciation for the year	(21,703,086)	(19,245,187)
Revaluations	(5,723,914)	27,609,176
<b>Closing balance June 30</b>	<b>1,050,447,824</b>	<b>1,049,172,825</b>

### 18. Non-current Assets – Other

#### Library Bookstock

Other Assets	2010-2011 \$	2009-2010 \$
Library book stock at cost	1,293,598	648,876
Library book stock at valuation <sup>(a)</sup>	6,979,910	6,979,910
Accumulated depreciation	(3,906,667)	(2,693,393)
<b>Book value June 30</b>	<b>4,366,841</b>	<b>4,935,393</b>

Other Assets – Change in Book Value	2010-2011 \$	2009-2010 \$
Opening written down balance July 1	4,935,393	2,476,623
Acquisitions for the year	644,721	648,876
Depreciation for the year	(1,213,273)	(609,912)
Revaluations	0	2,419,806
<b>Closing balance June 30</b>	<b>4,366,841</b>	<b>4,935,393</b>

(a) In respect to library bookstock under the care and control of the City of Port Adelaide Enfield, revaluation was undertaken by Andrea Carolan, B App Sc PRM, AAPI, Certified Practising Valuer. Valuations were made on the basis of written down replacement cost as at 30 June 2010

#### Waste Bins

Other Assets	2010-2011 \$	2009-2010 \$
Waste bins at cost	3,939,415	3,809,999
Accumulated depreciation	(1,673,066)	(1,331,410)
<b>Book value June 30</b>	<b>2,266,349</b>	<b>2,478,589</b>

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

Other Assets – Change in Book Value	2010-2011 \$	2009-2010 \$
Opening written down balance July 1	2,478,589	2,715,830
Acquisitions for the year	129,416	96,428
Depreciation for the year	(341,656)	(333,669)
<b>Closing balance June 30</b>	<b>2,266,349</b>	<b>2,478,589</b>

### Total Other Assets

Other Assets	2010-2011 \$	2009-2010 \$
Total other assets at cost	5,233,013	4,458,875
Total other assets at valuation	6,979,910	6,979,910
Accumulated depreciation	(5,579,733)	(4,024,803)
<b>Book value June 30</b>	<b>6,633,190</b>	<b>7,413,982</b>

Other Assets – Change in Book Value	2010-2011 \$	2009-2010 \$
Opening written down balance July 1	7,413,982	5,192,453
Acquisitions for the year	774,137	745,305
Depreciation for the year	(1,554,929)	(943,582)
Revaluations	0	2,419,806
<b>Closing balance June 30</b>	<b>6,633,190</b>	<b>7,413,982</b>

### 19. Current Liabilities – Trade & Other Payables.

Nature Of Liability	2010-2011 \$	2009-2010 \$
Trade creditors	4,066,618	5,418,710
Payroll	476,621	207,522
Accrued Expenses - Annual Leave Entitlements <sup>(1)</sup>	2,640,359	2,951,297
Accrued Expenses - Interest on loans	190,171	211,341
Trust funds	5,685	5,685
Sundry creditors	250,462	250,148
<b>Total</b>	<b>7,629,916</b>	<b>9,044,703</b>

Liabilities are recognised for amounts to be paid in the future for goods and services received. These liabilities are settled in 25 days on average. (2009-2010: 26 days)

(1) Of the annual leave entitlement total, \$1,055,433 (2009-2010: \$1,316,037) is expected to be settled within the next 12 months.

The Council has risk management policies in place to ensure that all payables are paid within credit timeframe.

### 20. Current Liabilities – Borrowings.

Lending Authority	2010-2011 \$	2009-2010 \$
Local Govt. Finance Auth.	2,677,527	2,392,753
SA Government Finance Authority	100,000	100,000
<b>Total</b>	<b>2,777,527</b>	<b>2,492,753</b>

Loan facilities are secured by debentures charged on the general revenue of the Council.

### 21. Current Liabilities – Short Term Provisions.

Nature Of Liability	2010-2011 \$	2009-2010 \$
Long Service Leave Entitlement <sup>(1)</sup>	4,420,500	4,201,605
Productivity Incentive and Parenting leave Entitlement <sup>(2)</sup>	2,562,094	2,590,696
Provision for Western Region Waste Management Authority <sup>(3)</sup>	0	0
<b>Total</b>	<b>6,982,594</b>	<b>6,792,301</b>

(1) Of the Long Service Leave Entitlement total, \$3,808,109 (2009-2010: \$3,264,523) is not expected to be settled in the next 12 months.

(2) Of the Productivity Incentive and Parenting Leave Entitlement total, \$2,415,608 (2009-2010: \$2,410,734) is not expected to be settled in the next 12 months.

(3) The detail of this provision is outlined in note 28.

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 22. Non-current Liabilities – Long Term Borrowings.

Lending Authority	2010-2011 \$	2009-2010 \$
Local Govt. Finance Authority	20,565,976	23,243,503
SA Government Finance Authority	0	100,000
<b>Total</b>	<b>20,565,976</b>	<b>23,343,503</b>

Loan facilities are secured by debentures charged on the general revenue of the Council.

### 23. Non-current Liabilities – Long Term Provisions.

Nature Of Liability	2010-2011 \$	2009-2010 \$
Provision for Long Service Leave	400,258	451,911
Provision for Western Region Waste Management Authority deficit. <sup>(1)</sup>	126,619	135,261
<b>Total</b>	<b>526,877</b>	<b>587,172</b>

<sup>(1)</sup> The detail of this provision is outlined in note 29.

### 24. Equity – Reserves.

Reserves	Balance July 1 \$	Transfers To Reserve \$	Transfers From Reserve \$	Balance June 30 \$
<b>Other Reserves</b>				
Committed Projects	6,204,600	6,040,400	(6,204,600)	6,040,400
John Hart Reserve	91,124	18,247	0	109,371
Employee Services Reserve	0	500,000	0	500,000
Long Term Financial Plan Reserve	0	11,000,200	0	11,000,200
Open Space Development Special Fund	765,314	35,615	0	800,929
<b>Total Other Reserves 2011</b>	<b>7,061,038</b>	<b>17,594,462</b>	<b>(6,204,600)</b>	<b>18,450,900</b>
Total Other Reserves 2010	7,828,585	6,236,953	(7,004,500)	7,061,038

Reserves	Balance July 1 \$	Net Increments (Decrements) \$	Transfers (Impairments) \$	Balance June 30 \$
<b>Asset Revaluation Reserve</b>				
Land	6,633,180	0	0	6,633,180
Buildings	75,265,622	6,747,862	0	82,013,484
Infrastructure	242,639,742	(12,471,776)	0	230,167,966
Library Bookstock	2,419,806	0	0	2,419,806
<b>Total Asset Revaluation Reserve 2011</b>	<b>326,958,350</b>	<b>(5,723,914)</b>	<b>0</b>	<b>321,234,436</b>
Total Asset Revaluation Reserve 2010	296,929,369	30,028,981	0	326,958,350

#### Purpose of Reserves

Council has considered it prudent to set aside a part of its accumulated surplus as reserve funds to meet specific future commitments. Historically, with the exception of the Asset Revaluation Reserve, all reserves have been cash backed.

The Council has documented its financial sustainability by preparing ten year Infrastructure & Asset Management Plans, a Long Term Financial Plan and a Treasury Management Policy. In accordance with these documents Council manages its finances holistically to meet its financial sustainability strategies and targets. As a result, Council does not generally retain separate funds for particular future purposes unless required by legislation or agreement with other parties.

In line with this policy the following reserves, with the exception of the Asset Revaluation Reserve, are cash backed as at 30 June 2011:

- **Committed Projects Reserve** – the Committed Projects Reserve has been established to provide funds for the completion of capital and other material projects carried over from one financial year to the next.
- **John Hart Reserve** – the John Hart Reserve receives under an agreement, contributions from the Port Adelaide District Hockey Club Inc. to fund the future replacement of the synthetic hockey pitch located on the John Hart Reserve, Swan Terrace, Ethelton. Interest accrues throughout the year on the balance of the reserve.
- **Employee Services Reserve** – the Employee Services Reserve has been established to fund employee entitlements including long service leave, productivity and parenting leave not provided for in working capital.
- **Long Term Financial Plan Reserve** – The Long Term Financial Plan Reserve has been established to assist with funding of initiatives not already identified in Council's current Annual Budget and Long Term Financial Plan.
- **Open Space Development Special Fund** – the Open Space Development Special Fund as required under section 50 of the Development Act 1993, receives contributions from Developers in lieu of the provision of open space as part of land subdivisions. As required under the act. The funds will be applied by the Council for the purpose of acquiring or developing land as open space as appropriate opportunities arise. Interest accrues throughout the year on the balance of the reserve.
- **Asset Revaluation Reserve** – is used to record increments and decrements arising from changes in fair value of non current assets.



# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 25. Conditions on Grants.

(A) Grants which were recognised as revenues during the reporting period and which were obtained on the condition that they be expended on specific goods and services or over a future period were:

Contribution	2010-2011 \$	2009-2010 \$
Murchison Street WSUD Demonstration Project	95,226	0
Western Adelaide Region Climate Change Adaptation Plan	130,000	0
Bus Stop/Shelter Installations	104,000	0
Be Active Street Sport Project	30,000	0
Gross Pollutant Trap Design	40,000	0
Adult Community Education Program	24,000	0
Vehicle Theft Reduction Program	8,182	0
Obesity Prevention & Lifestyle Project	1,644	0
Lefevre Community Centre -Building Construction	0	1,736,076
Lefevre Community Centre - Park upgrade	45,329	17,522
Untied Financial Assistance Grant	910,781	866,792
Port Centre Feature Lighting	69,667	75,588
Youth Mentoring Program	7,754	7,754
Aboriginal Youth Program	4,311	4,311
Lefevre Community Centre – Enhancement Scheme	0	300,000
Regional & Local Community Infrastructure Program	0	153,000
Supported Residential Facilities	62,619	94,549
<b>Total</b>	<b>1,533,513</b>	<b>3,255,592</b>

(B) Grants which were recognised as revenues during the previous reporting period and which were expended in the current period in the manner specified by the grantor were:

Contribution	2010-2011 \$	2009-2010 \$
Lefevre Community Centre -Building Construction	1,736,076	1,000,000
Lefevre Community Centre - Park upgrade	17,522	52,395
Untied Financial Assistance Grant	866,792	814,732
Recreation Facilities Upgrade	0	263,820
Port Centre Feature Lighting	75,588	100,000
Regency Reserve Enhancement	0	316,905
Youth Mentoring Program	0	12,582
Aboriginal Youth Program	0	12,582
Reconnect Program	0	8,500
Youth Mentoring Program	7,754	0
Aboriginal Youth Program	4,311	0
Lefevre Community Centre – Enhancement Scheme	300,000	0
Regional & Local Community Infrastructure Program	153,000	0
Youth Zone Project	0	1,543
Supported Residential Facilities	94,549	19,072
<b>Total</b>	<b>3,255,592</b>	<b>2,602,131</b>

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 26. Superannuation.

Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two categories of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector have the option to contribute to Marketlink and/or Salarylink. All other employees, including casual staff, have all contributions allocated to Marketlink.

#### Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9% in 2010/11 for Marketlink members and 3% for Salarylink members; 9% and 3% respectively in 2009/10). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

#### Salarylink (Defined Benefit) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6% (6% in 2009/10) of "superannuation" salary. Given that Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation the remaining 3% for Salarylink members is allocated to their Marketlink account. Employees also make member contributions to the Fund. As such assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable allocate benefit liabilities, assets and costs between employers. As provided under AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent full actuarial investigation was conducted by the Scheme's actuary, L C Brett, BSc., FIA, FIAA, of Brett and Watson Pty Ltd as at 30 June 2008. The trustee has determined that the current funding arrangements are adequate for the expected Defined Benefit Plan liabilities. However future financial and economic circumstances may require changes to Council's contribution rates at some time in the future.

Total contributions to the fund by the council in 2010-2011 amounted to \$2,517,932 (2009-2010 : \$2,415,537).

### 27. Notes to Statement of Cashflows.

#### (a) Reconciliation of Cash.

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts. Cash at the end of the reporting period as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

Nature Of Account	2010-2011 \$	2009-2010 \$
Cash & cash equivalents (Note 13)	32,103,819	29,460,786
<b>Total</b>	<b>32,103,819</b>	<b>29,460,786</b>

#### (b) Reconciliation of Net Surplus Resulting from Operations to Cash Inflows from Operating Activities.

Activities	2010-2011 \$	2009-2010 \$
<b>Net Surplus Resulting from Operations.</b>	<b>12,848,466</b>	<b>7,781,409</b>
Depreciation	23,258,014	20,188,769
Resources received free of charge	(7,661,060)	(1,712,922)
(Gain)/Loss on disposal or revaluation of assets	977,146	88,009
Increase long service leave	167,242	230,941
Increase/(Decrease)productivity incentive	(28,601)	110,545
(Decrease)/Increase Western Region Waste Management Authority liability deficit.	(8,642)	(1,407,771)
Decrease/(Increase) in trade & other receivables	(247,411)	(822,268)
Decrease/(Increase) inventory	39,636	(61,041)
(Decrease)/Increase in trade & other payables	(1,414,786)	1,352,231
Capital subsidies & grants	(1,498,260)	(2,209,977)
<b>Net Cash provided by Operating Activities</b>	<b>26,431,744</b>	<b>23,537,925</b>

#### (c) Financing Facilities.

Use Of Facility	2010-2011 \$	2009-2010 \$
Amount Used	0	0
Amount Unused	250,000	250,000
<b>Total</b>	<b>250,000</b>	<b>250,000</b>

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### (d) Non Cash Financing and Investment Activities.

Means Of Acquisition	2010-2011 \$	2009-2010 \$
Physical assets received free of charge (Note 12)	7,661,060	1,712,922
<b>Total</b>	<b>7,661,060</b>	<b>1,712,9220</b>

### 28. Joint Ventures.

#### The Parks Community Centre

The Council has an agreement with the State government to manage designated services at the Centre until 30th September 2013. The incomes and expenditures incurred under the agreement have been consolidated within the Financial Statements.

#### Western Region Waste Management Authority

The Western Region Waste Management Authority is a Regional Subsidiary that is incorporated under the Local Government Act 1999. The Authority manages the closure of the landfill operation on Garden Island on behalf of the constituent councils. The constituent councils are: City of West Torrens, City of Charles Sturt, City of Holdfast Bay and the City of Port Adelaide Enfield. The Council does not have a controlling interest and has therefore not consolidated the financial results within the Financial Statements. Subject to a Deed of Agreement, Council provides funds as and when required to meet the cost of the Garden Island site remediation. A provision is maintained for Council's share, being 13.77%, of the Authority's deficiency as scheduled below:

Change in Provisions for Western Region Waste Management Authority	2010-2011 \$	2009-2010 \$
<b>Current</b>		
Opening balance July 1	0	1,375,165
Increase in provision	0	0
Decrease in provision	0	(1,375,165)
Closing balance June 30	0	0
<b>Deferred</b>		
Opening balance July 1	135,261	1,543,032
Increase in provision	0	0
Decrease in provision	(8,642)	(1,407,771)
Closing balance June 30	126,619	135,261
<b>Total Provisions</b>	<b>126,619</b>	<b>135,261</b>

### 29. Capital Commitments.

Capital commitments contracted for as at balance date that have not been recognised as liabilities in the balance sheet are as follows:

Commitment Term	2010-2011 \$	2009-2010 \$
Not Longer than 1 year		
Equipment	386,353	200,121
Infrastructure	759,379	1,570,826
Port Centre Co-ordination Group Fund	300,000	300,000
Longer than 1 year, not longer than 5 years		
Infrastructure	0	3,776
Port Centre Co-ordination Group Fund	1,133,070	1,415,759
Longer than 5 years		
Port Centre Co-ordination Group Fund	0	0
<b>Total Capital Commitments</b>	<b>2,578,802</b>	<b>3,490,482</b>

### 30. Operating Lease Commitments.

Operating leases relate to information technology equipment with lease terms of between two and five years, and motor vehicles with lease terms of between two and three years. The operating lease commitments at the reporting date are as follows:

Commitment Term	2010-2011 \$	2009-2010 \$
Not longer than 1 Year	375,781	469,749
Longer than 1 year, not longer than 5 years	271,564	549,862
Longer than 5 years	0	0
<b>Future Lease Payments</b>	<b>647,345</b>	<b>1,019,611</b>

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 31. Other Expenditure Commitments.

Other expenditure commitments (excluding inventories) as at balance date that have not been recognised as liabilities in the balance sheet are as follows:

Commitment Term	2010-2011 \$	2009-2010 \$
<b>Not longer than 1 Year</b>		
Audit Services	0	0
Animal & Parking Inspections	351,320	351,320
Building & Property Maintenance	490,239	4,876,883
Waste Management Services	7,695,982	7,562,276
Other Commitments	1,019,838	265,105
<b>Longer than 1 year, not longer than 5 years</b>		
Animal & Parking Inspections	351,320	702,640
Building & Property Maintenance	0	346,000
Waste Management Services	29,818,800	29,081,200
Other Commitments	342,760	8,300
<b>Longer than 5 Years</b>		
Waste Management Services	28,576,350	35,139,783
<b>Total Other Commitments</b>	<b>68,646,609</b>	<b>78,333,507</b>

### 32. Presentation and Disclosure of Financial Instruments.

The following tables detail the Council's contractual maturity for its non-derivative financial assets and financial liabilities. The tables have been drawn up based on the undiscounted cash flows based on the earliest date on which the items may be negotiated. The table includes both interest and principal cash flows.

	Fixed Interest Rates						
	Average Interest Rate %	Variable Interest Rate \$	Less Than 1 Year \$	1 to 5 Years \$	More Than 5 Years \$	Non-Interest Bearing \$	Total \$
30 June 2010							
<b>Financial Assets:</b>							
Loans & Receivables							
- Cash & Equivalents	4.62	28,720,300	0	0	0	0	28,720,300
- Receivables	3.00	0	0	1,509,574	0	1,940,677	3,450,251
<b>Available for Sale</b>							
- Cash & Equivalents	2.75	725,075	0	0	0		725,075
<b>Financial Liabilities:</b>							
Borrowings	6.75	0	100,000	2,177,611	31,779,557	0	34,057,168
Trade Creditors	0	0	5,418,710	0	0	5,418,710	5,418,710

	Fixed Interest Rates						
	Average Interest Rate %	Variable Interest Rate \$	Less Than 1 Year \$	1 to 5 Years \$	More Than 5 Years \$	Non-Interest Bearing \$	Total \$
30 June 2011							
<b>Financial Assets:</b>							
Loans & Receivables							
- Cash & Equivalents	5.32	10,941,032	19,405,076				30,346,108
- Receivables	2.75		2,091,013			1,419,075	3,510,088
<b>Available for Sale</b>							
- Cash & Equivalents	4.32	1,742,301				15,410	1,757,711
<b>Financial Liabilities:</b>							
Borrowings	6.75		220,000	2,765,345	20,358,158		23,343,503
Trade Creditors						4,066,618	4,066,618

#### (a) Interest Rate Risk

Interest rate risk is the risk that future cash flows will fluctuate due to changes in market interest rates. The interest rate risk for all interest bearing financial instruments of the Council at June 30, 2011 is detailed in the following table. Exposures arise predominantly from assets and liabilities at variable interest rates as the Council intends to hold fixed rate assets and liabilities to maturity. All the other financial assets and liabilities are non-interest bearing.

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 32. Presentation and Disclosure of Financial Instruments - continued.

#### (b) Liquidity Risk

Liquidity risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. Council's long term liabilities have a large range of maturity dates based on cash inflows. Council has access to a bank overdraft facility to meet short term requirements.

#### (c) Net Fair Value of Financial Assets and Liabilities

The fair values of Council's financial assets and liabilities with standard terms and conditions which are traded on active liquid markets, are reflective of quoted market prices and carrying values.

#### (d) Credit Risk

Credit risk represents the loss that would be recognised if counterparties fail to perform as contracted. Rate receivables can be recovered by compulsory sale of property as determined in the Local Government Act 1999, whilst the credit risk of individual sundry debtors is assessed prior to the provision of goods or services. Council's investments are held by the Local Government Finance Authority, which is guaranteed by the SA Government, and the Bendigo & Adelaide Bank Ltd and Westpac Banking Corporation, both of whom the likelihood of credit failure is considered remote.

The Council does not have any significant credit risk exposure to any single counterparty or any group of counterparties having similar characteristics. The carrying amount of financial assets recorded in the financial statements, net of any provisions for losses, represents the Council's maximum exposure to risk.

#### (e) Interest Rate Sensitivity

The following sensitivity analysis has been determined by applying a variation of +/- 50 basis points to the average interest rate as at 1 July 2011 and determining the revenue effect on the balance of a specific financial instrument at that date assuming that the balance remains constant.

			Revenue Based Upon		
30 June 2010	Balance 1/7/10	Average % 1/7/10	Average % 1/7/10	- 50 Basis Points	+ 50 Basis Points
<b>Financial Assets:</b>					
<b>Loans &amp; Receivables</b>					
- Cash & Equivalents	28,720,300	4.62	1,325,772	1,182,171	1,469,374
- Receivables	1,509,574	3.00	45,287	37,739	52,835
<b>Available for Sale</b>					
- Cash & Equivalents	740,485	2.75	20,363	16,661	24,066
<b>Total</b>	<b>25,918,495</b>		<b>1,391,423</b>	<b>1,236,571</b>	<b>1,546,275</b>
<b>Variation in Revenue</b>				<b>-154,852</b>	<b>+154,852</b>

			Expense Based Upon		
30 June 2010	Balance 1/7/10	Average % 1/7/10	Average % 1/7/10	- 50 Basis Points	+ 50 Basis Points
<b>Financial Liabilities:</b>					
- Borrowings	25,836,256	6.75	1,743,947	1,614,766	1,873,129
<b>Variation in Expense</b>				<b>-129,181</b>	<b>+129,181</b>

			Revenue Based Upon		
30 June 2011	Balance 1/7/11	Average % 1/7/11	Average % 1/7/11	- 50 Basis Points	+ 50 Basis Points
<b>Financial Assets:</b>					
<b>Loans &amp; Receivables</b>					
- Cash & Equivalents	30,346,108	5.32	1,614,413	1,462,682	1,766,143
- Receivables	2,085,637	2.75	57,355	46,927	67,783
<b>Available for Sale</b>					
- Cash & Equivalents	1,742,301	4.32	75,267	66,556	83,979
<b>Total</b>	<b>34,189,456</b>		<b>1,747,035</b>	<b>1,576,165</b>	<b>1,917,905</b>
<b>Variation in Revenue</b>				<b>-170,870</b>	<b>170,870</b>

			Expense Based Upon		
30 June 2011	Balance 1/7/11	Average % 1/7/11	Average % 1/7/11	- 50 Basis Points	+ 50 Basis Points
<b>Financial Liabilities:</b>					
- Borrowings	23,343,503	6.75	1,575,686	1,458,970	1,692,404
<b>Variation in Expense</b>				<b>116,718</b>	<b>116,718</b>



# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 33. Contingencies & Assets & Liabilities Not Recognised in The Balance Sheet.

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to users of the financial report in making and evaluating decisions about the allocation of scarce resources.

#### a) Land Under Roads

As reported elsewhere in these statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date.

#### b) Potential Insurance Losses

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against the Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date, however other potential claims not reported to Council may have existed at reporting date.

#### c) Legal Expenses

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own costs. At the date of these reports, Council had notice of two appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

### 34. Remuneration Of Auditors.

Council's independent auditors are Deloitte Touche Tohmatsu.

Audit Activity	2010-2011 \$	2009-2010 \$
Auditing the financial report	72,200	66,170
Other activities	0	0
<b>Total</b>	<b>72,200</b>	<b>66,170</b>

# Annual Financial Statements for year ended 30 June 2011

## Notes to the Financial Statements

### 35. Financial Indicators.

These Financial Indicators have been calculated in accordance with Information Paper 9 – Local Government Financial Indicators, prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

Indicator Description	2010/11 Target (Unaudited)	2010/11 Actual	2009/10 Target (Unaudited)	2009/10 Actual
<b>Operating Surplus</b> Operating surplus/(deficit) before capital amounts	(383,000)	4,666,290	(1,333,000)	3,946,519
<b>Operating Surplus Ratio</b> This ratio expresses the operating surplus/(deficit) as a percentage of general and other rates, net of NRM Levy.	0%	6%	(2)%	5%
<b>Net Financial Liabilities Ratio</b> This ratio expresses net financial liabilities as a percentage of operating revenue, net of NRM Levy. Net Financial Liabilities are defined as total liabilities less financial assets excluding equity accounted investment.	26.9%	2.5%	31%	10%
<b>Interest Cover Ratio</b> This ratio expresses net interest expense as a percentage of operating revenue, net of NRM levy less investment income.	1.1%	-0.2%	1.4%	0.7%
<b>Asset Sustainability Ratio</b> This ratio expresses net asset renewals as a percentage of depreciation expense. Net asset renewal expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.	68%	76%	75%	71%
<b>Asset Consumption Ratio</b> This ratio expresses the carrying value of depreciable assets as a percentage of the gross value of depreciable assets.	54%	54%	54%	58%

### 36. Uniform Presentation of Finances.

The following is a high level summary of operating and capital investment activities of the Council prepared on a uniform and consistent basis. The uniform presentation represents a simplified version of reporting under the Government Finance Statistics (GFS) framework of the Australian Bureau of Statistics.

All Councils in South Australia have voluntarily agreed to summarise annual budgets and long term financial plans on the same basis.

This arrangement ensures that all Councils provide a common core of financial information which enables meaningful comparisons of each Council's finances.

Item Description	2010-2011 \$	2009-2010 \$
Operating Revenues	97,661,091	92,701,016
less Operating Expenses	(92,994,800)	(88,754,497)
Operating Surplus before Capital Amounts	<b>4,666,291</b>	<b>3,946,519</b>
<b>Less Net Outlays on Existing Assets</b>		
Capital expenditure on renewal & replacement of existing assets	19,056,815	16,340,694
less Depreciation, Amortisation and Impairment	(23,258,014)	(20,188,769)
less Proceeds from sale of replaced assets	(1,276,766)	(2,074,873)
	<b>(5,477,965)</b>	<b>(5,922,948)</b>
<b>Less Net Outlays on New and Upgraded Assets</b>		
Capital expenditure on new and upgraded assets	5,012,173	4,061,196
less Amounts received specifically for new and upgraded assets	(1,498,260)	(2,209,977)
Less Proceeds from sale of surplus assets	0	0
	<b>3,513,913</b>	<b>1,851,219</b>
<b>Net Lending / (Borrowing) for Year</b>	<b>6,630,343</b>	<b>8,018,248</b>

# Annual Financial Statements for year ended 30 June 2011

## Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the City of Port Adelaide Enfield for the year ended 30 June 2011, Council's auditor, Deloitte Touche Tohmatsu, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) of the Local Government (Financial Management) Regulations 1999.

(Signed) .....  
**H J Wierda City Manager**

(Signed) .....  
**G R Johanson Presiding Member  
 Audit Committee**  
 7th Day of October 2011

## Annual Financial Statements For the Year Ended 30 June 2011 Certification Of Financial Statements

We have been authorised by the Council to certify the Financial Statements in their final form.

In our opinion:

The accompanying Financial Statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.

The Financial Statements present a true and fair view of the Council's financial position as at 30 June 2011 and the results of its operations and cash flows for the financial year.

Internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.

The Financial Statements accurately reflect the Council's accounting and other records.

(Signed) .....  
**H J Wierda City Manager**

(Signed) .....  
**G R Johanson**  
 7th Day of October 2011

## Adoption Statement

Laid before the Council of the  
 City of Port Adelaide Enfield  
 And adopted on

11th Day of October 2011

(Signed) .....  
**G R Johanson Mayor**

## To the members of the City of Port Adelaide Enfield

7th day of October 2011

Dear Members

### City of Port Adelaide Enfield

In accordance with the Local Government (Financial Management) Regulation 2011, I am pleased to provide the following declaration of independence to the councillors of City of Port Adelaide Enfield.

I confirm that, for the audit of the financial statements of City of Port Adelaide Enfield for the 30 June 2011 financial year, I have maintained my independence in accordance with the requirements of APES 110 - Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, and in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

Yours sincerely

.....  
 Deloitte Touche Tohmatsu.

**Deloitte Touche Tohmatsu**

.....  
**Jody Burton  
 Partner  
 Chartered Accountants**

# Annual Financial Statements for year ended 30 June 2011

## Audit Opinion

### Independent Auditor's Report

#### to the Members of the City of Port Adelaide Enfield

We have audited the accompanying financial report of the City of Port Adelaide Enfield, which comprises the statement of financial position as at 30 June 2011, the statement of comprehensive income, the statement of cash flows and the statement of changes in equity for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Certification of the Financial statements as set out on pages 34 to 57.

#### Management's Responsibility for the Financial Report

Management is responsible for the preparation of the financial report in accordance with Australian Accounting Standards, and the Local Government Act 1999, the Local Government (Financial Management) Regulations 2011 and for such internal control as Management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial report of the City of Port Adelaide Enfield presents fairly, in all material respects, the Council's financial position as at 30 June 2011 and its financial performance for the year then ended in accordance with Australian Accounting Standards and the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011.

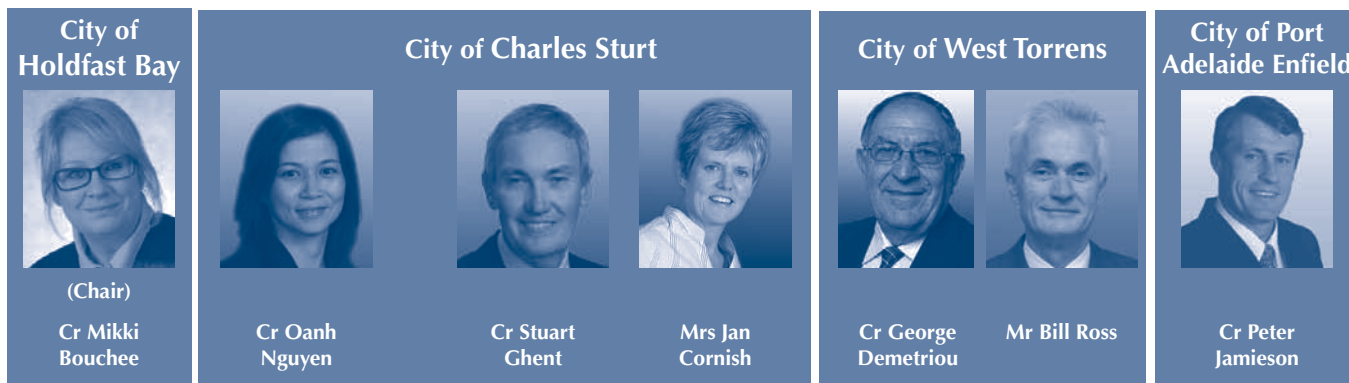


Deloitte Touche Tohmatsu



Jody Burton  
Partner, Chartered Accountants

Adelaide, 7 October 2011



*Report on 2 visits to Garden Island by Board Members & Mayor of CCS & staff*

## Chairman's Report

This is my first Annual Report as Chair of the Western Region Waste Management Authority (WRWMA) following fellow Board Members appointing me to the role commencing 20 January 2011.

I am pleased to report that the WRWMA has had another very busy and productive year.

As a result of the November 2010 Local Government elections and retirement, some WRWMA Board memberships have changed with retirements including former Mayor Mr Harold Anderson AM, Cr Chris Wallis and Mr Robert Fidock (Charles Sturt) and Cr Peter Nichols (Port Adelaide Enfield). On behalf of the Board I would like to express my appreciation to these members for their contribution to the WRWMA. In particular, I would like to thank former Mayor Harold Anderson AM, my immediate past Chairman, for his excellent leadership over his term as Chairman of WRWMA.

New Board appointments have been made to the WRWMA and include Cr Oanh Nguyen, Cr Stuart Ghent and Mrs Jan Cornish (Charles Sturt) and Cr Peter Jamieson (Port Adelaide Enfield).

During the first half of the year, the Audit Committee comprising of Mayor Harold Anderson AM, Cr Mikki Bouchee and Mr Peter Brass (Independent Member) and in the second half of the year comprising Mr Bill Ross, Cr Mikki Bouchee, Cr Peter Jamieson and Mr Peter Brass (Independent Members) held a number of scheduled meetings. This Committee undertook a major review of the WRWMA Risk Management Plan that recognises the WRWMA Risk Profile of key identified risks and appropriate mitigation strategies, and reviewed the External Audit Plan.

The Environmental meetings were held as scheduled and were well attended by representatives from WRWMA, the Land Management Corporation and Environment Protection Authority. The Board met on a scheduled quarterly basis.

New Board members and member Councils visited Garden Island early in 2011 to see first hand the extent of work and progress that has been made in the capping of the island.

All of the Hindmarsh clay from the Defence SA Common User Facility in the Port River required under the capping agreement has been delivered to the Garden Island site. Leed Engineering has continued with the capping works program which is well ahead of target. The clay capping has been completed approximately 2 years ahead of schedule. In addition, growing medium has been spread across the site along with a significant amount of topsoil. Monitoring of land fill gas wells by Tonkin Consulting has indicated presence of gas at the Garden Island site boundaries while surface monitoring has indicated that limited landfill gas is detectable at the surface of the cap. Consequently, the Board agreed at its meeting of 30 June 2011 to undertake further testing and review of the Landfill Gas Management Plan.

I would like to thank my fellow Board Members for their work during the year and acknowledge the great support provided by the Management, Finance and Administration teams of the staff at the City of Charles Sturt, and the Manager for WRWMA Adrian Sykes.

I commend the 2010/2011 Annual Report of Western Region Waste Management Authority to you.

Councillor Mikki Bouchee  
**Chair**



**Western Region Waste Management Authority Annual Report 2010/2011**  
**Member Councils: Charles Sturt; Holdfast Bay; Port Adelaide Enfield; West Torrens**  
**For the Year Ended 30 June 2011**

### Background

The Western Region Waste Management Authority (WRWMA) is a regional subsidiary established under Section 43 of the Local Government Act 1999. In all things the subsidiary is bound by the requirements of the Act (including relevant regulations – the Local Government (Financial Management) Regulations 1999) and the WRWMA Charter. Otherwise, the regional subsidiary can be subjected to a joint direction of the member Councils as provided for at clause 26 of Schedule 2 to the Local Government Act 1999.

Pursuant to the Act and the Charter, the subsidiary must have an annual business plan which is prepared and adopted in consultation with the member Councils. A business plan will remain in force for a period as specified in the plan but must be reviewed, in consultation with the member Councils, on an annual basis.

Further under the Charter, the subsidiary is currently required to adopt its annual budget after 31 May but before 30 June for the next financial year and then provide a copy of it to the CEO of each member Council within 5 business days of adoption.

The Constituent Councils in WRWMA are the City of Charles Sturt, the City of West Torrens, the City of Port Adelaide Enfield, and the City of Holdfast Bay.

The equitable interests of the Constituent Councils in the Authority are as follows:

- City of Charles Sturt—56.39%;
- City of West Torrens—23.93%;
- City of Port Adelaide Enfield—13.77%;
- City of Holdfast Bay—5.91%.

The Board of WRWMA consists of 7 members appointed by the Constituent Councils as follows:

- City of Charles Sturt—three persons; Councillor Ghent, Councillor Nguyen and Mrs J Cornish
- City of West Torrens—two persons; Cr Demetriou and Mr W Ross
- City of Port Adelaide Enfield—one person; Cr Jamieson
- City of Holdfast Bay—one person; Cr Bouchee

A Board Member shall, subject to the Charter, be appointed for a term not exceeding four years specified in the instrument of appointment and at the expiration of the term of office will be eligible for re-appointment.

The term of office of a Board Member will terminate upon the Council providing written notice to the Board Member and the Board, or upon the Board Member resigning by notice in writing or upon the happening of any other event through which the Board Member would be ineligible to remain as a member of the Board.

The Authority is established for the following objects and purposes:

- to manage the joint interests of the Constituent Councils in relation to the Garden Island landfill site;
- to undertake all manner of things relating to and incidental to the management function of the Authority;
- to provide a forum for the discussion and consideration of issues related to the joint obligations and responsibilities of the Constituent Councils in

respect of the Garden Island landfill site.

The powers, functions and duties of the Authority as set out in the Charter include:

- accumulation of surplus funds for investment purposes;
- setting aside a reserve fund or funds clearly identified for meeting any liability of the Authority;
- entering into contracts, purchasing, selling, leasing, hiring, renting or otherwise acquiring or disposing of any personal property or interests therein;
- acquiring or disposing of any real property or interests therein, provided that it shall be a condition precedent, that the written approval of the Constituent Councils is first had and obtained;
- employing, engaging or dismissing the Manager of the Authority;
- employing, engaging or retaining professional advisers to the Authority;
- the power to return any or all surplus funds upon completion of the approved remediation plan of Garden Island;
- the power to invest any of the funds of the Authority in any investment authorised by the Trustee Act 1936, or with the Local Government Finance Authority provided that:
  - o in exercising this power of investment the Authority must exercise the care, diligence and skill that a prudent person of business would exercise in managing the affairs of other persons; and
  - o the Authority must avoid investments that are speculative or hazardous in nature;
- undertaking all manner of things relating and incidental to the objects and purposes of the Authority; and
- the power to do anything else necessary or convenient for or incidental to the exercise, performance or discharge of its powers, functions or duties.

### Strategic Context

#### Environmental Performance Agreement – Closure Plan

The Western Region Waste Management Authority (WRWMA) signed an agreement in October 2005 with the Environment Protection Authority (EPA) as the licensing body, and the Land Management Corporation (LMC) as the property owner to rehabilitate Garden Island over a maximum period of eight years. Work on the rehabilitation of the island was tendered out with the contract being awarded to Leed Engineering. Leed Engineering commenced its eight year contract valued at \$12 million soon after to undertake the civil works on Garden Island. The program of works is based on the availability of suitable soils, especially clay, and it is planned that the works program will be significantly less than the maximum eight years allowed for in the contract. Paul Lightbody of Tonkin Consulting has been appointed as the Superintendent under the Civil Works Contract to provide independent advice and supervision of the contract with Leed.

WRWMA has also provided a \$12 million financial guarantee through the Local Government Finance Authority to complete the works in rehabilitating Garden Island.

The financial results for WRWMA reflect the cost of the works to complete the rehabilitation of Garden Island as per the Environment Performance Agreement and the sole vision and focus of WRWMA going forward is to successfully rehabilitate Garden Island to the agreed standards in the Capping Implementation Plan.

To complete the Capping Implementation Plan Garden Island requires approximately 1.3 million tonnes of soil, 40% clay and 60% growing medium. The design calls for a 600mm thick clay cap placed under level 1 supervision and then covered by 750mm of growing medium and 150mm of topsoil. The completed cap is then planted with grasses and small vegetation.

**Financial Considerations**

The Board commissioned KPMG to undertake an actuarial assessment of all of the liabilities in relation to the rehabilitation of the former Garden Island landfill site. This report was presented to the Audit Committee and the Board in June 2008 and was adopted with a total estimated liability of \$14.3m. This liability has been factored into the audited financial statements as at 30 June 2008, and has been carried forward in to future years at its written down value.

**Environmental Monitoring**

WRWMA retains the responsibility to supervise the environmental monitoring program in the rehabilitation plan for Garden Island.

An Environmental Monitoring Plan report was completed in April 2008 and investigated and appraised two components, biological and groundwater contamination. The specialist consultants, Eco Management Services completed, in association with Australian Groundwater Technologies and SARDI (South Australian Research and Development), the Environmental Monitoring Plan (EMP) report. The results of the investigation concluded that ammonia concentrations are generally low and well within the range that could be expected for mangrove sediments in the waterways surrounding the island. The biological monitoring results whilst inconclusive showed the low diversity and density in fauna that are naturally generally occurring in mangrove sediments in areas similar to Garden Island.

As the groundwater contamination investigation found low ammonia concentrations it appears additional biological assessment investigations are not warranted.

The EMP report has been received by the EPA and recommended future monitoring should include the existing groundwater sampling and analysis program and the analysis of groundwater and pore-waters at the five locations where ceramic cup samplers have been installed.

Consultants have been appointed to undertake a review of the existing groundwater wells on Garden Island and recommend additions to the monitoring networks, establish any new wells and then commence monitoring of the groundwater. At the same time a separate contract has been let for intensive monitoring of the surrounding flora and fauna on Garden Island to identify any environmental impact from the rehabilitated landfill. Remedial action can then be taken if required.

The environmental monitoring is continuing on Garden Island under EPA guidance and in accordance with the Environmental Monitoring Plan, and agreed long term monitoring post-closure will be determined to meet EPA requirements.

**Current Status Of Remedial Works At Garden Island**

A revised table below shows how the bulk earth works are progressing on Garden Island.

Activity	Clay	Growing Medium
Material On-Site	632,888 tonnes (100%)	873,890 tonnes (96.2%)

As of 30 June 2010, Leed Engineering has completed the following capping works on Garden Island.

**South Island**

Capping Works completed to the end of June 2010 include - *Planting Cells A1 to A13, A15 and A16; Total area = 86,878m<sup>2</sup> Clay capping x 3 layers, Growing Medium x 3 layers, All areas complete Total area = 219,500m<sup>2</sup>*

*Subgrade preparation: 100% complete; Hillside Contour Drains: 100% complete; Reno Drop Chute Drains: 100% complete; Sediment Basins 3 & 4: 100% complete; Fencing currently under construction*

**North Island**

Based on recent survey, the following quantities were still required at 30 June 2011:

*Topsoil – 8,250m<sup>3</sup> Growing Medium – 9,000m<sup>3</sup> Total = 34,500tonnes*

*Works complete to date:*

*Clay capping x 3 layers, Growing Medium x 3 layers, Topsoil spread; Cells 1, 2 and 3, Cells 8 to 21 total area = 201,465m<sup>2</sup>; Clay capping x 3 layers, Growing Medium x 3 layers; Cells 4, 4A, 5, 6, 7A and 22 to 24 total area = 83,695m<sup>2</sup>*

*Sub-grade preparation on the north island: 100% complete.*

*Hillside contour drains: 50% complete; Reno Drop chutes 100% complete; Sediment Basins 1 & 2: 100% complete*

*Fencing currently under construction; Minor ancillary items, including roadside drains, completed.*

*Minor general cleanup required where rubbish exposed from post hole excavation.*

**Western Region Waste Management Authority Annual Report 2010/2011**  
**Member Councils: Charles Sturt; Holdfast Bay; Port Adelaide Enfield; West Torrens**  
**For the Year Ended 30 June 2011**

### **North Island:**

The compound and weighbridge has been moved to enable rehabilitation works in that area, to a location off the 'cells' map, in an area near the yacht squadron. Leed's previously anticipated a program with estimated completion of earthworks, including topsoil, to be late (end) June 2011. Unfortunately less construction activity occurred around Adelaide and the normal delivery to site of excess growing medium and topsoil was not forthcoming. Leed are monitoring site deliveries and may consider sourcing material to complete, rather than waiting on material arriving on site.

North & South Island planting is planned for the 2011 winter period or just prior to Spring.

### **Landfill Gas Management**

WRWMA originally intended to utilise if practical, the methane gas generated from the domestic waste degrading in the landfill if in sufficient quantities for it to be commercially harvested and used to power electrical generators in the production of green energy. However, testing has indicated that insufficient methane gas is being generated by the site.

Monitoring of existing LFG wells has confirmed gas is present at the site boundaries which is consistent with the location of deposited waste right up to these boundaries. Shallow groundwater and sandy soils limit the potential for LFG migration laterally. Whilst there is no imminent risk of unacceptable LFG impacts, some further monitoring is required adjacent to these buildings.

Surface monitoring has been undertaken (nil result) and service locations cleared for installation of targeted monitoring wells.

Tonkin has recommended the installation of additional monitoring wells at select locations near buildings in the short term to assess possible/potential methane travel paths. Further to the LFG Risk Assessment Report which has been prepared, surface monitoring has been undertaken across completed portions of the landfill cap. This monitoring for LFG is continuing under EPA guidelines at the surface of the cap. Given the age of the waste and these preliminary results, the LFG Management system will be reviewed in consultation with EPA. An initial discussion with EPA has confirmed that EPA are willing to consider further assessment and refinement of the LFG Management System to reflect actual site conditions.

Whilst the above information is encouraging, the results are subject to seasonal influences and must be further verified before development of the LFG management system. A proposal has being prepared for the review of the LFG Management and the feasibility of passive control (methane oxidation in the cap) and monitoring. There is a requirement for consultation with EPA (and LMC) to progress this item. A detailed investigation and interim modelling report will be produced in 2012.

### **Governance**

The Board meets on a scheduled quarterly basis and is responsible for all aspects of WRWMA. The membership and roles and functions are set out above.

As required by the Local Government Act, WRWMA appointed an Audit Committee to oversee the financial governance of WRWMA. The annual review of the financial results is overseen by the Audit Committee which reports its findings to the Board for adoption.

The Audit Committee comprises Mr Bill Ross (Chairperson), Cr Mikki Bouchee, Cr Peter Jamieson and Mr Peter Brass (Independent Member). The Audit Committee meets on a scheduled quarterly basis.

WRWMA has appointed an Environmental Committee which meets on a scheduled bi-monthly basis and which has the prime responsibility for the day to day management of the Landfill Capping Plan implementation. This Committee reports to the Board on progress of the Capping Plan implementation and has membership from the WRWMA Board, the Land Management Corporation, the Environment Protection Authority, Leed Engineering and Tonkin Consulting.

### **Management**

WRWMA changed its management provider as from January 2008 from TJH Management Services Pty Ltd to the City of Charles Sturt. Mr Adrian Sykes, an employee of the City of Charles Sturt was appointed as the Manager of WRWMA.



**Adrian Sykes**  
**Manager, WRWMA**





Aerial Map of Garden Island

Western Region Waste Management Authority Annual Report 2010/2011  
Member Councils: Charles Sturt; Holdfast Bay; Port Adelaide Enfield; West Torrens  
For the Year Ended 30 June 2011





Western Region Waste Management Authority Annual Report 2010/2011  
Member Councils: Charles Sturt; Holdfast Bay; Port Adelaide Enfield; West Torrens  
For the Year Ended 30 June 2011

## Statement of Comprehensive Income

	Note	2011	2010
		\$	\$
<b>Income</b>			
Investment Income		60,755	24,778
Other Revenues		2,004	2,159
Total Income	2	62,759	26,937
<b>Operating Surplus / (Deficit)</b>		<b>62,759</b>	<b>26,937</b>
<b>Net Surplus / (Deficit)</b>		<b>62,759</b>	<b>26,937</b>
Transferred to Equity Statement			
<b>Other Comprehensive Income</b>			
Other Comprehensive Income		0	0
<b>Total Other Comprehensive Income</b>		<b>0</b>	<b>0</b>
<b>Total Comprehensive Income</b>		<b>62,759</b>	<b>26,937</b>

This Statement is to be read in conjunction with the attached Notes.

## Balance Sheet

	Note	2011	2010
		\$	\$
<b>Assets</b>			
<b>Current Assets</b>			
Cash & Cash Equivalents		1,815,041	2,394,548
Receivables		2,568,233	5,762,836
<b>Total Current Assets</b>	3	<b>4,383,274</b>	<b>8,157,384</b>
<b>Non Current Assets</b>			
Infrastructure, Property, Plant and Equipment		1,399	2,841
<b>Total Non Current Assets</b>	4	<b>1,399</b>	<b>2,841</b>
<b>Total Assets</b>		<b>4,384,673</b>	<b>8,160,225</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and Other Payables		1,096	0
Provision for Landfill Restoration	6	2,191,477	6,160,569
Accrued Expenses		242,775	909,527
GST		(25,025)	(251,374)
<b>Total Current Liabilities</b>	5	<b>2,410,323</b>	<b>6,818,722</b>
<b>Non Current Liabilities</b>			
Provision for Landfill Restoration		2,893,881	2,323,793
<b>Total Non Current Liabilities</b>	6	<b>2,893,881</b>	<b>2,323,793</b>
<b>Total Liabilities</b>		<b>5,304,204</b>	<b>9,142,515</b>
<b>Net Liabilities</b>		<b>(919,531)</b>	<b>(982,290)</b>
<b>Equity</b>			
Accumulated Deficit		(919,531)	(982,290)
<b>Total Equity</b>		<b>(919,531)</b>	<b>(982,290)</b>

This Statement is to be read in conjunction with the attached Notes.

Western Region Waste Management Authority Annual Report 2010/2011  
Member Councils: Charles Sturt; Holdfast Bay; Port Adelaide Enfield; West Torrens  
For the Year Ended 30 June 2011

## Statement of Changes In Equity

	Note	2011	2010
		\$	\$
Balance at end of previous reporting period		(982,290)	(11,205,755)
Return of funds from Member Councils	10		10,196,528
<b>Net Surplus / (Deficit) for Year</b>		<b>62,759</b>	<b>26,937</b>
Other Comprehensive Income			
Other Comprehensive Income		0	0
<b>Balance at end of period</b>		<b>(919,531)</b>	<b>(982,290)</b>

This Statement is to be read in conjunction with the attached Notes.

## Cash Flow Statement

	Note	2011	2010
		\$	\$
<b>Cash Flows From Operating Activities</b>			
<b>Receipts</b>			
Operating Receipts		2,004	2,159
Investment Receipts		60,755	24,778
<b>Net Cash used in Operating Activities</b>	8	<b>62,759</b>	<b>26,937</b>
<b>Cash Flows from Other Activities</b>			
<b>Payments</b>			
Payments for works – Garden Island		(3,836,869)	(3,457,851)
<b>Receipts</b>			
Return of Funds from Councils	10	3,194,603	4,433,692
<b>Net Cash used in Other Activities</b>		<b>(642,266)</b>	<b>975,841</b>
<b>Net increase/(decrease) in cash held</b>		<b>(579,507)</b>	<b>1,002,778</b>
Cash & cash equivalents at beginning of the period		2,394,548	1,391,770
<b>Cash &amp; cash equivalents at end of period</b>		<b>1,815,041</b>	<b>2,394,548</b>

This Statement is to be read in conjunction with the attached Notes.

**Western Region Waste Management Authority Annual Report 2010/2011**  
**Member Councils: Charles Sturt; Holdfast Bay; Port Adelaide Enfield; West Torrens**  
**For the Year Ended 30 June 2011**

## Notes to and forming part of the Financial Statements

### Note 1: Statement of Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Basis of preparation

#### Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under clause 11 of the Local Government (Financial Management) Regulations 1999 dated 30 June 2011.

#### Income Tax

The Western Region Waste Management Authority operated as a Regional Subsidiary of the Members Council pursuant to section 43 of the Local Government Act 1999. Accordingly, it is not liable to pay income tax.

#### Plant and Equipment

Plant and equipment is brought to account at cost, less, where applicable, accumulated depreciation. All assets are depreciated over their useful lives commencing from the time that the asset is held ready for use.

The depreciation rates used for items of plant & equipment are:

Furniture and fittings	20%
Computer equipment	33%
Other equipment and vehicles	20%

#### Cash

For the purposes of the statement of cash flows, cash includes cash on hand and on deposit with banks and the Local Government Financing Authority. The provision for landfill restoration where the time value of money is material shall be the present value of the expenditures expected to settle the obligation.

#### Going Concern

Notwithstanding the deficiency of net assets, the financial report has been prepared on a going concern basis as the Board has received a guarantee from Member Councils of continued financial support and the Board Members believe such financial support will continue to be made available.

Western Region Waste Management Authority Annual Report 2010/2011  
 Member Councils: Charles Sturt; Holdfast Bay; Port Adelaide Enfield; West Torrens  
 For the Year Ended 30 June 2011

**Notes to the Financial Statements**

	<b>2011</b>		<b>2010</b>
	\$		\$
<b>Note 2: Revenues</b>			
<b>Investment income</b>			
- Local Government Finance Authority	48,915		20,231
- Banks	11,840		4,547
	60,755		24,778
<b>Other Revenues</b>			
Local Government Finance Authority Bonus	2,004		2,159
	2,004		2,159
	<b>62,759</b>		<b>26,937</b>

	<b>2011</b>		<b>2010</b>
<b>Note 3: Current Assets</b>			
Cash & Cash Equivalents			
Cash at Bank – Cheque Account	1,199,746		2,080,171
Investments with LGFA	615,295		314,377
	1,815,041		2,394,548
Receivables			
Member Council Contributions	2,568,233		5,762,836
	2,568,233		5,762,836
	4,383,274		8,157,384
<b>Note 4: Non Current Assets</b>			
Plant & Equipment at Cost	24,395		24,395
Less: Accumulated Depreciation	(22,996)		(21,554)
	1,399		2,841
<b>Note 5: Current Liabilities</b>			
Provision for Landfill Restoration (refer to Note 6)	2,191,477		6,160,569
	2,191,477		6,160,569
Other Current Liabilities			
Goods and Services	1,096		0
Accrued Expenses	242,775		909,527
GST Payable	(25,025)		(251,374)
	218,846		658,153
	2,410,323		6,818,722

**Western Region Waste Management Authority Annual Report 2010/2011**  
**Member Councils: Charles Sturt; Holdfast Bay; Port Adelaide Enfield; West Torrens**  
**For the Year Ended 30 June 2011**

### Notes to the Financial Statements

	2011		2010
Note 6: Non Current Liabilities	\$		\$
Provision for Landfill Restoration	2,893,881		2,323,793
	2,893,881		2,323,793

The Authority operated a landfill on Garden Island under a licence with the Land Management Corporation (LMC) up until February 2001. An Environment Performance Agreement between LMC and the Environment Protection Authority (EPA) and the Authority was signed in October 2005. The major obligations for the Authority in that agreement are to supply clay and soil to cap the site; to revegetate the site; to environmentally monitor the site and install a landfill gas extraction system across the site. The rehabilitation works are required by the EPA to be completed by October 2013 with a 2 year post-closure maintenance period. On the satisfactory completion of the works required in the agreement, the landfill site is handed back to the LMC without any ongoing liability to the Authority.

A Civil Works Contract was signed in October 2005 with Leed Engineering to undertake the civil works including the supply of clay and soil as required in the Environment Performance Agreement. This work is progressing in line with the milestone dates set in the Environment Performance Agreement. The Civil Works Agreement also has clauses allowing for the Authority to share in cost savings for clay or soil that the Authority sources and for 50% of identified cost savings for early completion or technological change.

The contract sum of \$12m was initially used as the basis for the total provision for the cost of WRWMA meeting their obligation to rehabilitate the landfill site.

The Board of WRWMA appointed KPMG Actuaries Pty Ltd to review this provision and to provide an estimate as at June 2008, in accordance with Australian Accounting Standards AASB 137.

The amount recognised as a provision shall be the best estimate of the expenditure required to settle the present obligation as at the reporting date whereby AASB 137 states that a provision is not required in respect of obligations that will only be confirmed by uncertain future events that are not wholly within the control of the entity. Where the time value of money is material, the amount of the provision shall be the present value of the expenditures expected to settle the obligation.

Using the assumptions adopted, and allowing for risk, an estimated provision of \$14.3m has been determined consistent with the requirements of AASB137. A risk discount rate of 7.25% has been used to discount the projected rehabilitation costs.

Consistent with AASB137, this provision does not allow for possible future events such as ground water, or air contamination. Should these contingent events occur the ultimate cost of rehabilitating the site may be significantly higher than the provision recognised as at 30 June 2011.

Of the \$14.3m total provision, and in accordance with the establishment of the provision by KPMG, \$3,399,004 has been expensed against the provision during the 2011 Financial Year. This includes direct remediation expenses incurred by Leed Engineering under the contract, the Local Government Finance Authority (LGFA) Financial Guarantee, and the administration and other associated expenses of the WRWMA.

Of the \$5,085,358 total provision remaining, \$2,191,477 has been recognised as the current liability, based on a reassessment of the works completed in 2010/11, and the forecast of work for the future years undertaken by Tonkin Engineering. The balance of \$2,893,881 will be brought to account based on projected works to be undertaken in future years.



Western Region Waste Management Authority Annual Report 2010/2011  
Member Councils: Charles Sturt; Holdfast Bay; Port Adelaide Enfield; West Torrens  
For the Year Ended 30 June 2011

## Notes to the Financial Statements

<b>Summary of Provision for Landfill Restoration</b>			
<b>Movement</b>	<b>Note</b>	<b>2011</b>	<b>2010</b>
Opening Balance		\$	\$
Current		6,160,569	11,388,300
Non Current		2,323,793	1,223,355
		8,484,362	12,611,655
<b>Less expenditure</b>			
<b>Cash</b>			
Leed Engineering and LGFA Guarantee		(3,101,198)	(3,898,521)
Guarantee			
WRWMA Management		(63,000)	(63,000)
Consulting/Superintendent		(212,432)	(144,848)
Sundry		(3,182)	(3,203)
External Audit and Audit Committee Costs		(5,265)	(1,750)
Insurance		(12,435)	(12,087)
Legal Expenses		(50)	(2,442)
<b>Total Cash</b>		<b>(3,397,562)</b>	<b>(4,125,851)</b>
<b>Non cash Adjustments</b>			
Depreciation		(1,442)	(1,442)
<b>Total Non cash Adjustments</b>		<b>(1,442)</b>	<b>(1,442)</b>
<b>Total Expensed against provision</b>		<b>(3,399,004)</b>	<b>(4,127,293)</b>
<b>Closing Balance</b>		<b>5,085,358</b>	<b>8,484,362</b>
<b>Summarised as follows</b>			
Current liability		2,191,477	6,160,569
Non Current Liability		2,893,881	2,323,793
		5,085,358	8,484,362

### Note 7: Contingencies, Assets & Liabilities not recognised in the Balance Sheet

The Authority has a \$12m bank guarantee pursuant to the Environment Performance Agreement arranged through the Local Government Finance Authority in favour of the Land Management Corporation. This guarantee can be progressively reduced in line with completed works under the Civil Works Contract.

A recent Local Government Circular stated that different tiers of Government should no longer be required to obtain bank guarantees. The Authority has been advised by the LMC that the bank guarantee will not be cancelled.

The AGL feasibility study explored via test bore holes gas on the North and South parts of the island and determined that there is insufficient gas to warrant AGL establishing a power generation plant.

The Authority has therefore estimated the costs to install a conventional standard grid pattern gas extraction and flaring system at Garden Island, and has included the first order estimate, including approvals, design and construction costs, of \$2,425,000 in its future financial estimates.

Western Region Waste Management Authority Annual Report 2010/2011  
Member Councils: Charles Sturt; Holdfast Bay; Port Adelaide Enfield; West Torrens  
For the Year Ended 30 June 2011

## Notes to the Financial Statements

	2011		2010
	\$		\$
<b>Note 8 : Reconciliation of Cash Flows from Operating Activities to Net Deficit Resulting from Operations</b>			
Net Surplus/(Deficit)	62,759		26,937
Non-cash Items in Income Statement:			
Depreciation, amortisation and impairment	0		0
Provision for landfill restoration	0		0
Add/(Less): Changes in Net Current Assets			
Net Decrease/(Increase) in Receivables	0		0
Net Decrease/(Increase) in Net GST Claimable	0		0
Net Increase/(Decrease) in Trade and Other Payables	0		0
Net Increase/(Decrease) in Other Provisions	0		0
<b>Net cash provided by (or used in) operations</b>	<b>62,759</b>		<b>26,937</b>

## Note 9: Financial Instruments

### (a) Interest Risk Rate

The Authority's exposure to interest rate risk, which is the risk that the value of a financial instrument will fluctuate as a result of changes in market interest rates, and the effective weighted average interest rates on those applicable financial assets and liabilities, is as follows:

	Weighted Average Interest Rate	Fair Value of variable interest rate instruments	Fair value of fixed interest rate instruments maturing within one year	Fair value of non-interest bearing instruments
Financial Assets				
Cash	0.25%	1,199,746		
Receivables	0.00%			
Investments	4.50%	615,295		
Total Financial Assets		1,815,041		
Financial Liabilities				
Creditors and Provisions	0.00%			2,410,323
Total Financial Liabilities				2,410,323

### (b) Credit Risk

Credit Risk represents the loss that would be recognised if other entities failed to perform as contracted.

The Authority's exposure to credit risk is summarised as follows:

- Trade and other debtors – the Authority's maximum exposure is disclosed in the financial statements net of any provisions for doubtful debts.
- The LGFA investments included in Financial Assets above are capital guaranteed.

### (c) Net Fair Value

The net fair value of a financial instrument is defined as its value net of all costs to settle the asset or liability.

The financial assets and liabilities as stated or referred to in notes (a) and (b) above, are stated at their face value (less provision for doubtful debts if applicable).

Due to the nature of the financial instruments held by the Authority, the costs associated with their settlement would not be material, and hence, have not been considered.

**Western Region Waste Management Authority Annual Report 2010/2011**  
**Member Councils: Charles Sturt; Holdfast Bay; Port Adelaide Enfield; West Torrens**  
**For the Year Ended 30 June 2011**

**Notes to the Financial Statements**

**Note 10: Return of Funds from Member Councils**

In 2003 the Western Region Waste Management Authority received legal advice on its charter that it could return some of its cash holdings to Member Councils subject to each Council signing a Deed of Agreement to repay amounts as and when required to meet the costs of the Garden Island site remediation.

	2011		2010
<b>Funds returned from Member Councils</b>	<b>\$</b>		<b>\$</b>
Charles Sturt	2,000,000		1,981,223
West Torrens	799,633		840,763
Port Adelaide Enfield	0		1,404,062
Holdfast Bay	394,970		207,644
<b>Total</b>	<b>3,194,603</b>		<b>4,433,692</b>

	2011
<b>Funds Outstanding from Member Councils as at 30 June 201</b>	<b>\$</b>
Charles Sturt	1,768,600
West Torrens	799,633
<b>Total</b>	<b>2,568,233</b>

<b>Table of Member Council Ownership Interest</b>	<b>%</b>
Charles Sturt	56.39
West Torrens	23.93
Port Adelaide Enfield	13.77
Holdfast Bay	5.91

**Note 11: Contingent Liability - Risk from possible future events**

As stated in the Actuarial Review completed by KPMG dated 8 August 2008 (30 June 2008 Provision for the rehabilitation of the Garden Island landfill site), under section 6 there is some potential risk from events such as ground water and air contamination. KPMG considered these risks and stated that consistent with AASB 137 the provision assessment they undertook does not allow for these risks.

An Environmental Monitoring Plan report investigated and appraised two components, biological and groundwater contamination. The report by Eco Management Services was completed in association with Australian Groundwater Technologies and SARDI (South Australian Research and Development Institute). The investigation results and conclusions on the biological and groundwater contamination in the EMP report found:

- The groundwater contamination which focused on the behaviour of ammonium nitrogen in the leachate concluded that ammonia concentrations are generally low and well within the range that could be expected for mangrove sediments in the waterways surrounding the island.
- The biological monitoring results whilst inconclusive showed the low diversity and density of in fauna that are naturally generally occurring in mangrove sediments in areas similar to Garden Island. As the groundwater contamination investigation found low ammonia concentrations it appears additional biological assessment investigations are not warranted.


**Western Region Waste Management Authority Annual Report 2010/2011**  
**Member Councils: Charles Sturt; Holdfast Bay; Port Adelaide Enfield; West Torrens**  
**For the Year Ended 30 June 2011**

**Statement By Members Of The Board - Certification Of Financial Statements**

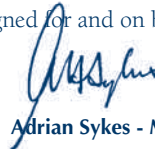
We have been authorised by the Board to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.
- the financial statements present a true and fair view of the Board's financial position at 30 June 2011 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Board provide a reasonable assurance that the Board's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Board's accounting and other Records.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Members of



**Western Region Waste Management Authority**  
**Date: 5 October 2011**



**Adrian Sykes - Manager**  
**Date: 5 October 2011**

**Adoption Statement**

Laid before the Authority and adopted on the 4th day of October 2011.

**Annual Financial Statements for the Year ended 30 June 2011**

**Certification of Auditor Independence**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Western Region Waste Management Authority for the year ended 30 June 2011, the Board's Auditor, HLB Mann Judd, has maintained its independence in accordance with the requirement of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



**Mark Withers - Chief Executive Officer**  
**City of Charles Sturt**  
**Date: 5/10/2011**



**Terry Buss - Chief Executive Officer**  
**City of West Torrens**  
**Date: 4/10/2011**



**H Wierda - Chief Executive Officer**  
**City of Port Adelaide Enfield**  
**Date: 4/10/2011**



**John Lynch - Chief Executive Officer**  
**City Of Holdfast Bay**  
**Date: 30/09/2011**



**Mikki Boucnee - Chair**  
**Western Region Waste Management Authority**



**Bill Ross - Chair**  
**Western Region Waste Management Authority Audit Committee**

**The Chairman & Members of the Board - Western Region Waste Management Authority**

Dear Board Members and Audit Committee Members

**Statement of Auditor's Independence Western Region Waste Management Authority - Regional Subsidiary**

In accordance with Regulation 16A Local Government (Financial Management) Regulation 1999 (as amended) We confirm that, for the audit of the financial statements of Western Region Waste Management Authority for the 2010/2011 financial year we have maintained our independence in accordance with the requirements of APES 110 - Code of Practice for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, and in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999 made under that Act.



**HLB Mann Judd**  
**Dated this 15th day of September 2011**



**Partner Trevor D Hirth**

**Western Region Waste Management Authority Annual Report 2010/2011**  
**Member Councils: Charles Sturt; Holdfast Bay; Port Adelaide Enfield; West Torrens**  
**For the Year Ended 30 June 2011**



## **Independent Auditor's Report**

### **To the Members of the Board of the Western Region Waste Management Authority Report on the Financial Report**

**To the Members of Western Region Waste Management Authority:**

We have audited the accompanying financial report of Western Region Waste Management Authority (regional subsidiary), which comprises the balance sheet as at 30 June 2011, and the income statement, statement of changes in equity and cash flow statement for the year then ended, a summary of significant accounting policies and other explanatory notes.

#### **Board's responsibility for the Financial Report**

The board of the regional subsidiary is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the local Government Act 1999. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Western Region Waste Management Authority, as well as evaluating the overall presentation of the financial report.

Our audit did not include an analysis of the prudence of business decisions made by the Board or management.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Independence**

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies and the Local Government Act and Regulations.

#### **Auditor's Opinion**

In our opinion:

- (a) the financial report presents fairly, in all material respects, the financial position of Western Region Waste Management Authority as at 30 June 2011 and its financial performance and its cash flows for the year then ended; and
- (b) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1999 and Regulations.

**HLB Mann Judd**

**Dated this 10th day of October 2011**

**Partner Trevor D Hirth**



# Your Councillors and Ward Boundary Map



### Outer Harbor

Cr Peter Jamieson  
8248 3133

Cr Bruce Johansen  
0417 815 792



### Semaphore

Cr Helen Wright  
0439 485 737

Cr Aaron Ware  
0422906694



Mayor Gary Johanson  
8405 6965



### Port Adelaide

Cr Ray Guscott  
8449 5618

Cr Ian Bell  
0400010754

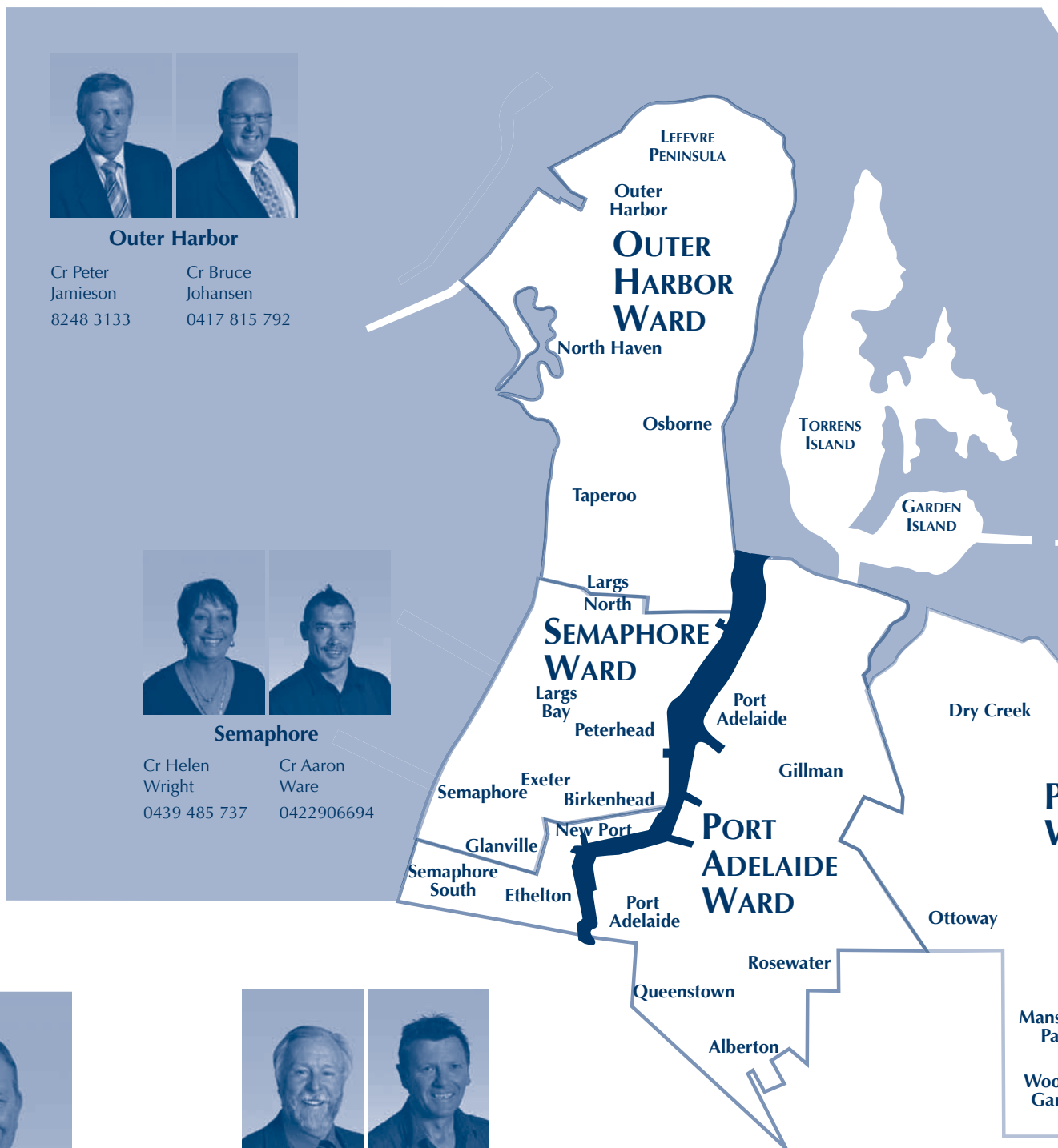


### Parks

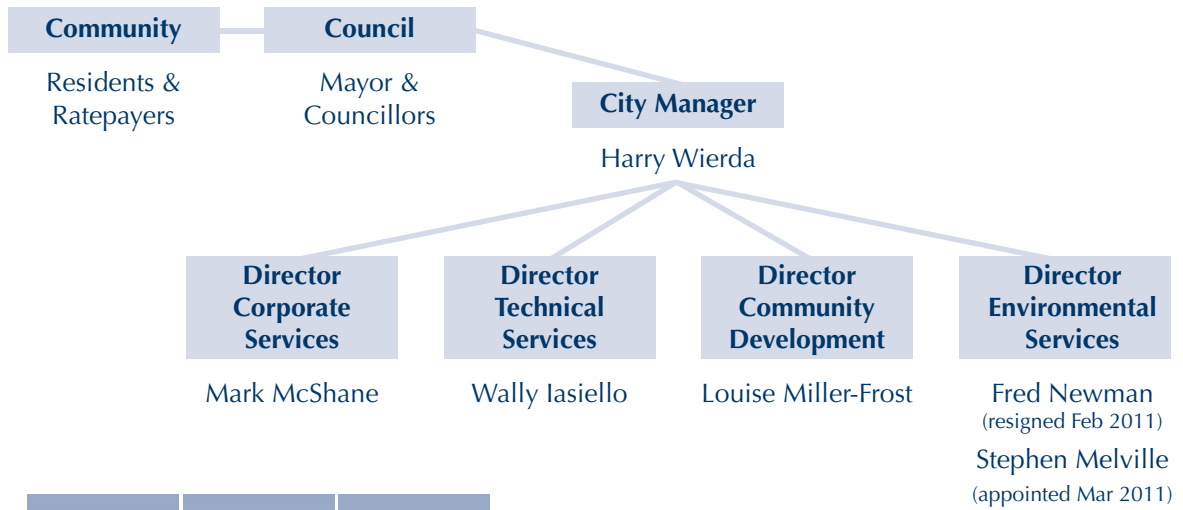
Cr Claire Boan  
0408730309

Cr Tung Ngo JP  
8269 7407

Cr JM Jensen  
Vale 25 July 2011



# Organisation Chart



### Enfield

Cr Carol Martin JP  
8359 4369

Cr Peter McKay JP  
8262 3387

Cr Michael Immarone  
0421329153



### Northfield

Cr Kevin McCarthy  
0419 842 757

Cr Mark Basham JP  
0418 809 364

Cr Anne-Marie Hubycz  
8261 9403

## PARKS WARD

Wingfield

Angle Park

Ferryden Park

Croydon Park

Dudley Park

Devon Park

Dry Creek

Gepps Cross

Northfield

Walkley Heights

Valley View

Kilburn

**ENFIELD WARD**

Clearview

Enfield

Northgate

Oakden

**NORTHFIELD WARD**

Hillcrest

Gilles Plains

Holden Hill

Dernancourt

Broadview

Greenacres

Hampstead Gardens

Windsor Gardens

**KLEMZIG WARD**

Manningham

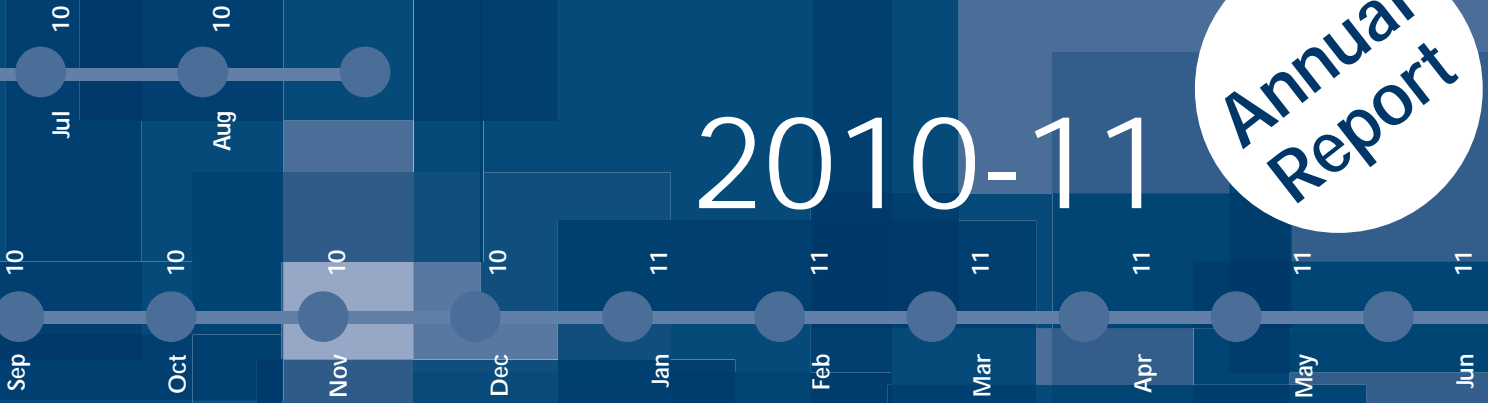
Klemzig



### Klemzig

Cr Tony Barca  
0418 891 321

Cr Jenny Bradbrook  
0414 979 434



CITY OF  
**Port  
Adelaide  
Enfield**

## Customer Service

Telephone 8405 6600  
(8.30am - 5.00pm)  
Facsimile 8405 6666  
Homepage: [www.portenf.sa.gov.au](http://www.portenf.sa.gov.au)  
Email [customer.service@portenf.sa.gov.au](mailto:customer.service@portenf.sa.gov.au)

## Civic Centre

163 St Vincent Street Port Adelaide  
8.30am - 5.00pm Monday - Friday  
Postal Address  
PO Box 110 Port Adelaide 5015

## Visitor Information Centre

66 Commercial Road  
Port Adelaide  
Telephone 8405 6560  
Facsimile 8447 4112  
Email [visitorinfo@portenf.sa.gov.au](mailto:visitorinfo@portenf.sa.gov.au)

## Library - Council Offices

### Greenacres Library - Council Office

2 Fosters Road Greenacres

### Enfield Library - Council Office

1 Kensington Crescent Enfield

### Parks Library - Council Office

2-46 Cowan Street Angle Park

## Libraries

### Port Adelaide Library

2 Church Street Port Adelaide

### Semaphore Library

14 Semaphore Road Semaphore